CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

<table>
<thead>
<tr>
<th>Proposed New Bylaw or Bylaw Amendment</th>
</tr>
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<tbody>
<tr>
<td>1.1 General</td>
</tr>
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<td>The Bylaws of the Corporation consist of the Articles of Continuance, the Certificate of Continuance, and the Bylaws.</td>
</tr>
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Name of submitter  C. Anctil-Michalyshyn, Bylaws Committee  Date  July 14, 2014

Names of supporters for this new bylaw or bylaw amendment:
1) Jordan Wright
2) Rita Parikh
3) Val Pike

Please PDF this completed form and forward it to the National President and the Bylaws Committee Chairperson.
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Proposed New Bylaw or Bylaw Amendment

1.2 Articles of Continuance and Certificate of Continuance
The Corporation was constituted under the name of “CANADIAN PARENTS FOR FRENCH” as a corporation without share capital under Part II of The Canada Corporations Act under Letters Patent issued under the seal of the Minister of Consumer and Corporate Affairs and dated the 18th day of May, 1977. Supplementary Letters Patent were granted in 1988 changing the objects of the Corporation. Articles of Continuance and a Certificate of Continuance under the Canada Not for Profit Corporations Act were issued by Industry Canada and dated 2014-06-05. The Statement of Purpose of the Corporation as set forth in the Articles of Continuance and Certificate of Continuance and which may not be changed or altered without due application to Industry Canada is:

1. To promote the best possible types of French language learning opportunities;
2. To assist in ensuring that each Canadian child has the opportunity to acquire as great a knowledge of the French language as he or she is willing and able to attain;
3. To assist in ensuring that each Canadian child has the opportunity to acquire as great a knowledge of the French culture as he or she is willing and able to attain;
4. To establish and maintain effective communication between interested parents and educational and government authorities concerned with the provision of learning opportunities related to the French language and culture.

Replaces or Amends (if applicable provide current bylaw number and text)

1.2 Letters Patent
The Corporation was constituted under the name of “CANADIAN PARENTS FOR FRENCH” as a corporation without share capital under Part II of The Canada Corporations Act under Letters Patent issued under the seal of the Minister of Consumer and Corporate Affairs and dated the 18th day of May, 1977. Supplementary Letters Patent were granted in 1988 changing the objects of the Corporation. The object of the Corporation as set forth in the Letters Patent and Supplementary Letters Patent and which may not be changed or altered without due application to the Minister of Consumer and Corporate Affairs is:

To promote and support opportunities for young Canadians to learn and use the French language

Other current bylaws which may be affected (provide bylaw numbers): 1.1, 1.2, 1.3, 4.1, 8.6, 19.1
Reason for the proposed New Bylaw or Amendment (ie: what is the problem to be addressed and why is this the best way to address it?)

RE: Bylaw 1.2 Letters Patent – Under the new Canada Not for Profit Corporations Act, Articles of Continuance and a Certificate of Continuance replace the former Letters Patent. For clarity in the bylaws and to provide consistent language between the bylaws, the Articles of Continuance and a Certificate of Continuance, a wording change in Bylaws 1.2 would be beneficial.

The wording change will provide consistency between all of the governing documents of CPF and will be more user friendly for all readers. It will accurately reflect our current legal standing.

Any other considerations pertinent to the proposed New Bylaw or Amendment

Name of submitter  C. Anctil-Michalyshyn, bylaws Committee     Date     July 14, 2014

Names of supporters for this new bylaw or bylaw amendment:
1) Jordan Wright
2) Rita Parikh
3) Val Pike

Please PDF this completed form and forward it to the National President and the Bylaws Committee Chairperson.
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

### Proposed New Bylaw or Bylaw Amendment

1.3 **Bylaws**

**WHEREAS:**

A. Canadian Parents for French (herein referred to as “CPF”) was incorporated under The Canada Corporations Act in 1977 and received Supplementary Letters Patent in 1988, and

B. The Supplementary Letters Patent issued in 1988 and,

C. The Certificate of Continuance issued 2014-06-05 established the statement of purpose of CPF as follows:

1. To promote the best possible types of French language learning opportunities;
2. To assist in ensuring that each Canadian child has the opportunity to acquire as great a knowledge of the French language as he or she is willing and able to attain;
3. To assist in ensuring that each Canadian child has the opportunity to acquire as great a knowledge of the French culture as he or she is willing and able to attain;
4. To establish and maintain effective communication between interested parents and educational and government authorities concerned with the provision of learning opportunities related to the French language and culture.

THE FOLLOWING ARE HEREBY ENACTED as the Bylaws of CPF:

---

Replaces or Amends (if applicable provide current bylaw number and text)

1.3 **Bylaws**

**WHEREAS:**

A. Canadian Parents for French (herein referred to as “CPF”) was incorporated under The Canada Corporations Act in 1977 and received Supplementary Letters Patent in 1988.

B. The Supplementary Letters Patent issued in 1988 established the object of CPF as follows:

To promote and support opportunities for young Canadians to learn and use the French language.

THE FOLLOWING ARE HEREBY ENACTED as the Bylaws of CPF:

---

Other current bylaws which may be affected (provide bylaw numbers): 1.1, 1.2, 1.3, 4.1, 8.6, 19.1

Reason for the proposed New Bylaw or Amendment (ie: what is the problem to be addressed and why is this the best way to address it?)

**Under the new Canada Not for Profit Corporations Act, Articles of Continuance and a Certificate**
of Continuance replace the former Letters Patent. For clarity in the bylaws and to provide consistent language between the bylaws, the Articles of Continuance and a Certificate of Continuance, a wording change in Bylaw 1.3 would be beneficial. The change will provide consistency in wording between all of the governing documents of CPF and will be more user friendly for all readers.

Any other considerations pertinent to the proposed New Bylaw or Amendment

Name of submitter  C. Anctil-Michalyshyn, Bylaws Committee  Date  July 14, 2014

Names of supporters for this new bylaw or bylaw amendment:
1) Jordan Wright
2) Rita Parikh
3) Val Pike

Please PDF this completed form and forward it to the National President and the Bylaws Committee Chairperson.
**CPF Proposed New Bylaw or Bylaw Amendment Form**

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Proposed New Bylaw or Bylaw Amendment

1.4 Definitions

“in person” means to be physically present or to be present via telephone or other communication facilities that permit all persons to communicate with each other.

Replaces or Amends (if applicable provide current bylaw number and text)

N/A – this is a new definition

Other current bylaws which may be affected (provide bylaw numbers): 5.5, 19.1

Reason for the proposed New Bylaw or Amendment (ie: what is the problem to be addressed and why is this the best way to address it?)

Sometimes the National Board and Voting Delegates need to meet quickly or to deal with a single matter. Requiring all of these people to meet face to face places an unduly onerous financial toll on the organization. This definition makes it clear that an “in person” meeting includes a meeting using technology to facilitate communication between all persons present at the meeting, without the need to meet face to face.

Any other considerations pertinent to the proposed New Bylaw or Amendment

Name of submitter  C. Anctil-Michalyshyn, Bylaws Committee  Date  July 14, 2014

Names of supporters for this new bylaw or bylaw amendment:

1) Jordan Wright
2) Rita Parikh
3) Val Pike

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CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Proposed New Bylaw or Bylaw Amendment

4.1 Jurisdiction
CPF carries out its activities under the authority of, and subject to, its Articles of Continuance, Certificate of Continuance, Bylaws, governing policies, the Canada Not for Profit Corporations Act (as from time to time amended), its registration as a charity under the Income Tax Act, and other pertinent federal, provincial, territorial, regional and municipal laws.

Replaces or Amends (if applicable provide current bylaw number and text)

4.1 Jurisdiction
CPF carries out its activities under the authority of, and subject to, its Letters Patent, Bylaws, governing policies, the Canada Corporations Act (as from time to time amended), its registration as a charity under the Income Tax Act, and other pertinent federal, provincial, territorial, regional and municipal laws.

Other current bylaws which may be affected (provide bylaw numbers): 1.1, 1.2, 1.3, 4.1, 8.6, 19.1 (all make reference to “letters patent”

Reason for the proposed New Bylaw or Amendment (ie: what is the problem to be addressed and why is this the best way to address it?)

Under the new Canada Not for Profit Corporations Act, Articles of Continuance and a Certificate of Continuance replace the former Letters Patent. For clarity in the bylaws and to provide consistent language between the bylaws, the Articles of Continuance and a Certificate of Continuance, a wording change in Bylaw 4.1 would be beneficial. The change will provide consistency in wording between all of the governing documents of CPF and will be more user friendly for all readers.

Any other considerations pertinent to the proposed New Bylaw or Amendment

Name of submitter C. Anctil-Michalyshyn., bylaws Committee Date July 14, 2014

Names of supporters for this new bylaw or bylaw amendment:
1) Jordan Wright
2) Rita Parikh
3) Val Pike

Please PDF this completed form and forward it to the National President and the Bylaws Committee Chairperson.
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Proposed New Bylaw or Bylaw Amendment

8.6 Role of Board

The National Board supports the statement of purpose of CPF, in accordance with the mission of Canadian Parents for French, and serves as a link between CPF and its members, and the public. More particularly, and without restricting its powers under the Articles of Continuance and Certificate of Continuance, the National Board of CPF:

a) may establish governing policies that, at the broadest levels, address:
   i. Ends: which comprise the operating philosophy and focus statements in accordance with the mission, vision, values and ends policy statements for the Corporation;
   ii. Executive Limitations: which comprise constraints on executive authority establishing the prudent and ethical boundaries within which all executive activity and decisions shall take place;
   iii. Governance Process: which specifies how the National Board conceives, carries out and monitors its own role; and
   iv. Board-to-National Executive Director Relationship: which denotes how power is delegated and its proper use monitored, and defines the National Executive Director’s role, authority and accountability;

b) shall monitor performance at all levels of CPF to ensure compliance with governing policy; and

shall approve the financial statements of CPF National.

Replaces or Amends (if applicable provide current bylaw number and text)

8.6 Role of Board

The National Board supports the objects of CPF, in accordance with the mission of Canadian Parents for French, and serves as a link between CPF and its members, and the public. More particularly, and without restricting its powers under the Letters Patent, the National Board of CPF:

c) may establish governing policies that, at the broadest levels, address:
   i. Ends: which comprise the operating philosophy and focus statements in accordance with the mission, vision, values and ends policy statements for the Corporation;
   ii. Executive Limitations: which comprise constraints on executive authority establishing the prudent and ethical boundaries within which all executive activity and decisions shall take place;
   iii. Governance Process: which specifies how the National Board conceives, carries out and monitors its own role; and
   iv. Board-to-National Executive Director Relationship: which denotes how power is delegated and its proper use monitored, and defines the National Executive Director’s role, authority and accountability;

shall monitor performance at all levels of CPF to ensure compliance with governing policy; and
shall approve the financial statements of CPF National.

Other current bylaws which may be affected (provide bylaw numbers): 1.1, 1.2, 1.3, 4.1, 8.6, 19.1 (all make reference to “letters patent”)

Reason for the proposed New Bylaw or Amendment (ie: what is the problem to be addressed and why is this the best way to address it?)

Under the new Canada Not for Profit Corporations Act, Articles of Continuance and a Certificate of Continuance replace the former Letters Patent. For clarity in the bylaws and to provide consistent language between the bylaws, the Articles of Continuance and a Certificate of Continuance, a wording change in Bylaw 4.1 would be beneficial. The change will provide consistency in wording between all of the governing documents of CPF and will be more user friendly for all readers.

Any other considerations pertinent to the proposed New Bylaw or Amendment

Name of submitter C. Anctil-Michalyshyn, Bylaws Committee Date July 14, 2014

Names of supporters for this new bylaw or bylaw amendment:
1) Jordan Wright
2) Rita Parikh
3) Val Pike

Please PDF this completed form and forward it to the National President and the Bylaws Committee Chairperson.
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Proposed New Bylaw or Bylaw Amendment

18.1 Dispute Resolution

In the event that a dispute or controversy among members, directors, officers, committee members or volunteers of CPF arising out of or related to the articles or by-laws, or out of any aspect of the operations of any level of CPF, is not resolved in private meetings between the parties then without prejudice to or in any other way derogating from the rights of the members, directors, officers, committee members, employees or volunteers of CPF as set out in the articles, by-laws or the Act, and as an alternative to such person or party instituting a law suit or legal action, such dispute or controversy shall be settled by a process of dispute resolution as follows:

- The dispute or controversy shall first be submitted to a panel of mediators whereby the one party appoints one mediator, the other party (or if applicable the Board) appoints one mediator, and the two mediators so appointed jointly appoint a third mediator. The three mediators will then meet with the parties in question in an attempt to mediate a resolution between the parties.

- The number of mediators may be reduced from three to one or two upon agreement of the parties.

- If the parties are not successful in resolving the dispute through mediation, then the parties agree that the dispute shall be settled by arbitration before a single arbitrator, who shall not be any one of the mediators referred to above, in accordance with the provincial or territorial legislation governing domestic arbitrations in force in the province or territory where the registered office of CPF is situated or as otherwise agreed upon by the parties to the dispute. The parties agree that all proceedings relating to arbitration shall be kept confidential and there shall be no disclosure of any kind. The decision of the arbitrator shall be final and binding and shall not be subject to appeal on a question of fact, law or mixed fact and law.

All costs of the mediators appointed in accordance with this section shall be borne equally by the parties to the dispute or the controversy. All costs of the arbitrators appointed in accordance with this section shall be borne by such parties as may be determined by the arbitrators.

Replaces or Amends (if applicable provide current bylaw number and text)

18.1 Dispute Resolution

Any dispute arising between levels of CPF, including any dispute concerning the dissolution of Branches or Chapters, that cannot be resolved through the use of appropriate dispute resolution methods, shall ultimately be referred for resolution to the National Board, which shall be the final arbiter of the dispute.

Other current bylaws which may be affected (provide bylaw numbers):___________
Reason for the proposed New Bylaw or Amendment (ie: what is the problem to be addressed and why is this the best way to address it?)

At AGM 2013 it was determined that the current bylaw wording needed to be updated to reflect best practices of not-for-profit organizations.

This proposed amendment follows the wording suggested by Industry Canada and by the CPF National lawyer, which we understand represents best practices for not-for-profit societies. The only modifications made were to customize it to CPF. This amendment creates a process which provides a balance between fair process and cost effectiveness in dealing with disputes requiring a formal resolution process. Given that we are a not-for-profit organization and resources, both time and money, are scarce, we believe following the wording suggested by Industry Canada and by our lawyer is in the best interests of our organization.

Any other considerations pertinent to the proposed New Bylaw or Amendment

Name of submitter       Carole Anctil-Michalyshyn       Date       August 10, 2014

Names of supporters for this new bylaw or bylaw amendment:
1) Jordan Wright
2) Val Pike
3) Rita Parikh

Please PDF this completed form and forward it to the National President and the Bylaws Committee Chairperson.
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for *each* proposed new bylaw or bylaw amendment.

Proposed New Bylaw or Bylaw Amendment

19.1 Amendment

The Bylaws of the Corporation not embodied in the Articles of Continuance and Certificate of Continuance may be repealed or amended by the Annual General Meeting or a Special General Meeting. Proposed amendments to the Bylaws, other than editorial changes for purposes of clarity, may be put forward by any member in good standing with the written support of at least three (3) other members in good standing. Notice of any motion to amend the Bylaws shall be forwarded to the National President who shall cause the notice to be circulated in writing to the membership not less than sixty (60) days prior to their consideration at the National Annual General Meeting. Adoption of such amendments requires an affirmative vote of two-thirds (2/3) of the Voting Delegates voting in person at an Annual General Meeting or Special General Meeting. However, the repeal or amendment of the Bylaws shall not be enforced or acted upon until the approval of the appropriate Minister of the Government of Canada is received.

Replaces or Amends (if applicable provide current bylaw number and text)

19.1 Amendment

The Bylaws of the Corporation not embodied in the Letters Patent may be repealed or amended by the Annual General Meeting or a Special General Meeting. Proposed amendments to the Bylaws, other than editorial changes for purposes of clarity, may be put forward by any member in good standing with the written support of at least three (3) other members in good standing. Notice of any motion to amend the Bylaws shall be forwarded to the National President who shall cause the notice to be circulated in writing to the membership not less than sixty (60) days prior to their consideration at the National Annual General Meeting. Adoption of such amendments requires an affirmative vote of two-thirds (2/3) of the Voting Delegates voting in person at an Annual General Meeting or Special General Meeting. However, the repeal or amendment of the Bylaws shall not be enforced or acted upon until the approval of the appropriate Minister of the Government of Canada is received.

Other current bylaws which may be affected (provide bylaw numbers): 1.1, 1.2, 1.3, 4.1, 8.6, 19.1 (all make reference to “letters patent”)

Reason for the proposed New Bylaw or Amendment (ie: what is the problem to be addressed and why is this the best way to address it?)

Under the new Canada Not for Profit Corporations Act, Articles of Continuance and a Certificate of Continuance replace the former Letters Patent. For clarity in the bylaws and to provide consistent language between the bylaws, the Articles of Continuance and a Certificate of Continuance, a wording change in Bylaw 19.1 would be beneficial. The change will provide consistency in wording between all of the governing documents of CPF.
and will be more user friendly for all readers.

Any other considerations pertinent to the proposed New Bylaw or Amendment

Name of submitter  C. Anctil-Michalyshyn, Bylaws Committee  Date  July 14, 2014

Names of supporters for this new bylaw or bylaw amendment:
1) Jordan Wright
2) Rita Parikh
3) Val Pike

Please PDF this completed form and forward it to the National President and the Bylaws Committee Chairperson.
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Proposed New Bylaw or Bylaw Amendment

18.1 Dispute Resolution
In the event that a dispute or controversy among members, directors, officers, committee members or volunteers of CPF arising out of or related to the articles or by-laws, or out of any aspect of the operations of any level of CPF, is not resolved in private meetings between the parties then without prejudice to or in any other way derogating from the rights of the members, directors, officers, committee members, employees or volunteers of CPF as set out in the articles, by-laws or the Act, and as an alternative to such person or party instituting a lawsuit or legal action, such dispute or controversy shall be settled by a process of dispute resolution as follows:

- The dispute or controversy shall first be submitted to a panel of mediators whereby the one party appoints one mediator, the other party (or if applicable the Board) appoints one mediator, and the two mediators so appointed jointly appoint a third mediator. The three mediators will then meet with the parties in question in an attempt to mediate a resolution between the parties.
- The number of mediators may be reduced from three to one or two upon agreement of the parties.
- If the parties are not successful in resolving the dispute through mediation, then the parties agree that the dispute shall be settled by arbitration before a single arbitrator, who shall not be any one of the mediators referred to above, in accordance with the provincial or territorial legislation governing domestic arbitrations in force in the province or territory where the registered office of CPF is situated or as otherwise agreed upon by the parties to the dispute. The parties agree that all proceedings relating to arbitration shall be kept confidential and there shall be no disclosure of any kind. The decision of the arbitrator shall be final and binding and shall not be subject to appeal on a question of fact, law or mixed fact and law.

All costs of the mediators appointed in accordance with this section shall be borne equally by the parties to the dispute or the controversy. All costs of the arbitrators appointed in accordance with this section shall be borne by such parties as may be determined by the arbitrators.

Replaces or Amends (if applicable provide current bylaw number and text)

18.1 Dispute Resolution
Any dispute arising between levels of CPF, including any dispute concerning the dissolution of Branches or Chapters, that cannot be resolved through the use of appropriate dispute resolution methods, shall ultimately be referred for resolution to the National Board, which shall be the final arbiter of the dispute.

Other current bylaws which may be affected (provide bylaw numbers):__________
Reason for the proposed New Bylaw or Amendment (ie: what is the problem to be addressed and why is this the best way to address it?)

At AGM 2013 it was determined that the current bylaw wording needed to be updated to reflect best practices of not-for-profit organizations.

This proposed amendment follows the wording suggested by Industry Canada and by the CPF National lawyer, which we understand represents best practices for not-for-profit societies. The only modifications made were to customize it to CPF.

This amendment creates a process which provides a balance between fair process and cost effectiveness in dealing with disputes requiring a formal resolution process. Given that we are a not-for-profit organization and resources, both time and money, are scarce, we believe following the wording suggested by Industry Canada and by our lawyer is in the best interests of our organization.

Any other considerations pertinent to the proposed New Bylaw or Amendment

Name of submitter Carole Anctil-Michalyshyn Date August 10, 2014

Names of supporters for this new bylaw or bylaw amendment:
1) Jordan Wright
2) Val Pike
3) Rita Parikh

Please PDF this completed form and forward it to the National President and the Bylaws Committee Chairperson.
Proposed Bylaw Amendment Form

Bylaw 1.4 Definitions  
(Submitted by CPF-MB)  
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment

| The current Bylaw needs to reflect the following: |
| Currently in 1.4 Definitions, the definition of a “Chapter” includes “There shall be at least six (6) voting members in the local jurisdiction before a Chapter may be recognized.” |
| Currently in 10.5 Branch Board of Directors “The Branch Board of Directors shall consist of not fewer than five (5) voting members.” |
| There is also a need to add a definition for the “Council of Presidents.” |

Proposed New Bylaw or Amendment

| 1.4 Definitions |
| “Branch” means a provincial or territorial body which is that part of the CPF Corporation between the National and Chapter levels. There shall be at least two (2) Chapters and seventeen (17) voting members in the province or territory before a Branch may be recognized. |
| “Council of Presidents” shall comprise of the CPF National President, or other delegate appointed by the National Board, and the President of each Branch, or other delegate appointed by the respective Branch Board. |

Replaces or Amends (if applicable provide current bylaw number and text)

| 1.4 Definitions |
| Only the following section of text to be amended: |
| “Branch” means a provincial or territorial body which is that part of the CPF Corporation between the National and Chapter levels. There shall be at least two (2) Chapters and fifty (50) voting members in the province or territory before a Branch may be recognized. |
| And, the definition for the Council of Presidents (as above) to be added to this section of text. |

Affects Bylaws (current bylaw numbers)

| 5.2 b), 10.1 and proposed Bylaw 21. |

Rationale for proposed New bylaw or Amendment

| A Branch shall have at least 2 chapters, each with 6 voting members, and a Branch Board shall have a minimum of 5 voting members. Therefore, the minimum requirement for a Branch is 12 voting Chapter members plus 5 voting Branch Board Directors which equals 17 voting members. |
| Currently, the Council of Presidents is not officially recognized. |

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter - CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine  
Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 3.2 Members
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need to clarify the voting rights of those CPF members who are also CPF employees, contractors or volunteers.

Proposed New Bylaw or Amendment
3.2 Members
An adult who is interested in furthering the objectives of CPF and whose application for admission as a member has been processed in accordance with policies established by the National Board shall have the right to be a member. Salaried or contracted employees at any level of CPF may be members; however, they shall not have voting rights. Volunteers shall have the right to be voting members.

Replaces or Amends (if applicable provide current bylaw number and text)
3.2 Members
An adult who is interested in furthering the object of CPF and whose application for admission as a member has been processed in accordance with policies established by the National Board shall have the right to be a member, except for salaried or contracted employees at any level of CPF. This exception does not include volunteers, who shall have the right to be voting members.

Affects Bylaws (current bylaw numbers)

Rationale for proposed New bylaw or Amendment
Provides clarification that CPF employees, contractors and volunteers can be members. However, employees and contractors cannot vote, whereas volunteers can vote.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter  CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine

Date  June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
**Proposed Bylaw Amendment Form for**

**Bylaw 3.5 Associate Membership**  
*(Submitted by CPF-MB)*

Please fill out a single form for *each* proposed amendment.

**Need for the proposed new bylaw or Amendment**

There is a need to address situations where AMOs in some jurisdictions may be entitled to publications other than newsletters.

**Proposed New Bylaw or Amendment**

3.5  
**Associate Membership**

A national, provincial or local organization may become an Associate Member Organization (AMO) in order for such organization to endorse the goals and activities of CPF. The AMO is entitled to publications such as newsletters and other designated reports or mailing sent to the organization headquarters. AMO status confers no right to vote at any level of the organization.

**Replaces or Amends (if applicable provide current bylaw number and text)**

3.5  
**Associate Membership**

A national, provincial or local organization may become an Associate Member Organization (AMO) in order for such organization to endorse the goals and activities of CPF. The AMO is entitled to newsletters and other designated reports or mailing sent to the organization headquarters. AMO status confers no right to vote at any level of the organization.

**Affects Bylaws (current bylaw numbers)**

**Rationale for proposed New bylaw or Amendment**

Changing the wording from “newsletters” to “publications such as newsletters” gives more flexibility with regards to what can be provided to AMOs, as this is likely to be different from province to province and is likely to vary from time to time.

**Any other considerations pertinent to the proposed bylaw or amendment**

---

**Name of submitter**  
CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine  

**Date**  
June 10, 2014

---

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalysyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 3.7 Discipline of Members
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need to ensure that notice of expulsion to a member is given in written, hard copy format and is also signed. There is also a need to ensure that the member has received the written notice of the proposed expulsion e.g. should be tracked through means such as registered mail.

Proposed New Bylaw or Amendment
3.7 Discipline of Members
In the event that the Board determines that a member should be expelled from membership in CPF, the President, or such other officer as may be designated by the Board, shall provide twenty (20) days written notice of the proposed expulsion. The notice shall be in hardcopy format, shall provide reasons for the proposed expulsion and shall be signed by the President, or such other officer as may be designated by the Board. The President or such other officer as may be designated by the Board shall ensure that evidence is acquired which ascertains that the member has received the notice of expulsion.

Replaces or Amends (if applicable provide current bylaw number and text)
3.7 Discipline of Members
Only the following section of text to be amended:
In the event that the Board determines that a member should be expelled from membership in CPF, the President, or such other officer as may be designated by the Board, shall provide twenty (20) days’ notice of expulsion to the member and shall provide reasons for the proposed expulsion.

Affects Bylaws (current bylaw numbers)

Rationale for proposed New bylaw or Amendment
Addresses the need to know that the member is in receipt of the notice of the proposed expulsion and that the notice received is signed by a Board representative and is in written format.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine

Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 3.8 Record of Membership
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

**Need for the proposed new bylaw or Amendment**

| There is a need to ensure that membership applications are processed in a timely manner, as currently several months can go by before a member receives any recognition/evidence that their application/payment has been received/processed. This does not reflect well on the organization in general, or on the organization’s efficiency and membership services in particular. |

**Proposed New Bylaw or Amendment**

<table>
<thead>
<tr>
<th>3.8 Record of Membership</th>
</tr>
</thead>
<tbody>
<tr>
<td>A record of all members shall be kept at the National Office of CPF. Membership applications and fees received at any CPF level shall be forwarded immediately to the National Office. The National Office shall process applications upon receipt.</td>
</tr>
</tbody>
</table>

**Replaces or Amends (if applicable provide current bylaw number and text)**

<table>
<thead>
<tr>
<th>3.8 Record of Membership</th>
</tr>
</thead>
<tbody>
<tr>
<td>A record of all members shall be kept at the National Office of CPF. Membership applications and fees received at any CPF level shall be forwarded immediately to the National Office.</td>
</tr>
</tbody>
</table>

**Affects Bylaws (current bylaw numbers)**

| 3.8 |

**Rationale for proposed New bylaw or Amendment**

| Ensures that membership applications are processed in a timely and efficient manner. |

**Any other considerations pertinent to the proposed bylaw or amendment**

**Name of submitter**

| CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine |

**Date**

| June 10, 2014 |

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 4.4 Branch Delegates
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need to change the word “policy” to “policies” because CPF has more than one policy.
There is a need to ensure that each provincial Branch is entitled to have a minimum of one Branch delegate/official representative at National Annual and Special General Meetings of CPF.

Proposed New Bylaw or Amendment
4.4 Branch Delegates
A Branch Delegate, appointed or elected by the Branch Board of Directors, is the official representative of the Branch at National Annual and Special General Meetings of CPF. The number of Branch Delegates shall be a minimum of one delegate per provincial Branch.

Replaces or Amends (if applicable provide current bylaw number and text)
4.4 Branch Delegates
A Branch Delegate, appointed or elected by the Branch Board of Directors, is the official representative of the Branch at National Annual and Special General Meetings of CPF. The number of Branch Delegates shall be determined by policy of the National Board of Directors.

The word “policy” will be replaced by the word “policies” or by the words “the policies” (as appropriate in the following bylaws: 9.2, 9.3, 10.1, 10.2 g), 10.3, 10.7.2, 12.2.b, 15.1, 20.1

Affects Bylaws (current bylaw numbers)

Rationale for proposed New bylaw or Amendment
New wording indicates that CPF has more than one policy.
New wording ensures that each Branch is entitled to have a Branch Delegate/official representative at National Annual and Special General Meetings of CPF.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine
Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 5.2 Special General Meeting (of the National Board)
(Submitted by CPF-MB)

Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment

The current Bylaw needs to reflect the following:

Currently in 1.4 Definitions, the definition of a “Chapter” includes “There shall be at least six (6) voting members in the local jurisdiction before a Chapter may be recognized”.

Currently in 10.5 Branch Board of Directors “The Branch Board of Directors shall consist of not fewer than five (5) voting members”

Proposed New Bylaw or Amendment

5.2 Special General Meeting
The National Board may call a Special General Meeting at any time, and shall call a Special General Meeting of voting delegates:

a) upon the written request of twenty-five percent (25%) percent or more of the National Board of Directors and Branch Delegates; or

b) upon the written request of seventeen (17) or more voting members.

Replaces or Amends (if applicable provide current bylaw number and text)

5.2 Special General Meeting
The National Board may call a Special General Meeting at any time, and shall call a Special General Meeting of voting delegates:

a) upon the written request of twenty-five percent (25%) percent or more of the National Board of Directors and Branch Delegates; or

b) upon the written request of fifty (50) or more voting members.

Affects Bylaws (current bylaw numbers) 1.4 and 10.1

Rationale for proposed New bylaw or Amendment

A Branch shall have at least 2 chapters, each with 6 voting members, and a Branch Board shall have a minimum of 5 voting members. Therefore, the minimum requirement for a Branch is 12 voting Chapter members plus 5 voting Branch Board Directors which equals 17 voting members. Therefore, a minimum of 17 voting members should be able to make a written request for a Special General Meeting.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter CPF-MB and supported by:
Paulette Vielfaure Dupuis,
Pam Hutcheson and Rena Prefontaine

Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
# Proposed Bylaw Amendment Form

## Bylaw 5.3 Mandatory Functions

(Submitted by CPF-MB)

Please fill out a single form for each proposed amendment.

### Need for the proposed new bylaw or Amendment

| There is a need to change the wording of 5.3 e) to better reflect what is done at the National AGM. |

### Proposed New Bylaw or Amendment

<table>
<thead>
<tr>
<th>5.3 Mandatory Functions</th>
</tr>
</thead>
<tbody>
<tr>
<td>e) approving audited financial statement(s) and auditor’s report(s);</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Replaces or Amends (if applicable provide current bylaw number and text)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.3 Mandatory Functions</td>
</tr>
<tr>
<td>Only the following section of text to be amended:</td>
</tr>
<tr>
<td>e) receiving financial statement(s) and auditor’s report(s);</td>
</tr>
</tbody>
</table>

### Affects Bylaws (current bylaw numbers)

- 

### Rationale for proposed New bylaw or Amendment

| The new wording reflects that financial statements are “approved” not just received and that the financial statements are actually “audited”. |

### Any other considerations pertinent to the proposed bylaw or amendment

- 

### Name of submitter

<table>
<thead>
<tr>
<th>CPF-MB and supported by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paulette Vielfaure Dupuis,</td>
</tr>
<tr>
<td>Pam Hutcheson and Rena Prefontaine</td>
</tr>
</tbody>
</table>

### Date

June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalysyn@cpf.ca.
Proposed Bylaw Amendment Form for

Bylaw 5.4 Notice of Meetings (National Annual or Special General Meetings)
(Submitted by CPF-MB)

Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need to better reflect the reality of postal services in rural and remote areas.

Proposed New Bylaw or Amendment

<table>
<thead>
<tr>
<th>5.4 Notice of Meetings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notice of National Annual or Special General Meetings shall be conveyed by any of the following means: postal mail, e-mail, facsimile or phone, such that it is received at least thirty (30) days before the day of the meeting. Notice by regular mail shall be considered to be received within ten (10) business days of mailing. Notice of a meeting shall describe the nature of the business in sufficient detail to permit the National Board of Directors and Branch Delegates to form a reasoned judgment on it. Notice of such a meeting shall be sent to the voting members.</td>
</tr>
</tbody>
</table>

Replaces or Amends (if applicable provide current bylaw number and text)

<table>
<thead>
<tr>
<th>5.4 Notice of Meetings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notice of National Annual or Special General Meetings shall be conveyed by any of the following means: postal mail, e-mail, facsimile or phone, such that it is received at least thirty (30) days before the day of the meeting. Notice by regular mail shall be considered to be received within five (5) days of mailing. Notice of a meeting shall describe the nature of the business in sufficient detail to permit the National Board of Directors and Branch Delegates to form a reasoned judgment on it. Notice of such a meeting shall be sent to the voting members.</td>
</tr>
</tbody>
</table>

Rationale for proposed New bylaw or Amendment

Allowing for regular mail to be considered to be received within 10 business days (rather than 5 days) of mailing, better reflects the reality of postal services in rural and remote areas, which is where many CPF communities are located. As time goes on, this reality will become more prevalent in urban areas as Canada Post plans to decrease/eliminate door to door delivery and replace it with delivery to centrally located P.O. boxes and such boxes may not be checked on a daily basis.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine

Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
### Proposed Bylaw Amendment Form for

**Bylaw 6.5 Removal of Officer (from the National Board)**

(Submitted by CPF-MB)

Please fill out a single form for each proposed amendment.

#### Need for the proposed new bylaw or Amendment

| There is a need to ensure that notice of removal of a Board Officer is given in written, hard copy format and is also signed. There is also a need to ensure that the Board Officer has received the written notice of proposed removal e.g. should be tracked through means such as registered mail. |

#### Proposed New Bylaw or Amendment

| In the event that the Board determines that a Board Officer should be removed from office, the President, or such other officer as may be designated by the Board, shall provide twenty (20) days written notice of the proposed removal. The notice shall be in hardcopy format, shall provide reasons for the proposed removal and shall be signed by the President, or such other officer as may be designated by the Board. The President, or such other officer as may be designated by the Board, shall ensure that evidence is acquired which ascertains that the Board Officer has received the notice of the proposed removal. |

#### Replaces or Amends (if applicable provide current bylaw number and text)

| 6.5 – Only the following section of text to be amended: |

| In the event that the Board determines that a Board officer should be removed from office, the President, or such other officer as may be designated by the Board, shall provide twenty (20) days' notice of removal to the officer and shall provide reasons for the proposed removal. |

#### Affects Bylaws (current bylaw numbers)

| |

#### Rationale for proposed New bylaw or Amendment

| Addresses the need to know that the Board Officer is in receipt of the notice of the proposed expulsion and that the notice received is signed by a Board representative and is in written format. |

#### Any other considerations pertinent to the proposed bylaw or amendment

| |

| Name of submitter | CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine |

| Date | June 10, 2014 |

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 7.1 Executive Director (National)
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment

There is a need to change the word “appoint” to “employ” because the Executive Director is a paid employee. And, “CPF” is changed to “CPF National” because the National Executive Director does not oversee the activities of the Branches or Chapters; the National Executive Director only oversees the activities of CPF at the National level.

There is a need to change “The Executive Director” to “The National Executive Director” to provide clear clarification regarding the role/responsibilities of the National Executive Director.

Proposed New Bylaw or Amendment

7.1 Executive Director
The National Board shall employ an Executive Director, who is accountable to the National Board for the oversight of all activities of CPF National.

The National Executive Director is the chief executive officer of CPF National and has the authority and responsibility, within the executive limitations policy established by the National Board, to provide, at the National level of CPF, leadership in accordance with the mission, vision, values and ends policy statements established by the National Board.

The National Executive Director has the authority to organize and manage the activities of CPF at the National level under the governing policies established by the National Board in order to deliver services in the most effective and efficient manner possible.

The National Executive Director is entitled to receive notice of, to attend and to address any meeting of Boards of Directors, Annual General Meetings or any Special General Meetings of CPF and its Branches.

The National Executive Director shall take direction from the National Board through the President or his designate.

Replaces or Amends (if applicable provide current bylaw number and text)

7.1 Executive Director
The National Board shall appoint an Executive Director, who is accountable to the National Board for the oversight of all activities of CPF.

The National Executive Director is the chief executive officer of CPF and has the authority and responsibility, within the executive limitations policy established by the National Board, to provide, at the National level of CPF, leadership in accordance with the mission, vision, values and ends policy statements established by the National Board.

The Executive Director has the authority to organize and manage the activities of CPF at the National level under the governing policies established by the National Board in order to deliver services in the most effective and efficient manner possible.

The Executive Director is entitled to receive notice of, to attend and to address any meeting of Boards of Directors, Annual General Meetings or any Special General Meetings of CPF and its Branches.

The Executive Director shall take direction from the National Board through the President or his
Affects Bylaws (current bylaw numbers)

<table>
<thead>
<tr>
<th>Rationale for proposed New bylaw or Amendment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Changing the word “appoint” to “employ” clarifies that the National Executive Director is hired and is a paid employee.</td>
</tr>
<tr>
<td>Changing “CPF” to “CPF National” clarifies that the National Executive Director only oversees the activities of CPF at the National level.</td>
</tr>
<tr>
<td>Changing “Executive Director” to “National Executive Director” further clarifies the role and responsibilities of the National Executive Director.</td>
</tr>
</tbody>
</table>

Any other considerations pertinent to the proposed bylaw or amendment

| Name of submitter | CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine | Date | June 10, 2014 |

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 8.2 Conditions of National Board Membership
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need to eliminate the wording “at the time of her election to the National Board,” as this is superfluous and there is no need for the wording “A Branch Delegate who is nominated to the National Board shall resign as Branch Delegate at the time of election,” as this is a duplication.

Proposed New Bylaw or Amendment
8.2 Conditions of National Board Membership
No National Board Director may serve on a Branch or Chapter Board at the same time. A member of a Branch or Chapter Board who is elected to the National Board shall resign from the Branch or Chapter Board.

Replaces or Amends (if applicable provide current bylaw number and text)
8.2 Conditions of National Board Membership
Only the following section of text to be amended:
No National Board Director may serve on a Branch or Chapter Board at the same time. A member of a Branch or Chapter Board who is elected to the National Board shall resign from the Branch or Chapter Board at the time of her election to the National Board. A Branch Delegate who is nominated to the National Board shall resign as Branch Delegate at the time of election.

Affects Bylaws (current bylaw numbers)

Rationale for proposed New bylaw or Amendment
The wording is more concise, yet still provides clarification as to the resignation requirements of Branch and Chapter Directors from their respective Boards if they are elected to serve on the National Board.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine

Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 8.6 Role of Board (National)
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need to clarify that the National Board does not approve the financial statements (audited) and that it does approve the annual organizational (CPF National) budget.

Proposed New Bylaw or Amendment
8.6 Role of Board
c) shall approve the annual budget of CPF National.

Replaces or Amends (if applicable provide current bylaw number and text)
8.6 Role of Board
Only the following section of text to be amended:
c) shall approve the financial statements of CPF National.

Affects Bylaws (current bylaw numbers)
8.7 e), 8.9 d) and 10.8 b)

Rationale for proposed New bylaw or Amendment
Financial Statements (audited) are approved at the National AGM by voting delegates. They are not approved by the National Board. However, the organizational annual budget is approved by the National Board.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine

Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 8.8 Meetings (of the National Board)
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need to limit the number of face-to-face meetings for reasons given in rationale below.

Proposed New Bylaw or Amendment
8.8 Meetings
The National Board of Directors shall meet at least five (5) times per year, at the call of the National President. One of these meetings shall be in conjunction with the CPF National AGM & Conference, and another two (2) meetings shall be face to face at a place in Canada determined by the National board or President. The remaining meetings shall be conducted via telephone or other communication facilities that permit all persons to communicate with each other.”

Replaces or Amends (if applicable provide current bylaw number and text)
8.8 Meetings
The National Board of Directors shall meet at least five (5) times a year at the call of the National President, at a place in Canada determined by the National Board or the National President. One of these meetings is to be in conjunction with the National Annual General Meeting. A meeting may be conducted by means of telephone or other communication facilities that permit all persons to communicate with each other.

Affects Bylaws (current bylaw numbers)

Rationale for proposed New bylaw or Amendment
The current Bylaw allows for 5 face-to-face meetings per year. As there is now more opportunity to use means of telephone or other communication options, limiting the number of face-to-face meetings to 3 per year is much more realistic and financially responsible.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter
CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine

Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 8.9 d) Notice of Meetings (of the National Board)
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need to change the wording to better reflect what the National Board does.

Proposed New Bylaw or Amendment

<table>
<thead>
<tr>
<th>8.9</th>
<th>Meetings</th>
</tr>
</thead>
<tbody>
<tr>
<td>d)</td>
<td>to approve the annual organizational budget of CPF National.</td>
</tr>
</tbody>
</table>

Replaces or Amends (if applicable provide current bylaw number and text)

<table>
<thead>
<tr>
<th>8.9</th>
<th>Meetings</th>
</tr>
</thead>
<tbody>
<tr>
<td>d)</td>
<td>to approve annual financial statements.</td>
</tr>
</tbody>
</table>

Affects Bylaws (current bylaw numbers)

Rationale for proposed New bylaw or Amendment
The National Board does not approve annual financial statements. The only financial statements that are approved are audited financial statements and these are approved by the voting delegates (at the National AGM) and not by the National Board. However, the National Board does approve the annual organizational budget of CPF National.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine

Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 8.13 Cessation of Directorship (National Board)
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need to remove the words “in which case” as these are superfluous.

Proposed New Bylaw or Amendment

8.13 Cessation of Directorship
An individual shall cease to be a National Director when:

a) the director resigns from the National Board by delivering notice in writing to the National
President or Vice-President, in care of the National Office, and the resignation shall be effective on the
date specified in the letter of resignation or, in absence of such date, on the date the resignation is
accepted by the National Board;

Replaces or Amends (if applicable provide current bylaw number and text)

8.13 Cessation of Directorship
Only the following section of text to be amended:
An individual shall cease to be a National Director when:

a) the director resigns from the National Board by delivering notice in writing to the National
President or Vice-President, in care of the National Office, in which case the resignation shall be effective
on the date specified in the letter of resignation or, in absence of such date, on the date the resignation is
accepted by the National Board;

Affects Bylaws (current bylaw numbers)

Rationale for proposed New bylaw or Amendment
Replacing the words “in which case” with “and the” is more concise.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter 
CPF-MB and supported by:
Paulette Vielfaure Dupuis,
Pam Hutcheson and Rena Prefontaine

Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalysyn@cpf.ca.
**Proposed Bylaw Amendment Form for**

**Bylaw 8.14 Removal of Board Directors (National)**

*(Submitted by CPF-MB)*

Please fill out a single form for *each* proposed amendment.

**Need for the proposed new bylaw or Amendment**

| There is a need to ensure that notice of removal to a Board Director is given in written, hard copy format and is also signed. There is also a need to ensure that the Board Director has received the written notice of the proposed removal e.g. should be tracked through means such as registered mail. |

**Proposed New Bylaw or Amendment**

<table>
<thead>
<tr>
<th>8.14 Removal Of Board Directors</th>
</tr>
</thead>
<tbody>
<tr>
<td>In the event that the Voting Delegates determine at an Annual General Meeting or at a Special General Meeting that a director should be removed from office, the President, or such other officer as may be designated by the Board, shall provide twenty (20) days written notice of the proposed removal. The notice shall be in hardcopy format, shall provide reasons for the proposed removal and shall be signed by the President, or such other officer as may be designated by the Board. The President, or such other officer as may be designated by the Board, shall ensure that evidence is acquired which ascertains that the director has received the notice of removal.</td>
</tr>
</tbody>
</table>

**Replaces or Amends (if applicable provide current bylaw number and text)**

<table>
<thead>
<tr>
<th>8.14 Removal of Board Directors</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Only the following section of text to be amended:</strong></td>
</tr>
<tr>
<td>In the event that the Voting Delegates determine at an Annual General Meeting or at a Special General Meeting that a director should be removed from office, the President, or such other officer as may be designated by the Board, shall provide twenty (20) days’ notice of removal to the director and shall provide reasons for the proposed removal.</td>
</tr>
</tbody>
</table>

**Affects Bylaws (current bylaw numbers)**

---

**Rationale for proposed New bylaw or Amendment**

| Addresses the need to know that the Board Director is in receipt of the notice of the proposed removal and that the notice received is signed by a Board representative and is in written format. |

**Any other considerations pertinent to the proposed bylaw or amendment**

---

**Name of submitter**

CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine

**Date**

June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalysyhn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 9.1 Committees (of the National Board)
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need to remove the words “and serve at the pleasure of” as these are superfluous.

Proposed New Bylaw or Amendment
9.1 Committees
The National Board may establish committees for purposes that are considered proper and fall within the National governance policy model. The National Board shall define the duties and powers of any committee of the National Board it establishes and may prescribe the procedures, rules and policies to be followed by it. Committee members are appointed by the National Board.

Replaces or Amends (if applicable provide current bylaw number and text)
9.1 Committees
The National Board may establish committees for purposes that are considered proper and fall within the National governance policy model. The National Board shall define the duties and powers of any committee of the National Board it establishes and may prescribe the procedures, rules and policies to be followed by it. Committee members are appointed by, and serve at the pleasure of, the National Board.

Affects Bylaws (current bylaw numbers)

Rationale for proposed New bylaw or Amendment
Removal of “and serve at the pleasure of” makes for more concise wording.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter  CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine
Date  June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 10.1 Branch Organizational Structure
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment

The current Bylaw needs to reflect the following:
Currently in 1.4 Definitions, the definition of a “Chapter” includes “There shall be at least six (6) voting members in the local jurisdiction before a Chapter may be recognized.”
Currently in 10.5 Branch Board of Directors “The Branch Board of Directors shall consist of not fewer than five (5) voting members.”

Proposed New Bylaw or Amendment

10.1 Branch Organizational Structure
A Branch shall have a minimum of two (2) Chapters and a minimum of seventeen (17) voting members.

Replaces or Amends (if applicable provide current bylaw number and text)

10.1 Branch Organizational Structure
Only the following section of text to be amended:
A Branch shall have a minimum of two (2) Chapters and a minimum of fifty (50) voting members.

Affects Bylaws (current bylaw numbers) 1.4 and 5.2 b)

Rationale for proposed New bylaw or Amendment

A Branch shall have at least 2 chapters, each with 6 voting members, and a Branch Board shall have a minimum of 5 voting members. Therefore, the minimum requirement for a Branch is 12 voting Chapter members plus 5 voting Branch Board Directors which equals 17 voting members.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine

Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
# Proposed Bylaw Amendment Form for

**Bylaw 10.4 Branch Board Officers**  
*(Submitted by CPF-MB)*

Please fill out a single form for *each* proposed amendment.

## Need for the proposed new bylaw or Amendment

| There is a need to remove the words “or the Branch Annual General Meeting.” |
| There is need to remove the specification of “Secretary/Treasurer.” |

## Proposed New Bylaw or Amendment

<table>
<thead>
<tr>
<th>10.4 Branch Board Officers</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Branch Board officers shall be the Branch President, Vice-President and one other officer. The Branch Board of Directors may add other officers to carry out specified duties.</td>
</tr>
</tbody>
</table>

## Replaces or Amends (if applicable provide current bylaw number and text)

<table>
<thead>
<tr>
<th>10.4 Branch Board Officers</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Branch Board officers shall be the Branch President, Vice-President and Secretary/Treasurer, but the Branch Board of Directors or the Branch Annual General Meeting may add other officers to carry out specified duties.</td>
</tr>
</tbody>
</table>

## Affects Bylaws (current bylaw numbers)

<p>| |</p>
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
</table>

## Rationale for proposed New bylaw or Amendment

A “Branch Annual General Meeting” is an “activity/event” it is not an “entity” or “body” and therefore it cannot add other officers. Also, it is not clear under which circumstances additional officers would be appointed at the AGM.

Additionally, a Branch may not have a Director with specific Secretary/Treasurer expertise, who wishes to take on an officer role, although they may contribute their expertise in their capacity as a Branch Board Director (this has been the case in CPF-MB).

## Any other considerations pertinent to the proposed bylaw or amendment

<table>
<thead>
<tr>
<th>Name of submitter</th>
<th>CPF-MB and supported by:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Paulette Vielfaure Dupuis,</td>
</tr>
<tr>
<td></td>
<td>Pam Hutcheson and Rena Prefontaine</td>
</tr>
<tr>
<td>Date</td>
<td>June 10, 2014</td>
</tr>
</tbody>
</table>

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form

Bylaw 10.8 b) and 10.8 c) Role of Branch Board
(Submitted by CPF-MB)

Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment

There is a need to change to better reflect the role of the Branch Board.

There is a need to ensure that Branches provide copies of their Interim Report(s) of Results and Final Report(s) of Results, as they are provided to Canadian Heritage.

Proposed New Bylaw or Amendment

10.8 Role of Branch Board
b) shall approve the annual organizational budget of the Branch;
c) shall annually submit the following documents to CPF National:
i. duly completed and submitted funding proposal to Canadian Heritage and all related Interim and Final Report(s) on Results;

Replaces or Amends (if applicable provide current bylaw number and text)

10.8 Role of Branch Board
Only the following section of text to be amended:
b) shall approve the audited financial statements of the Branch;
c) shall annually submit the following documents to CPF National:
i. duly completed and submitted funding proposal to Canadian Heritage;

Affects Bylaws (current bylaw numbers)

Rationale for proposed New bylaw or Amendment

The Branch Board does not approve the audited financial statements of the Branch; the audited financial statements are approved at the Branch AGM by the voting delegates. However, the Branch Board does approve the annual organizational budget of the Branch.

The Branch should provide the National Board with copies of all Canadian Heritage Reports; to prevent the type of scenario that occurred with CPF-QC.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter CPF-MB and supported by: Paulette Viefraure Dupuis, Pam Hutcherson and Rena Prefontaine

Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 10.10 Branch Executive Director
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need to change the word “appoint” to “employ” because the Executive Director is a paid employee.

Proposed New Bylaw or Amendment
10.10 Branch Executive Director
The Branch Board shall employ a Branch Executive Director, who is accountable to the Branch Board.

Replaces or Amends (if applicable provide current bylaw number and text)
10.10 Branch Executive Director
The Branch Board shall appoint a Branch Executive Director, who is accountable to the Branch Board.

Affects Bylaws (current bylaw numbers)

Rationale for proposed New bylaw or Amendment
Changing the word “appoint” to “employ” clarifies that the Branch Executive Director is hired and is a paid employee.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine

Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 11.3 Notice of General Meetings (Branch)
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

**Need for the proposed new bylaw or Amendment**
There is a need to better reflect the reality of postal services in rural and remote areas.

**Proposed New Bylaw or Amendment**

<table>
<thead>
<tr>
<th>11.3 Notice of General meetings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notice of Annual or Special General Meetings of the Branch Board of Directors and voting members shall be conveyed to members by any of the following means: postal mail, e-mail, facsimile or phone, such that it is received at least thirty (30) days before the day of the meeting. Notice by regular mail shall be considered to be received within ten (10) business days of mailing. Notice of a meeting shall describe the nature of the business in sufficient detail to permit the Branch Board of Directors and voting members to form a reasoned judgment on it.</td>
</tr>
</tbody>
</table>

**Replaces or Amends (if applicable provide current bylaw number and text)**

<table>
<thead>
<tr>
<th>11.3 Notice of General meetings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Notice of Annual or Special General Meetings of the Branch Board of Directors and voting members shall be conveyed to members by any of the following means: postal mail, e-mail, facsimile or phone, such that it is received at least thirty (30) days before the day of the meeting. Notice by regular mail shall be considered to be received within five (5) days of mailing. Notice of a meeting shall describe the nature of the business in sufficient detail to permit the Branch Board of Directors and voting members to form a reasoned judgment on it.</td>
</tr>
</tbody>
</table>

**Affects Bylaws (current bylaw numbers)**

**Rationale for proposed New bylaw or Amendment**

Allowing for regular mail to be considered to be received within 10 business days (rather than 5 days) of mailing, better reflects the reality of postal services in rural and remote areas, which is where many CPF communities are located. As time goes on, this reality will become more prevalent in urban areas as Canada Post plans to decrease/eliminate door to door delivery and replace it with delivery to centrally located P.O. boxes and such boxes may not be checked on a daily basis.

**Any other considerations pertinent to the proposed bylaw or amendment**

**Name of submitter**  CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine

**Date**  June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
**Proposed Bylaw Amendment Form for**

**Bylaw 11.4 Quorum and Voting at General Meetings (Branch)**

*(Submitted by CPF-MB)*

Please fill out a single form for *each* proposed amendment.

**Need for the proposed new bylaw or Amendment**

The current Bylaw needs to reflect the following:

Currently in 1.4 Definitions, the definition of a “Chapter” includes “There shall be at least six (6) voting members in the local jurisdiction before a Chapter may be recognized.”

Currently in 10.5 Branch Board of Directors “The Branch Board of Directors shall consist of not fewer than five (5) voting members.”

**Proposed New Bylaw or Amendment**

<table>
<thead>
<tr>
<th>11.4 Quorum and Voting at General Meetings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each voting member has one vote to be exercised at Branch Annual or Special General Meetings. A quorum shall be no less than nine (9) voting members.</td>
</tr>
</tbody>
</table>

**Replaces or Amends (if applicable provide current bylaw number and text)**

<table>
<thead>
<tr>
<th>11.4 Quorum and Voting at General Meetings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Only the following section of text to be amended:</td>
</tr>
<tr>
<td>Each voting member has one vote to be exercised at Branch Annual or Special General Meetings. A quorum shall be no less than ten (10) voting members.</td>
</tr>
</tbody>
</table>

**Affects Bylaws (current bylaw numbers)**


**Rationale for proposed New bylaw or Amendment**

A Branch comprises of a minimum of 17 voting members. 50% of 17 is 8.5 therefore quorum has to be no less than 9 voting members.

**Any other considerations pertinent to the proposed bylaw or amendment**


**Name of submitter**

CPF-MB and supported by:

Paulette Vielfaure Dupuis,
Pam Hutcheson and Rena Prefontaine

**Date**

June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 12.3 Chapter Board Officers
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need for Chapters to have three (3) officers.
There is a need to remove the words “or the Chapter Annual General Meeting.”

Proposed New Bylaw or Amendment
12.3 Chapter Board Officers
The Chapter Board officers shall be the President, Vice-President and one other officer. The Chapter Board of Directors may add other officers to carry out prescribed duties.

Replaces or Amends (if applicable provide current bylaw number and text)
12.3 Chapter Board Officers
The Chapter Board officers shall be the President and Vice-President, but the Chapter Board of Directors or the Chapter Annual General Meeting may add other officers to carry out prescribed duties.

Affects Bylaws (current bylaw numbers)

Rationale for proposed New bylaw or Amendment
Chapter Executives should comprise of three (3) Chapter Officers for reasons of accountability and security, particularly from a financial perspective.

A “Chapter Annual General Meeting” is an “activity/event” it is not an “entity” or “body” and therefore it cannot add other officers. Also, it is not clear under which circumstances additional officers would be appointed at the AGM.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine

Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalysyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 12.5.2
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need for a mediation/arbitration process that is fair, as is reflected in the proposed Dispute Resolution Clause (put forward by CPF-MB). If this is approved, Bylaw 12.5.2 would have to reflect this, hence this proposed amendment to 12.5.2

Proposed New Bylaw or Amendment
12.5.2 A Branch Board or the National Board may pass a resolution by a two-thirds (2/3) majority vote, requiring the resignation of a Chapter Board director or officer for conduct or action which may bring CPF into disrepute or is inconsistent with the objects of CPF. The director or officer shall receive due notice and is entitled to fair process in accordance with the CPF Dispute Resolution Bylaw, before the resolution is passed.

Replaces or Amends (if applicable provide current bylaw number and text)
12.5.2
A Branch Board or the National Board may pass a resolution by a two-thirds (2/3) majority vote, requiring the resignation of a Chapter Board director or officer for conduct or action which may bring CPF into disrepute or is inconsistent with the objects of CPF. The director or officer shall receive due notice and is entitled to a fair hearing in accordance with CPF policy before the resolution is passed.

Affects Bylaws (current bylaw numbers)
Correlates with the proposed (by CPF-MB) Dispute Resolution Bylaw (18.1)

Rationale for proposed New bylaw or Amendment
See “Need for the proposed new bylaw or Amendment” above.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter
CPF-MB and supported by:  
Paulette Vielfaure Dupuis,  
Pam Hutcheson and Rena Prefontaine

Date  June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 13.3 Notice of General Meetings (Chapter)
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need to better reflect the reality of chapter members.
There is a need to better reflect the reality of postal services in rural and remote areas.

Proposed New Bylaw or Amendment

13.3 Notice of General Meetings
Notice of Annual or Special General Meetings of the Chapter Board of Directors and voting members shall be conveyed to members and the Branch Executive Director by any of the following means: postal mail, e-mail, facsimile or phone, such that it is received at least thirty (30) days before the day of the meeting.
Notice by regular mail shall be considered to be received within ten (10) business days of mailing. Notice of a meeting shall describe the nature of the business in sufficient detail to permit the Chapter Board of Directors and voting members to form a reasoned judgment on it.

Replaces or Amends (if applicable provide current bylaw number and text)

13.3 Notice of General Meetings
Notice of Annual or Special General Meetings of the Chapter Board of Directors and voting members shall be conveyed to members and the Branch Executive Director by any of the following means: postal mail, e-mail, facsimile or phone, such that it is received at least fourteen (14) days before the day of the meeting.
Notice by regular mail shall be considered to be received within five (5) days of mailing. Notice of a meeting shall describe the nature of the business in sufficient detail to permit the Chapter Board of Directors and voting members to form a reasoned judgment on it.

Affects Bylaws (current bylaw numbers)

Rationale for proposed New bylaw or Amendment
Giving 30 days (rather than 14 days) of notice of Annual or Special General Meetings of a Chapter Board of Directors, better reflects the reality of chapter members i.e. they are usually busy parents who need to plan and schedule well ahead. This also correlates with the 30 days of notice of Annual or Special General Meetings of the National and Branch Board of Directors; there is no reason why Annual or Special General Meetings of a Chapter Board of Directors should be any different/less.
Allowing for regular mail to be considered to be received within 10 business days (rather than 5 days) of mailing, better reflects the reality of postal services in rural and remote areas, which is where many Chapter communities are located. As time goes on, this reality will become more prevalent in urban areas as Canada Post plans to decrease/eliminate door to door delivery and replace it with delivery to centrally located P.O. boxes and such boxes may not be checked on a daily basis.

Any other considerations pertinent to the proposed bylaw or amendment
<table>
<thead>
<tr>
<th>Name of submitter</th>
<th>CPF-MB and supported by:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td>Pam Hutcheson and Rena Prefontaine</td>
</tr>
</tbody>
</table>

Date  
June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 13.6 Quorum at Board Meetings (Chapter)
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
If new wording of the proposed amendment to Bylaw 12.3 is approved, this Bylaw will need to be amended to reflect the need the related quorum requirements.

Proposed New Bylaw or Amendment
13.6 Quorum at Board Meetings
A quorum shall be a majority of Chapter directors currently serving or three (3) directors, whichever is greater.

Replaces or Amends (if applicable provide current bylaw number and text)
13.6 Quorum at Board Meetings
A quorum shall be a majority of Chapter directors currently serving or two (2) directors, whichever is greater.

Affects Bylaws (current bylaw numbers)
12.3

Rationale for proposed New bylaw or Amendment
New wording reflects the need for Chapters to have three (3) officers; as in proposed amendment to Bylaw 12.3 i.e. for reasons of accountability and security, particularly from a financial perspective.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter
CPF-MB and supported by:
Paulette Vielfaure Dupuis,
Pam Hutcheson and Rena Prefontaine

Date
June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalysyn@cpf.ca.
Proposed Bylaw Amendment Form for

Bylaw 15.5.1
(Submitted by CPF-MB)

Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment

There is need to change the title of “Secretary/ Treasurer” to “other Officer.”

Proposed New Bylaw or Amendment

15.5.1 A Chapter must have prior written approval of the Branch Board to incur a debt.

Subject to this approval and the authorization of the Chapter Board, any two (2) of the Chapter President, Vice-President and one other officer have authority to sign in the name and on behalf of the Chapter any documents required for such a loan.

Replaces or Amends (if applicable provide current bylaw number and text)

15.5.1 A Chapter must have prior written approval of the Branch Board to incur a debt.

Subject to this approval and the authorization of the Chapter Board, any two (2) of the Chapter President, Vice-President and Treasurer have authority to sign in the name and on behalf of the Chapter any documents required for such a loan.

Affects Bylaws (current bylaw numbers)

10.4

Rationale for proposed New bylaw or Amendment

A Chapter may not have an Officer with a specific Secretary/Treasurer title; the President and /or Vice-President may take on Secretary/Treasurer responsibilities in addition to other responsibilities.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter

CPF-MB and supported by:
Paulette Vielfaure Dupuis,
Pam Hutcheson and Rena Prefontaine

Date

June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for
Bylaw 15.6 Auditor
(Submitted by CPF-MB)
Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment
There is a need to remove the words “at a rate of remuneration that it or the appropriate Board of Directors may fix from time to time.”

Proposed New Bylaw or Amendment

| 15.6 Auditor |
The auditor(s) shall be appointed at the appropriate Annual General Meeting of CPF National, Branch or Chapter, for the purpose of preparing a report to members at the next Annual General Meeting and to serve in that position until the next Annual General Meeting

Replaces or Amends (if applicable provide current bylaw number and text)

| 15.6 Auditor |
The auditor(s) shall be appointed at the appropriate Annual General Meeting of CPF National, Branch or Chapter, for the purpose of preparing a report to members at the next Annual General Meeting and to serve in that position until the next Annual General Meeting, at a rate of remuneration that it or the appropriate Board of Directors may fix from time to time.

Affects Bylaws (current bylaw numbers)

Rationale for proposed New bylaw or Amendment
CPF has no control over the rates that auditors’ charge, just as it has no control over the rates of charges for other professional services such as those of lawyers/insurers etc.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter CPF-MB and supported by: Paulette Vielfaure Dupuis, Pam Hutcheson and Rena Prefontaine

Date June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
Proposed Bylaw Amendment Form for

Bylaw 18.1 Dispute Resolution

(Submitted by CPF-MB)

Please fill out a single form for each proposed amendment.

Need for the proposed new bylaw or Amendment

<table>
<thead>
<tr>
<th>There is a need for 1) Fair process and 2) the proposed wording as it is not in fact final and binding, because every province has different legislative wording requirements, some of which are not being met by CPF National’s proposal.</th>
</tr>
</thead>
<tbody>
<tr>
<td>IF Canadian Parents for French TRULY wants the mediation/arbitration process to be final and binding, the wording of the entire section 18.1 would have to be much more clear with phrases such as “fully and finally determined”, “final and binding”, “clear intention to abrogate the right to appellate review”, etc.</td>
</tr>
</tbody>
</table>

Proposed New Bylaw or Amendment

<table>
<thead>
<tr>
<th>18.1  Dispute Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>In the event that a dispute or controversy among members, directors, officers, committee members, employees, volunteers or Boards of CPF arising out of or related to the articles or by-laws, or out of any aspect of the operations of any level of CPF, is not resolved in private meetings between the parties then without prejudice to or in any other way derogating from the rights of the members, directors, officers, committee members, employees, volunteers or Boards of CPF as set out in the articles, by-laws or the Act, such dispute or controversy shall be settled in accordance with the mediation and/or arbitration provisions as follows:</td>
</tr>
<tr>
<td>• The dispute or controversy shall first be submitted to a panel of mediators whereby the one party appoints one mediator, the other party appoints one mediator, and the two mediators so appointed jointly appoint a third mediator. The three mediators will then meet with the parties in question in an attempt to mediate a resolution between the parties.</td>
</tr>
<tr>
<td>• The number of mediators may be reduced from three to one or two upon agreement of the parties.</td>
</tr>
<tr>
<td>• If the parties are not successful in resolving the dispute through mediation, then the parties agree that the dispute shall be settled by arbitration before an arbitrator, who will be jointly appointed, and who shall not be any one of the mediators referred to above, in accordance with National Arbitration Rules or, if agreed upon by the parties to the dispute, in accordance with the provincial or territorial legislation governing domestic arbitrations in force in the province or territory where the mediation is situated. The parties agree that all proceedings relating to arbitration shall be kept confidential and there shall be no disclosure of any kind. The decision of the arbitrator may be appealed to a court of competent jurisdiction on questions of law. Appeals must be initiated within fourteen (14) days of receipt of the arbitration decision, by filing and serving notice of appeal as prescribed by the relevant courts’ rules.</td>
</tr>
</tbody>
</table>

All costs of the mediators appointed in accordance with this section shall be borne equally by the parties to the dispute or the controversy. All costs of the arbitrators appointed in accordance with this section shall be borne by such parties as may be determined by the arbitrators.
18.1 Dispute Resolution

Any dispute arising between levels of CPF, including any dispute concerning the dissolution of Branches or Chapters, that cannot be resolved through the use of appropriate dispute resolution methods, shall ultimately be referred for resolution to the National Board, which shall be the final arbiter of the dispute.

Rationale for proposed New bylaw or Amendment

In Manitoba, as well as a few other provinces, parties to an arbitration agreement (the Bylaws) are not permitted to exclude parties from their right to seek leave to appeal on questions of law. In Saskatchewan, by way of contrasting example, parties can agree beforehand to abandon their rights to appeal in contracts/agreements/bylaws. Given, the variance across the provinces and the court’s jurisdiction to overturn a clause stating “arbitration decision is final and binding”, it would seem fruitless to include this appeal exclusionary clause.

By allowing a right to seek leave to appeal, the proposed Dispute Resolution Bylaw provides a dispute resolution process that is fair.

Any other considerations pertinent to the proposed bylaw or amendment

Name of submitter: CPF-MB and supported by:
Paulette Vielfaure Dupuis,
Pam Hutcheson and Rena Prefontaine

Date: June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at c.anctil-michalyshyn@cpf.ca.
**Proposed Bylaw Amendment Form**

**Bylaw 21. Council of Presidents**  
*(Submitted by CPF-MB)*

Please fill out a single form for *each* proposed amendment.

### Need for the proposed new bylaw or Amendment

There is a need to recognize the value of the Council of Presidents (COP). There is a need to enable the Council of Presidents to meet regularly to enhance its effectiveness.

### Proposed New Bylaw or Amendment

21. Council of Presidents

The Council of Presidents shall meet at least four (4) times per year, at the call of the National President. One of these meetings shall be in conjunction with the CPF National AGM and Conference, and one other meeting shall be face to face at a place in Canada determined by the National Board or President. The remaining meetings shall be conducted via telephone or other communication facilities that permit all persons to communicate with each other.

### Replaces or Amends (if applicable provide current bylaw number and text)


### Affects Bylaws (current bylaw numbers)

1.4

### Rationale for proposed New bylaw or Amendment

Currently the Council of Presidents is not recognized and is not provided with adequate opportunities to meet.

### Any other considerations pertinent to the proposed bylaw or amendment

A definition of the Council of Presidents needs to be added to 1.4 **Definitions**

**Name of submitter**  
CPF-MB and supported by:  
Paulette Vielfaure Dupuis,  
Pam Hutcheson and Rena Prefontaine

**Date**  
June 10, 2014

Please PDF this form once completed and forward to the Bylaws Committee Chairperson at [c.anctil-michalyshyn@cpf.ca](mailto:c.anctil-michalyshyn@cpf.ca).
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as there is a need to further clarify the opportunity for young Canadians. One actually acquires a language but learns to perfect it.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.2 Letters Patent

The Corporation was constituted under the name of “CANADIAN PARENTS FOR FRENCH” as a corporation without share capital under Part II of The Canada Corporations Act under Letters Patent issued under the seal of the Minister of Consumer and Corporate Affairs and dated the 18th day of May, 1977. Supplementary Letters Patent were granted in 1988 changing the objects of the Corporation. The object of the Corporation as set forth in the Letters Patent and Supplementary Letters Patent and which may not be changed or altered without due application to the Minister of Consumer and Corporate Affairs is:

To promote, support and enhance educational opportunities for young Canadians to acquire, learn and use the French language.

Replaces or Amends (if applicable provide current bylaw number and text)

1.2 Letters Patent

The Corporation was constituted under the name of “CANADIAN PARENTS FOR FRENCH” as a corporation without share capital under Part II of The Canada Corporations Act under Letters Patent issued under the seal of the Minister of Consumer and Corporate Affairs and dated the 18th day of May, 1977. Supplementary Letters Patent were granted in 1988 changing the objects of the Corporation. The object of the Corporation as set forth in the Letters Patent and Supplementary Letters Patent and which may not be changed or altered without due application to the Minister of Consumer and Corporate Affairs is:

To promote and support opportunities for young Canadians to learn and use the French language.

Other current bylaws which may be affected (provide bylaw numbers):

1.2 Letters Patent

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended to provide consistency with Article 1.2

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.3 Bylaws

WHEREAS:

A. Canadian Parents for French (herein referred to as “CPF”) was incorporated under The Canada Corporations Act in 1977 and received Supplementary Letters Patent in 1988.

B. The Supplementary Letters Patent issued in 1988 established the object of CPF as follows:

To promote and support opportunities for young Canadians to learn and use the French language.

THE FOLLOWING ARE HEREBY ENACTED as the Bylaws of CPF:

Replaces or Amends (if applicable provide current bylaw number and text)

1.3 Bylaws

WHEREAS:

A. Canadian Parents for French (herein referred to as “CPF”) was incorporated under The Canada Corporations Act in 1977 and received Supplementary Letters Patent in 1988.

B. The Supplementary Letters Patent issued in 1988 established the object of CPF as follows:

To promote and support opportunities for young Canadians to learn and use the French language.

THE FOLLOWING ARE HEREBY ENACTED as the Bylaws of CPF:

Other current bylaws which may be affected (provide bylaw numbers):

1.3 Bylaws

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be added to the definitions section. It is felt that if we have an “Affiliate Branch” then we should have a definition for “Affiliate Chapter”. It is needed for complete structure of the organization as a whole.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.4 Definitions

"Affiliate Chapter" means the status of a provincial body which fails to satisfy the requirements of a chapter, by having less than 10 voting members.

An Affiliate Chapter may be created at the discretion of the Branch Board of Directors.

Other current bylaws which may be affected (provide bylaw numbers):

1.4 Definitions

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this definition is amended as some Branches are very small and we need to make sure that they can fulfill all the structures set out for the Branches. Fifty is too high for the smaller Branches (e.g. NL).

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.4 Definitions

“Branch” means a provincial or territorial body which is that part of the CPF Corporation between the National and Chapter levels. There shall be at least two (2) Chapters and twenty-five (25) members in the province or territory before a Branch may be recognized.

Replaces or Amends (if applicable provide current bylaw number and text)

1.4 Definitions

“Branch” means a provincial or territorial body which is that part of the CPF Corporation between the National and Chapter levels. There shall be at least two (2) Chapters and fifty (50) voting members in the province or territory before a Branch may be recognized.

Other current bylaws which may be affected (provide bylaw numbers):

1.4 Definitions

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
 CPF Proposed New Bylaw or Bylaw Amendment Form  
Please fill out a single form for each proposed new bylaw or bylaw amendment.  

Reason for the proposed New Bylaw or Amendment  

| It is recommended that this definition be added as there is no definition for Branch Board. It needs to be clarified that Branches are provincially incorporated not federally and it is needed for complete structure of the organization as a whole. |

Proposed New Bylaw or Amendment  

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |
| **1.4 Definitions** |
| "Branch Board" means the Board of Directors as constituted pursuant to the Corporations act for that Branch and as defined in the Branch Bylaws. |
| Replaces or Amends (if applicable provide current bylaw number and text) |
| Adding in |
| Other current bylaws which may be affected (provide bylaw numbers): |

| 1.4 Definitions |

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI  

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Reason for the proposed New Bylaw or Amendment
It is recommended that this definition be amended to coincide with Joan’s report indicating that half of the chapters have less than 6 members.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.4 Definitions

Chapter” means an organized group of CPF members residing in a jurisdiction as defined by the Bylaws of the Provincial Branch in whose jurisdiction the Chapter is situated. The Chapter is administered in accordance with the Branch bylaws. There shall be at least five (5) voting members in the local jurisdiction before a Chapter may be recognized. Exceptions to this rule may be considered by the Branch Board of Directors, on a case by case basis.

Replaces or Amends (if applicable provide current bylaw number and text)

1.4 Definitions

Chapter” means an organized group of CPF members residing in a jurisdiction as defined by the Bylaws of the Provincial Branch in whose jurisdiction the Chapter is situated. The Chapter is administered in accordance with the Branch bylaws. There shall be at least six (6) voting members in the local jurisdiction before a Chapter may be recognized. Exceptions to this rule may be considered by the National Board of Directors, on the advice of the Branch Board of Directors, on a case by case basis.

Other current bylaws which may be affected (provide bylaw numbers):

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
Reason for the proposed New Bylaw or Amendment

It is recommended that this definition is amended as it was felt the wording for the existing bylaws needs to be simplified.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.4 Definitions

“Director” means a member of the National, Branch or Chapter Board, as specified.

Replaces or Amends (if applicable provide current bylaw number and text)

1.4 Definitions

“Director” means a member of the National Board, or a Branch or Chapter Board, as specified.

Other current bylaws which may be affected (provide bylaw numbers):

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this definition is amended as it is important to clarify the role of an ex-officio and the role they play on committees. It is also important to clarify that staff should not act as an ex-officio on any committees as this will give them a right to vote and this will contradict these bylaws.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.4 Definitions

“Ex-officio” is a member of a committee who is deemed to have no vote, except in the case of a tie. The National/Branch/Chapter President may sit as an ex-officio on all committees of CPF and will be duly identified as such. Staff members may not serve as ex-officio.

Replaces or Amends (if applicable provide current bylaw number and text)

1.4 Definitions

Ex officio” means persons who are members of a committee by virtue of some other office or position that they hold.

Other current bylaws which may be affected (provide bylaw numbers):

1.4 Definitions

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
**CPF Proposed New Bylaw or Bylaw Amendment Form**

Please fill out a single form for each proposed new bylaw or bylaw amendment.

### Reason for the proposed New Bylaw or Amendment

<table>
<thead>
<tr>
<th>It is recommended that this definition is added as the role of non-voting members needs to be defined. It is felt that when staff are re-instated with the option to be members with the removal of article 3.2, non-voting members will need to be included. Especially if we are going to allow our ED’s and staff to be members.</th>
</tr>
</thead>
</table>

### Proposed New Bylaw or Amendment

<table>
<thead>
<tr>
<th>Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:</th>
</tr>
</thead>
</table>

#### 1.4 Definitions

“*Non-voting members*” are individuals who receive remuneration from CPF for other than reasonable out of pocket expenses shall not have the right to vote at any level of the organization during their term of employment or during the period of any service contract they hold with CPF. Staff/contractors/consultants/etc. are considered non-voting members of CPF regardless of whether or not they hold a membership.

### Replaces or Amends (if applicable provide current bylaw number and text)

<p>| |</p>
<table>
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<tr>
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### Other current bylaws which may be affected (provide bylaw numbers):

<p>| |</p>
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</table>

#### 1.4 Definitions

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this definition be amended as it was felt that the wording needs to be simplified. |

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.4 Definitions

“Officer” means the President, Vice-President, Secretary, Treasurer or any other individual occupying a position with defined functions on the National, Branch or Chapter Board, as specified.

Replaces or Amends (if applicable provide current bylaw number and text)

<table>
<thead>
<tr>
<th>1.4 Definitions</th>
</tr>
</thead>
<tbody>
<tr>
<td>“Officer” means the President, Vice-President, Secretary, Treasurer or any other individual occupying a position with defined functions on the National Board or on a Branch or Chapter Board, as specified.</td>
</tr>
</tbody>
</table>

Other current bylaws which may be affected (provide bylaw numbers):

<table>
<thead>
<tr>
<th>1.4 Definitions</th>
</tr>
</thead>
</table>

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
Reason for the proposed New Bylaw or Amendment

It is recommended that this definition be amended as it was felt that the wording needs to be simplified.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.4 Definitions

“Place of residence” means the province or territory in which an individual files their tax return.

Replaces or Amends (if applicable provide current bylaw number and text)

1.4 Definitions

“Place of residence” means the province or territory in which an individual files her tax return.

Other current bylaws which may be affected (provide bylaw numbers):

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
**CPF Proposed New Bylaw or Bylaw Amendment Form**

Please fill out a single form for each proposed new bylaw or bylaw amendment.

**Reason for the proposed New Bylaw or Amendment**

| It is recommended that this article be amended as it was felt that the title needs to be clarified. |

**Proposed New Bylaw or Amendment**

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| 2.1 **National** Head Office |

| Replaces or Amends (if applicable provide current bylaw number and text) |

| 2.1 Head Office |

| Other current bylaws which may be affected (provide bylaw numbers): |

| 2.1 Head Office |

| Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI |


| Date: August 11, 2014 |
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be amended as it was felt that clarification was needed as the branches are responsible for their own corporate seal. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

2.2 National Corporate Seal

Replaces or Amends (if applicable provide current bylaw number and text)

| 2.2 Corporate Seal |

Other current bylaws which may be affected (provide bylaw numbers):

2.2 Corporate Seal

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be added as it was felt that clarification was needed as the Branches are responsible for their own corporate seal. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| 2.3 Branch Corporate Seal |

| Canadian Parents for French shall have a seal in such a form as may be authorized by the Branch Board of Directors. The corporate seal shall be safeguarded in the Branch Office in the custody of the Branch Executive Director. |

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers): None adding in this Bylaw

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as this is already covered under article 1.4 definitions therefore we are recommending it be removed. It is also felt that staff should be able to be Members. They are our biggest supports, and they will understand that they cannot vote at a level within the organization. Finally, it is felt that it is discriminatory to not allow them to be members.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

Remove 3.2 Members

Replaces or Amends (if applicable provide current bylaw number and text)

3.2 Members

An adult who is interested in furthering the object of CPF and whose application for admission as a member has been processed in accordance with policies established by the National Board shall have the right to be a member, except for salaried or contracted employees at any level of CPF. This exception does not include volunteers, who shall have the right to be voting members.

Other current bylaws which may be affected (provide bylaw numbers): 3.2 Members

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as it is felt that (b) needs to be clarified and also to provide continuity. The title also needs further clarification and needs to be corrected - change office to an officer.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

6.4 Cessation of an Officer

An individual shall cease to be an officer of the National Board when:

a) the officer resigns from the National Board by delivering notice in writing to the National President or Vice-President, in care of the National Office, in which case the resignation shall be effective on the date specified in the letter of resignation or, in absence of such date, on the date the resignation is accepted by the National Board;

b) the officer is removed from office as per article 6.5; or

c) the officer vacates, or is deemed to have vacated, the position of National Director, withdraws from, or has been removed from, voting membership in accordance with these Bylaws.

Replaces or Amends (if applicable provide current bylaw number and text)

6.4 Cessation of Office

An individual shall cease to be an officer of the National Board when:

a) the officer resigns from the National Board by delivering notice in writing to the National President or Vice-President, in care of the National Office, in which case the resignation shall be effective on the date specified in the letter of resignation or, in absence of such date, on the date the resignation is accepted by the National Board;

b) the officer is removed from office; or

c) the officer vacates, or is deemed to have vacated, the position of National Director, withdraws from, or has been removed from, voting membership in accordance with these Bylaws.

Other current bylaws which may be affected (provide bylaw numbers): 6.4 Cessation of Office

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI; 

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amendment as it was felt that this recognition should be afforded to all CPF members not just voting members and should also include past presidents as many Presidents contribute a lot to this organization and should be recognized for their contribution.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

3.4 Distinguished Life members

Distinguished Life Memberships may be awarded by the National Board of Directors to CPF members who have provided outstanding leadership to CPF and/or significant contributions to CPF in its mandate of improving French language learning opportunities for young Canadians. Distinguished Life Members have the rights of voting members and their membership fees are waived.

Former National and Branch Presidents will be designated CPF Alumni and receive CPF Distinguished Life Memberships.

Replaces or Amends (if applicable provide current bylaw number and text)

3.4 Distinguished Life members

Distinguished Life Memberships may be awarded by the National Board of Directors to voting members who have provided outstanding leadership to CPF and/or significant contributions to CPF in its mandate of improving French language learning opportunities for young Canadians. Distinguished Life Members have the rights of voting members and their membership fees are waived.

Other current bylaws which may be affected (provide bylaw numbers):

3.4 Distinguished Life Members

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as it was felt that 90 days is too long. Sixty days is a more reasonable time frame.

No need for original section c a member dies. This goes without saying.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

3.6 Cessation of Membership

An individual shall cease to be a member of CPF when:

a) a member resigns at any time by notifying the National Office of CPF in writing, effective immediately upon receipt by the National Office;

b) a member does not renew membership within sixty (60) days of expiration.

c) a member is expelled and shall not be reinstated.

Replaces or Amends (if applicable provide current bylaw number and text)

3.6 Cessation of Membership

An individual shall cease to be a member of CPF when:

a) a member resigns at any time by notifying the National Office of CPF in writing, effective immediately upon receipt by the National Office;

b) a member does not renew membership within ninety (90) days of expiration;

c) a member dies; or

d) a member is expelled.

Other current bylaws which may be affected (provide bylaw numbers):

3.6 Cessation of Membership

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be amended as a number of Branch Delegates shall be determined by policy of the National Board of Directors leaves the National board with the autonomy to reduce the number of delegates who attend the AGM or SGM by changing a policy and not a bylaw. It is felt that ALL Branches should be mandatory delegates and to hold the voting rights to make such a change. We are questioning why does the National Board get to say which branches get to go and which ones does not, should they not all go? |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

**4.4 Branch Delegates**

*A Branch Delegate, appointed or elected by the Branch Board of Directors, is the official representative of the Branch at National Annual and Special General Meetings of CPF.*

Replaces or Amends (if applicable provide current bylaw number and text)

**4.4 Branch Delegates**

A Branch Delegate, appointed or elected by the Branch Board of Directors, is the official representative of the Branch at National Annual and Special General Meetings of CPF. The number of Branch Delegates shall be determined by policy of the National Board of Directors.

Other current bylaws which may be affected (provide bylaw numbers):

| 4.4 Branch Delegates |

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as it was felt that 25% is not high enough. There will never be 50 voting members at a Special General Meeting which is called by National Board as only the National Board and Branch Delicates can vote. This change allows 50 CPF member to request a SGM if they feel the need to do so. As well we recommend that this article title be amended in order to clarify who’s Special General Meetings it refers to. This Amendment opens the ability for the General membership to request a Special General Meeting at the National level.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

5.2 National Special General Meeting

*The National Board may call a Special General Meeting of the National Board of Directors and voting members at any time, and shall call a Special General Meeting upon the written request of fifty percent (50%) or more of the voting members or fifty (50) CPF members, whichever is the lesser.*

Replaces or Amends (if applicable provide current bylaw number and text)

5.2 Special General Meeting

The National Board may call a Special General Meeting at any time, and shall call a Special General Meeting of voting delegates:

a) upon the written request of twenty-five percent (25%) percent or more of the National Board of Directors and Branch Delegates; or

b) upon the written request of fifty (50) or more voting members.

Other current bylaws which may be affected (provide bylaw numbers): 5.2 Special General Meeting

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as it is referred to as the conference in other documentation not weekend. Changed number for continuity.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

5.6 Mandatory Functions at the National Annual General Meeting and Conference

A time shall be allotted at the National AGM and Conference for a question and answer period, to allow all members in attendance to direct questions to the National Board, Branch Delegates and the National Executive Director.

Replaces or Amends (if applicable provide current bylaw number and text)

5.7 Mandatory Functions at the National Annual General Meeting Weekend

A time shall be allotted at the National AGM Weekend for a question and answer period, to allow all members in attendance to direct questions to the National Board, Branch Delegates and the National Executive Director.

Other current bylaws which may be affected (provide bylaw numbers):

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as it there are many Executive Directors and this Article only pertains to the National Executive Director.

It is felt that `` is the chief executive officer of CPF`` be removed as gives the impression that the National Executive Director, oversees the Branch Executive Directors which is not the case.

``The Executive Director is entitled to receive notice of, to attend and to address any meeting of Boards of Directors, Annual General Meetings or any Special General Meetings of CPF and its Branches.`` This is recommended for removal as it is considered a presidential duty

Once again remove the word HIS.

It is felt that the role of the Executive Director needs further clarification therefore the last sentence is recommended to be added.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

7.1 National Executive Director

The National Board shall appoint a National Executive Director, who is accountable to the National Board for the oversight of all activities of CPF National.

The National Executive Director

- has the authority and responsibility, within the executive limitations policy established by the National Board, to provide, at the National level of CPF, leadership in accordance with the mission, vision, values and ends policy statements established by the National Board.
- has the authority to organize and manage the activities of CPF at the National level under the governing policies established by the National Board in order to deliver services in the most effective and efficient manner possible.
- shall take direction from the National Board through the President or designate.

The National Executive Director is a non-voting member and therefore has no vote at any level of the Organization.
7.1 Executive Director

The National Board shall appoint an Executive Director, who is accountable to the National Board for the oversight of all activities of CPF.

The National Executive Director is the chief executive officer of CPF and has the authority and responsibility, within the executive limitations policy established by the National Board, to provide, at the National level of CPF, leadership in accordance with the mission, vision, values and ends policy statements established by the National Board.

The Executive Director has the authority to organize and manage the activities of CPF at the National level under the governing policies established by the National Board in order to deliver services in the most effective and efficient manner possible.

The Executive Director is entitled to receive notice of, to attend and to address any meeting of Boards of Directors, Annual General Meetings or any Special General Meetings of CPF and its Branches.

The Executive Director shall take direction from the National Board through the President or his designate.

Other current bylaws which may be affected (provide bylaw numbers):

7.1 Executive Director

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
**CPF Proposed New Bylaw or Bylaw Amendment Form**

Please fill out a single form for each proposed new bylaw or bylaw amendment.

**Reason for the proposed New Bylaw or Amendment**

| It is recommended that this article be amended as it is felt that the voting delegates voted in the National Board and voting delegates should be involved to vote for filling vacancies. |

**Proposed New Bylaw or Amendment**

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| **6.3 Election of National Board Officers** |

| The National Board officers shall be elected individually by secret ballot by the voting delegates at the National Annual General meeting from among the directors of the National Board. Candidates with the greatest number of votes shall be declared the winners. An officer shall be elected for a one-year term of office and may be re-elected to the same office for a maximum of four (4) consecutive years. If any National Board office becomes vacant, the voting delegates shall elect a person to fill the vacancy for the remainder of the term. |

| Replaces or Amends (if applicable provide current bylaw number and text) |

| **6.3 Election of National Board Officers** |

| The National Board officers shall be elected individually by secret ballot by the voting delegates at the National Annual General meeting from among the directors of the National Board. Candidates with the greatest number of votes shall be declared the winners. An officer shall be elected for a one-year term of office and may be re-elected to the same office for a maximum of four (4) consecutive years. If any National Board office becomes vacant, the directors may elect a person to fill the vacancy for the remainder of the term. |

| Other current bylaws which may be affected (provide bylaw numbers): **6.3 Election of National Board Officers** |

| Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI |


| Date: August 11, 2014 |
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as once again it was felt that voting members should be involved in the process of removing those with whom they have elected. It will also ensure a more fair and unbiased process in this very drastic step. Accountability is critical when decisions are made to "Fire a Volunteer."

It is recommended that the wording be simplified and remove HIS

We vote them in so we should have a say in removing them.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

6.5 Removal of National Officer

The National Board shall have authority to remove a National Board officer from office for any one or more of the following grounds:

a) violating any provision of the articles, by-laws or written policies of CPF;
b) carrying out any conduct which may be detrimental to CPF as determined by the Board in its sole discretion; or

c) for any other reason that the Board in its sole and absolute discretion considers to be inconsistent with the objects of CPF.

In the event that the Board determines that a Board officer should be removed from office, the President, or such other officer as may be designated by the Board, shall provide twenty (20) days’ notice of removal to the officer and shall provide reasons for the proposed removal.

The officer may make written submissions to the Board in response to the notice received within such twenty (20) day period.

In the event that the Board receives no written submissions, the President or designate shall notify the officer that the officer is removed from the Board. If written submissions are received in accordance with this section, the Board shall consider such submissions in arriving at a final decision by a two-thirds (2/3) majority vote of the voting delegates and shall notify the officer concerning such final decision within a further twenty (20) days from the date of receipt of the submissions. The Board's decision shall be final and binding on the officer, without any further right of appeal. Once removed from office the Officer also vacates their position on the National Board.
6.5 Removal of Officers

The National Board shall have authority to remove a Board officer from office for any one or more of the following grounds:

a) violating any provision of the articles, by-laws or written policies of CPF;
b) carrying out any conduct which may be detrimental to CPF as determined by the Board in its sole discretion; or
c) for any other reason that the Board in its sole and absolute discretion considers to be inconsistent with the objects of CPF.

In the event that the Board determines that a Board officer should be removed from office, the President, or such other officer as may be designated by the Board, shall provide twenty (20) days’ notice of removal to the officer and shall provide reasons for the proposed removal.

The officer may make written submissions to the Board in response to the notice received within such twenty (20) day period.

In the event that the Board receives no written submissions, the President or his designate shall notify the officer that the officer is removed from the Board. If written submissions are received in accordance with this section, the Board shall consider such submissions in arriving at a final decision by a two-thirds (2/3) majority vote and shall notify the officer concerning such final decision within a further twenty (20) days from the date of receipt of the submissions. The Board's decision shall be final and binding on the officer, without any further right of appeal.

Other current bylaws which may be affected (provide bylaw numbers): 6.5 Removal of Officers

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
It is recommended that this article be amended as it to simply the wording and remove “her”.

Proposed New Bylaw or Amendment
Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

8.1 Composition of National Board
The National Board of Directors shall consist of no fewer than five (5) and no more than seven (7) voting members, with approximately half of the directors elected every two (2) years to a two-year term.

A maximum of two (2) persons from any Branch jurisdiction may sit on the National Board at one time. If a member of the Board moves their place of residence to a Branch jurisdiction from which there are already two (2) sitting members, that member shall tender their resignation from the Board no later than the first National Annual General Meeting following their change of residence. The member shall be eligible for re-election to the Board if there is an appropriate vacancy on the Board.

Replaces or Amends (if applicable provide current bylaw number and text)
8.1 Composition of National Board
The National Board of Directors shall consist of no fewer than five (5) and no more than seven (7) voting members, with approximately half of the directors elected every two (2) years to a two-year term.

A maximum of two (2) persons from any Branch jurisdiction may sit on the National Board at one time. If a member of the Board moves her place of residence to a Branch jurisdiction from which there are already two (2) sitting members, that member shall tender her resignation from the Board no later than the first National Annual General Meeting following her change of residence. The member shall be eligible for re-election to the Board if there is an appropriate vacancy on the Board.

Other current bylaws which may be affected (provide bylaw numbers): 8.1 Composition of National Board

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as it to simply the wording and remove “her”.

Proposed New Bylaw or Amendment

<table>
<thead>
<tr>
<th>8.2 Conditions of National Board Membership</th>
</tr>
</thead>
<tbody>
<tr>
<td>No National Board Director may serve on a Branch or Chapter Board at the same time. A member of a Branch or Chapter Board who is elected to the National Board shall resign from the Branch or Chapter Board at the time of their election to the National Board. A Branch Delegate who is nominated to the National Board shall resign as Branch Delegate at the time of election.</td>
</tr>
<tr>
<td>An employee of CPF at any level may not stand for election to the National Board until twelve (12) months after the employment termination date.</td>
</tr>
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</table>

Replaces or Amends (if applicable provide current bylaw number and text)

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<tr>
<td>An employee of CPF at any level may not stand for election to the National Board until twelve (12) months after the employment termination date.</td>
</tr>
</tbody>
</table>

Other current bylaws which may be affected (provide bylaw numbers):

| 8.2 Conditions of National Board Membership |

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as it this change is recommended to have consistency throughout the bylaws at all levels and to make this Article consistent with Article 8.4 for National.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

10.6 Term of Office

The term of a Director on the Branch Board shall be two (2) years from the end of the AGM at which the Branch Director is elected to the end of the AGM two (2) years later.

A director may be re-elected to additional terms to a maximum of eight (8) consecutive years.

A person who has served on the Branch Board for eight (8) consecutive years may be nominated and re-elected to the Branch Board after two (2) years following the last term during which the person previously served on the Branch Board in any capacity.

Branch Board Directors who have served two consecutive terms in a position should not be nominated for re-election or re-appointment to the position unless the circumstances are exceptional.

Partial terms of less than one year duration (due to appointments) are not included in the calculation of eight (8) consecutive

Replaces or Amends (if applicable provide current bylaw number and text)

10.6 Term of Office

The term of a Branch Director is to be determined by each Branch.

A Branch Director may be re-elected to additional terms to a maximum of eight (8) years. The terms of office of the Branch President and Vice-President may exceed the normal maximum of eight (8) years, but under no circumstances shall the total term of service on the Branch Board exceed ten (10) consecutive years.

A person who has served on a Branch Board for the maximum term possible may be nominated and re-elected to any Branch Board after two (2) years following the last term during which the person previously served as a Branch Director.

The term of a Branch Director shall be from the end of the AGM at which the Branch Director was elected to the end of the AGM in the year the terms ends.

Other current bylaws which may be affected (provide bylaw numbers):

10.6 Term of Office

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
It is recommended that this article be amended as the new d) should be as per article 8.14 as that has the explanation on how to remove a director.

Proposed New Bylaw or Amendment
Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

8.13 Cessation of Directorship

An individual shall cease to be a National Director when:

a) the director resigns from the National Board by delivering notice in writing to the National President or Vice-President, in care of the National Office, in which case the resignation shall be effective on the date specified in the letter of resignation or, in absence of such date, on the date the resignation is accepted by the National Board;
b) the director is found by a competent jurisdiction to be mentally incapacitated;
c) the director becomes bankrupt;
d) the director is removed from the Board as per article 8.14;
e) the director dies;
f) the director ceases to reside in Canada;
g) the director misses, without reasonable explanation, two (2) consecutive meetings or more than thirty-three percent (33%) of all meetings in a given 365 day period where 21 days’ notice has been properly served; or
h) the director vacates, or is deemed to have vacated, the position of National Board Director, withdrawns from, or has been removed from, voting membership in accordance with these Bylaws.

Replaces or Amends (if applicable provide current bylaw number and text)

8.13 Cessation of Directorship

An individual shall cease to be a National Director when:

a) the director resigns from the National Board by delivering notice in writing to the National President or Vice-President, in care of the National Office, in which case the resignation shall be effective on the date specified in the letter of resignation or, in absence of such date, on the date the resignation is accepted by the National Board;
b) the director is found by a competent jurisdiction to be mentally incapacitated;
c) the director becomes bankrupt;
d) the director is removed from the Board as per article 8.14;
e) the director dies;
f) the director ceases to reside in Canada;
g) the director misses, without reasonable explanation, two (2) consecutive meetings or more than thirty-three percent (33%) of all meetings in a given 365 day period where 21 days’ notice has been properly served; or
h) the director vacates, or is deemed to have vacated, the position of National Board Director, withdrawns from, or has been removed from, voting membership in accordance with these Bylaws.
Other current bylaws which may be affected (provide bylaw numbers):

8.13 Cessation of Directorship

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended and to remove the word “his” to clean up the language.

Officer needs to be removed and replaced with director to coincide with the correct terminology for this Article.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

8.14 Removal of Board Directors

The Voting Delegates shall have authority to remove a director from the Board for any one or more of the following grounds:

a) violating any provision of the articles, by-laws or written policies of CPF;
b) carrying out any conduct which may be detrimental to CPF; or
c) for any other reason that is inconsistent with the objects of CPF.

In the event that the Voting Delegates determine at an Annual General Meeting or at a Special General Meeting that a director should be removed from office, the President, or such other officer as may be designated by the Voting Delegates, shall provide twenty (20) days’ notice of removal to the director and shall provide reasons for the proposed removal. The director may make written submissions to the Voting Delegates, care of the President, in response to the notice received within such twenty (20) day period. In the event that the President receives no written submissions, the President or designate shall notify the director that the director is removed from the Board. If written submissions are received in accordance with this section, the Voting Delegates shall consider such submissions in arriving at a final decision by a two-thirds (2/3) majority vote and shall notify the Director concerning such final decision within a further twenty (20) days from the date of receipt of the submissions. The Voting Delegates’ decision shall be final and binding on the director, without any further right of appeal.

Replaces or Amends (if applicable provide current bylaw number and text)

8.14 Removal of Board Directors

The Voting Delegates shall have authority to remove a director from the Board for any one or more of the following grounds:

a) violating any provision of the articles, by-laws or written policies of CPF;
b) carrying out any conduct which may be detrimental to CPF; or
c) for any other reason that is inconsistent with the objects of CPF.

In the event that the Voting Delegates determine at an Annual General Meeting or at a Special General Meeting that a director should be removed from office, the President, or such other officer as may be designated by the Voting Delegates, shall provide twenty (20) days’ notice of removal to the director and shall provide reasons for the proposed removal. The director may make written submissions to the Voting Delegates, care of the President, in response to the notice received within such twenty (20) day period. In the event that the President receives no written
submissions, the President or his designate shall notify the director that the director is removed from the Board. If written submissions are received in accordance with this section, the Voting Delegates shall consider such submissions in arriving at a final decision by a two-thirds (2/3) majority vote and shall notify the officer concerning such final decision within a further twenty (20) days from the date of receipt of the submissions. The Voting Delegates’ decision shall be final and binding on the director, without any further right of appeal.

Other current bylaws which may be affected (provide bylaw numbers):

8.14 Removal of Board Directors

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be amended to clarify that staff will not have a vote at any level of the organization nor act as Chair of any committee. |
| It is recommended that we remove the wording “and serve at the pleasure of” because if National is not happy with a committee member because they are not thinking as National wants them to they can be removed. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |
| 9.1 Committees |
| The National Board may establish committees for purposes that are considered proper and fall within the National governance policy model. The National Board shall define the duties and powers of any committee of the National Board it establishes and may prescribe the procedures, rules and policies to be followed by it. Committee members are appointed by the National Board and must include a President and/or Branch delegate on each committee. The National Executive Director shall act as a resource of any committee the National Board of Directors establishes but shall neither vote at its meetings nor act as Chair. |

Replaces or Amends (if applicable provide current bylaw number and text)

| 9.1 Committees |
| The National Board may establish committees for purposes that are considered proper and fall within the National governance policy model. The National Board shall define the duties and powers of any committee of the National Board it establishes and may prescribe the procedures, rules and policies to be followed by it. Committee members are appointed by, and serve at the pleasure of, the National Board. |

Other current bylaws which may be affected (provide bylaw numbers): 9.1 Committees

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as it felt that the Biographies of nominees and the question and answer sessions need to be circulated prior to the AGM to give the voting delegates additional insight into who the candidates are.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

9.2 Nominations

The National Board shall appoint a Nominations Committee Chairperson at the first meeting of the Board after the Annual General Meeting. The Nominating Committee shall seek nominations for election to the National Board of Directors as outlined in CPF National policies, shall ensure that nominees are eligible to be Directors and shall circulate the list of eligible nominees with accompanying biographies at least (30) days before the National Annual General Meeting. All nominees must participate in a question and answer session accessible to all voting delegate no less than 30 day prior to the National Annual General Meeting. The Committee may nominate up to twice as many candidates as there are vacancies on the Board, but no fewer than the number of candidates needed to ensure the required minimum of five (5) Board Directors.

Replaces or Amends (if applicable provide current bylaw number and text)

<table>
<thead>
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<th>9.2 Nominations</th>
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<td>The National Board shall appoint a Nominations Committee Chairperson at the first meeting of the Board after the Annual General Meeting. The Nominating Committee shall seek nominations for election to the National Board of Directors as outlined in CPF National policies, shall ensure that nominees are eligible to be directors and shall circulate to all voting delegates the list of eligible nominees at least thirty (30) days before the National AGM. The Committee may nominate up to twice as many candidates as there are vacancies on the Board, but no fewer than the number of candidates needed to ensure the required minimum of five (5) Board Directors.</td>
</tr>
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</table>

Other current bylaws which may be affected (provide bylaw numbers):

9.2 Nominations

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be amended as it is felt that 50 is too high for some branches to obtain. It is also felt that using the word CPF National contradicts article 10.3. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| 10.1 Branch Organizational Structure |

| The members of CPF within each province or territory in Canada may form a Branch or be affiliated with a Branch in another province or territory. A Branch shall have a minimum of two (2) Chapters and a minimum of twenty five (25) members. Each Branch shall be governed by a Branch Board of Directors who shall ensure that the Branch complies with CPF Bylaws and Policies as per article 10.3, as well as and provincial or territorial legislation. Affiliate Branch status entitles such a group to representation on the Branch Board of Directors. Chapters of Affiliate Branches become Chapters of the Branch with which affiliation has taken place. |

Replaces or Amends (if applicable provide current bylaw number and text)

| 10.1 Branch Organizational Structure |

| The members of CPF within each province or territory in Canada may form a Branch or be affiliated with a Branch in another province or territory. A Branch shall have a minimum of two (2) Chapters and a minimum of fifty (50) voting members. Each Branch shall be governed by a Branch Board of Directors who shall ensure that the Branch complies with CPF National Bylaws and Policy, as well as provincial or territorial legislation. Affiliate Branch status entitles such a group to representation on the Branch Board of Directors. Chapters of Affiliate Branches become Chapters of the Branch with which affiliation has taken place. |

Other current bylaws which may be affected (provide bylaw numbers):

| 10.1 Branch Organizational Structure |

| Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI |
| Date: August 11, 2014 |
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommend that we remove f) align Branch Action plans with CPF’s National plan as Branch and National have adopted different action plans. For example, Branches deal with schools and provincial politician whereas National deals with Federal politicians and do not deal with individual schools

It is recommended that we amend the new g) to remove “including its website format, unless determined otherwise by the National Board”. It is felt that because the Branches are solely financially responsible for Branch Websites they should have the right to make modifications as they see fit, until such time that National becomes the head of the organization and takes full control of the Branches. National and Branches are encouraged to work together keeping in mind the financial restraint of some Branches.

It is recommended that we amend i) to be removed as once again the National Board is not the head of the organization and have no authority over the Branches, they are on equal footing. It is recommended that a two-way communication be followed until such time as National takes full control of the Branches.

It is recommended that we amend h) to Share instead of reports as National is an independent body just like each Branch.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

10.2 Branch Obligations

To ensure the integrity of CPF’s mission, vision and values as a national organization and to enable the Branch Board to meet its oversight obligations for CPF as a whole. Branch bylaws, policies and operations shall comply with the Framework of Mandatory Obligations adopted by CPF National and voting delegates. Specifically, Branches shall:

a) adhere to CPF’s mission, vision and values;
b) adhere to the CPF governance framework;
c) adhere to CPF position statements;
d) adhere to CPF Branch and National policies;
  e) adhere to the CPF Branch and National strategic plan;
  f) adhere to CPF framework for roles and responsibilities as outlined in CPF National and Branch Policy;
  g) adopt and adhere to the CPF brand; and
  h) share information regularly to the CPF National Board.

Replaces or Amends (if applicable provide current bylaw number and text)

10.2 Branch Obligations

To ensure the integrity of CPF’s mission, vision and values as a national organization and to enable the National Board to meet its oversight obligations for CPF as a whole, Branch bylaws, policies and operations shall comply with the Framework of Mandatory Obligations adopted by CPF National. Specifically, Branches shall:

a) adhere to CPF’s mission, vision and values;
b) adhere to the CPF governance framework;
c) adhere to CPF position statements;
d) adhere to CPF Branch and National policies;
e) adhere to the CPF National strategic plan;
f) align Branch Action plans with CPF’s National plan;
g) adhere to CPF framework for roles and responsibilities as outlined in CPF National Policy;
h) adopt and adhere to the CPF brand, including its website format, unless determined otherwise by the National Board; and
i) report regularly to the CPF National Board.

Other current bylaws which may be affected (provide bylaw numbers):

10.2 Branch Obligations

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be amended as “except as required by provincial or territorial legislation and for matters dealing with remuneration of CPF staff” is removed as it does not belong here; this belongs in the Policies |
| It is also recommended that this article be amended to have the word policy removed as it is talking about the Bylaws. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |
| **10.3 Branch Bylaws** |
| Branches may adopt bylaws that best meet their needs, in accordance with the prevailing provincial or territorial legislation and the minimum requirements identified by CPF’s National Bylaws. In the absence of a Branch Bylaw, and without restricting its powers under the prevailing provincial or territorial legislation, a Branch Board of Directors shall be governed by applicable National Bylaws and Policy. |
| If a Branch and a National bylaw is in conflict, the National bylaw shall prevail. |

Replaces or Amends (if applicable provide current bylaw number and text)

| **10.3 Branch Bylaws** |
| Branches may adopt bylaws that best meet their needs, in accordance with the prevailing provincial or territorial legislation and the minimum requirements identified by CPF’s National Bylaws and Policy. In the absence of a Branch governing policy, and without restricting its powers under the prevailing provincial or territorial legislation, a Branch Board of Directors shall be governed by applicable National Bylaws and Policy. |
| If a Branch and a National bylaw or policy are in conflict, the National bylaw or policy shall prevail, except as required by provincial or territorial legislation and for matters dealing with remuneration of CPF staff. |

Other current bylaws which may be affected (provide bylaw numbers): **10.3 Branch Bylaws**

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be amended to provide consistency across the organization |
| It is recommended that this article be amended for consistency with article 8.1 |

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

10.5 Composition of Branch Board

Replaces or Amends (if applicable provide current bylaw number and text)

10.5 Branch Board of Directors

Other current bylaws which may be affected (provide bylaw numbers):

10.5 Branch Board of Directors

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended to have consistency throughout the bylaws at all levels and to make this consistent with Article 8.5.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

10.7 Duties of Branch Directors

All Branch Directors sit on the Board in a personal capacity. They are to uphold CPF’s mission, vision and values; oversee the officers; set and monitor CPF Branch policies, finances and internal controls. In exercising their powers and in discharging their duties, they shall act with diligence and skill, honestly and in good faith, and in a transparent and inclusive manner, with a view to the best interests of the entire CPF organization. Their duty shall be to CPF as a whole; to directors, members and staff; to clients, funders and creditors; and to the government and the public.

Replaces or Amends (if applicable provide current bylaw number and text)

10.7 Duties of Branch Board Directors

All directors sit on the Branch Board in a personal capacity. They are to uphold the mission, vision and values; oversee the officers; set and monitor the policies, finances and internal controls. In exercising their powers and in discharging their duties to the Branch, they shall act with diligence and skill, honestly and in good faith, and in a transparent and inclusive manner, with a view to the best interests of CPF as a whole.

Other current bylaws which may be affected (provide bylaw numbers):

10.7 Duties of Branch Board Directors

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be removed as it is covered under cessation of Officer/Director as well the National Board is not a governing body or elected official of the Branch therefore cannot pass resolutions at that level. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws |

Replaces or Amends (if applicable provide current bylaw number and text)

| 10.7.2 A Branch Board or the National Board may pass a resolution, by a two-thirds (2/3) majority vote, requiring the resignation of a Branch Board Director or officer for conduct or action that may bring CPF into disrepute or is inconsistent with the objects of CPF. The director or officer shall receive due notice and is entitled to a fair hearing in accordance with CPF policy before the resolution is passed. |

Other current bylaws which may be affected (provide bylaw numbers):

10.7.2

Name ofSubmitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this Article be amended to provide clarity and ensure SGM is included as outlined with the Articles title.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

**10.9 Branch Delegates at National Annual General Meeting or Special General Meeting**

The officers of the Branch shall act as Branch Delegate(s) in the following order of precedence: President, Vice-President. In the event that more Branch Delegates are wanted or that an officer is unable to attend a National Annual General Meeting or *Special General Meeting* of CPF, the Branch shall appoint another director(s) as Branch Delegate(s).

Replaces or Amends (if applicable provide current bylaw number and text)

**10.9 Branch Delegates**

The officers of the Branch shall act as Branch Delegate(s) in the following order of precedence: President, Vice-President. In the event that more Branch Delegates are wanted or that an officer is unable to attend a National Annual General Meeting of CPF, the Branch shall appoint another director(s) as Branch Delegate(s).

Other current bylaws which may be affected (provide bylaw numbers):

**10.9 Branch Delegates**

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this Article be amended in order to be consistent with Article 7.1

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

10.10 Branch Executive Director

The Branch Board shall appoint an Executive Director, who is accountable to the Branch Board for the oversight of all activities of the CPF Branch.

The Branch Executive Director

• has the authority and responsibility, within the executive limitations policy established by the Branch Board, to provide, at the Branch level of CPF, leadership in accordance with the mission, vision, values and ends policy statements established by the Branch Board.
• has the authority to organize and manage the activities of CPF at the Branch level under the governing policies established by the Branch Board in order to deliver services in the most effective and efficient manner possible.
• shall take direction from the Branch Board through the President or his designate.

The Executive Director is a non-voting member and therefore has no vote at any level of the organization.

Replaces or Amends (if applicable provide current bylaw number and text)

10.10 Branch Executive Director

The Branch Board shall appoint a Branch Executive Director, who is accountable to the Branch Board.

Other current bylaws which may be affected (provide bylaw numbers):

10.10 Branch Executive Director

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article title be amended in order to clarify who’s Special General Meetings it refers to.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

11.2 Branch Special General meetings

The Branch Board may call a Special General Meeting of the Branch Board of Directors and voting members at any time, and shall call a Special General Meeting upon the written request of twenty-five percent (25%) or more of the voting members or twenty (20) Branch CPF members, whichever is the lesser.

Replaces or Amends (if applicable provide current bylaw number and text)

11.2 Special General meetings

The Branch Board may call a Special General Meeting of the Branch Board of Directors and voting members at any time, and shall call a Special General Meeting upon the written request of twenty-five percent (25%) or more of the voting members or twenty (20) voting members, whichever is the lesser.

Other current bylaws which may be affected (provide bylaw numbers): 11.2 Special General meetings

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
It is recommended that this article be amended to distinguish between National and Branch Mandatory Functions.

Proposed New Bylaw or Amendment
Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

**5.3 National Mandatory Functions**

The following functions shall be performed at the National Annual General Meeting:
a) receiving the reports of the National President and National Executive Director;
b) electing enough directors to fill expired terms, as well as any vacant unexpired terms;
c) electing the National President, Vice-President, Secretary and Treasurer;
d) appointing an auditor;
e) **accepting** financial statement(s) and **receiving** the auditor's report(s);
f) ratifying and/or making bylaws and amendments thereto; and

Other current bylaws which may be affected (provide bylaw numbers):

**5.3 Mandatory Functions**

The following functions shall be performed at the National Annual General Meeting:
a) receiving the reports of the National President and National Executive Director;
b) electing enough directors to fill expired terms, as well as any vacant unexpired terms;
c) electing the National President, Vice-President, Secretary and Treasurer;
d) appointing an auditor;
e) receiving financial statement(s) and auditor's report(s);
f) ratifying and/or making bylaws and amendments thereto; and

g) attending to any other business considered appropriate and brought before the voting delegates by the National Board of Directors and Branch.

Name of Submitter(s):  Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date:       August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be added as it needs to be consistent with National’s Mandatory Functions Article 5.3

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

11.3 Branch Mandatory Functions

The following functions shall be performed at the Branch Annual General Meeting:

a) receiving the reports of the Branch President and Branch Executive Director;
b) electing enough directors to fill expired terms, as well as any vacant unexpired terms;
c) electing the Branch President, Vice-President, Secretary and Treasurer;
d) appointing an auditor;
e) accepting financial statement(s) and receiving the auditor’s report(s);
f) ratifying and/or making bylaws and amendments thereto; and
g) attending to any other business considered appropriate and brought before the voting delegates by the Branch Board of Directors and Chapter Delegates.

Replaces or Amends (if applicable provide current bylaw number and text)

None adding in this Bylaw

Other current bylaws which may be affected (provide bylaw numbers):

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

<table>
<thead>
<tr>
<th>Reason for the proposed New Bylaw or Amendment</th>
</tr>
</thead>
<tbody>
<tr>
<td>It is recommended that this Article be amended to coincide with Article 5.4. The number needs to be modified as well.</td>
</tr>
<tr>
<td>It is recommended that 5 days be changed to 10 as the mail is taking longer.</td>
</tr>
</tbody>
</table>

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |
| 11.4 Notice of Annual or Special General Meetings |
| Notice of the Branch Annual or Special General Meetings shall be conveyed by any of the following means: postal mail, e-mail, facsimile or phone, such that it is received at least thirty (30) days before the day of the meeting. Notice by regular mail shall be considered to be received within ten (10) days of mailing. Notice of a meeting shall describe the nature of the business in sufficient detail to permit the Branch Board of Directors and Chapter Delegates to form a reasoned judgment on it. Notice of such a meeting shall be sent to the voting members. |

Replaces or Amends (if applicable provide current bylaw number and text)

| 11.3 Notice of General meetings |
| Notice of Annual or Special General Meetings of the Branch Board of Directors and voting members shall be conveyed to members by any of the following means: postal mail, e-mail, facsimile or phone, such that it is received at least thirty (30) days before the day of the meeting. Notice by regular mail shall be considered to be received within five (5) days of mailing. Notice of a meeting shall describe the nature of the business in sufficient detail to permit the Branch Board of Directors and voting members to form a reasoned judgment on it. |

Other current bylaws which may be affected (provide bylaw numbers):

| 11.3 Notice of General meetings |

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
**CPF Proposed New Bylaw or Bylaw Amendment Form**

Please fill out a single form for each proposed new bylaw or bylaw amendment.

**Reason for the proposed New Bylaw or Amendment**

| It is recommended that this article be amended to provide clarity by adding National and to distinguish from Article 11.4.1. |

**Proposed New Bylaw or Amendment**

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| **5.4.1 The National Annual General** |
| Meeting and any Special Meeting shall be conducted in accordance with National Bylaws, and where the Bylaws are silent, in accordance with Roberts Rules of Order. |

| Replaces or Amends (if applicable provide current bylaw number and text) |
| **5.4.1 The Annual General** |
| Meeting and any Special Meeting shall be conducted in accordance with CPF Bylaws, and where the Bylaws are silent, in accordance with Roberts Rules of Order. |

| Other current bylaws which may be affected (provide bylaw numbers): 5.4.1 The Annual General |

| Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI |

| Date: August 11, 2014 |
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be added to provide clarity and to be consistent with Article 5.4.1

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

11.4.1 The Branch Annual General Meeting and any Special Meeting shall be conducted in accordance with Branch Bylaws, and where the Bylaws are silent, in accordance with Roberts Rules of Order.

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers): None adding in this Bylaw

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

<table>
<thead>
<tr>
<th>It is recommended that this article be amended as not every Branch can accommodate 10 voting members.</th>
</tr>
</thead>
</table>

Proposed New Bylaw or Amendment

<table>
<thead>
<tr>
<th>Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:</th>
</tr>
</thead>
</table>

### 11.5 Quorum and Voting at General Meetings

Each voting member has one vote to be exercised at Branch Annual or Special General Meetings. A quorum shall be no less than **five (5)** voting members. Except as provided by these Bylaws or otherwise required by the relevant provincial/territorial legislation, questions shall be decided by a simple majority vote of voting members present.

Replaces or Amends (if applicable provide current bylaw number and text)

<table>
<thead>
<tr>
<th>11.4 Quorum and Voting at General Meetings</th>
</tr>
</thead>
</table>

Each voting member has one vote to be exercised at Branch Annual or Special General Meetings. A quorum shall be no less than ten (10) voting members. Except as provided by these Bylaws or otherwise required by the relevant provincial/territorial legislation, questions shall be decided by a simple majority vote of voting members present.

Other current bylaws which may be affected (provide bylaw numbers):

<table>
<thead>
<tr>
<th>11.4 Quorum and Voting at General Meetings</th>
</tr>
</thead>
</table>

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended to provide consistency with Article 8.8 (as amended by the COP) and changed number for continuity.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

11.6 Meetings

The Branch Board of Directors shall meet face to face at least three (3) times a year, plus two (2) other times using communication technology. The meeting will be called by the Branch President, at a place to be determined by the Branch Board or the Branch President. One of the face to face meetings is to be in conjunction with the Branch Annual General Meeting. A meeting may be conducted by means of telephone or other communication facilities that permit all persons to communicate with each other.

The Chapter Presidents will meet for one (1) face to face meeting at the Call of the Branch President at a location set by the Branch President; the meeting is to be held outside of the AGM Conference.

Replaces or Amends (if applicable provide current bylaw number and text)

11.5 Branch Board Meetings

The Branch Board of Directors shall meet at least three (3) times a year at the call of the Branch President, at a place in the applicable province or territory determined by the Branch Board of Directors or the Branch President. A meeting may be conducted by means of telephone or other communication facilities that permit all persons to communicate with each other.

Other current bylaws which may be affected (provide bylaw numbers):

11.5 Branch Board Meetings

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be amended to change the number for continuity. |
| Amendment title to be consistent with articles 8.10. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |
| **11.7 Quorum** |
| A majority of Branch Directors currently serving constitutes a quorum at a Board Meeting. If a vacancy on the Board arises, continuing Branch Directors may act, as long as a quorum exists at the meeting. |

Replaces or Amends (if applicable provide current bylaw number and text)

| **11.6 Quorum at Board Meetings** |
| A majority of Branch Directors currently serving constitutes a quorum at a Board Meeting. If a vacancy on the Board arises, continuing Branch Directors may act, as long as a quorum exists at the meeting. |

Other current bylaws which may be affected (provide bylaw numbers):

**11.6 Quorum at Board Meetings**

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be amended as without the telephone option it eliminates anything other than face to face meetings to be able to vote on anything which in today’s economic times it is not being financially responsible. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

<table>
<thead>
<tr>
<th><strong>8.11 Voting at Meetings</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Each member of the National Board of Directors, including the chairperson, has one vote. Questions arising at any meeting shall be decided by a simple majority of those National Directors present and voting. With the consent of the chairperson, a National Director may participate in and vote by means of a telephone or other communication facilities that permit all persons participating in the meeting to hear each other, and a National Director participating in a meeting by that means shall be deemed to be present at the meeting.</td>
</tr>
</tbody>
</table>

Replaces or Amends (if applicable provide current bylaw number and text)

<table>
<thead>
<tr>
<th><strong>8.11 Voting at Meetings</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Each member of the National Board, including the chairperson, has one vote. Questions arising at any meeting shall be decided by a simple majority of those National Directors present and voting.</td>
</tr>
</tbody>
</table>

Other current bylaws which may be affected (provide bylaw numbers): **8.11 Voting at Meetings**

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
**CPF Proposed New Bylaw or Bylaw Amendment Form**

Please fill out a single form for each proposed new bylaw or bylaw amendment.

**Reason for the proposed New Bylaw or Amendment**

| It is recommended that this article be added to provide consistency with Article 8.11 |

**Proposed New Bylaw or Amendment**

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| 11.8 Voting at Meetings |

**Each member of the Branch Board of Directors, including the chairperson, has one vote. Questions arising at any meeting of the Branch Board of Directors shall be decided by a simple majority of those Branch Directors present and voting. With the consent of the chairperson, a Branch Director may participate in and vote by means of a telephone or other communication facilities that permit all persons participating in the meeting to hear each other, and a Branch Director participating in a meeting by that means shall be deemed to be present at the meeting.**

| Replaces or Amends (if applicable provide current bylaw number and text) |

| None adding in this Bylaw |

| Other current bylaws which may be affected (provide bylaw numbers): |

| None adding in this Bylaw |

**Name of Submitter(s):**  Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI  
**Supporters: CPF-NL:**  Vic Lundrigan, Scott Tobin, Heather Kenny  
**CPF-NB:**  Robert Bernier, CPF – PEI: Brittany Jakubiec

| Date: August 11, 2014 |
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be added to provide consistency with Article 8.13 |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| 11.9 Cessation of Directorship |

| An individual shall cease to be a Branch Director when: |

| a) the director resigns from the Branch Board by delivering notice in writing to the Branch President or Vice-President, in care of the Branch Office, in which case the resignation shall be effective on the date specified in the letter of resignation or, in absence of such date, on the date the resignation is accepted by the Branch Board; |

| b) the director is found by a competent jurisdiction to be mentally incapacitated; |

| c) the director is removed from the Board as per article 8.14; |

| d) the director dies; |

| e) the director ceases to reside in the Province or Territory; |

| f) the director misses, without reasonable explanation, two (2) consecutive meetings or more than thirty-three percent (33%) of all meetings in a given 365 day period where 21 days’ notice has been properly served; or |

| g) the director vacates, or is deemed to have vacated, the position of Branch Board Director, withdraws from, or has been removed from, voting membership in accordance with these Bylaws. |

Replaces or Amends (if applicable provide current bylaw number and text)

None adding in this Bylaw

Other current bylaws which may be affected (provide bylaw numbers):

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be added to provide consistency with Article 6.4 and direction to the Branches.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

**11.10 Cessation of Officer**

An individual shall cease to be an officer of the Branch Board when:

a) the officer resigns from the Branch Board by delivering notice in writing to the Branch President or Vice-President, in care of the Branch Office, in which case the resignation shall be effective on the date specified in the letter of resignation or, in absence of such date, on the date the resignation is accepted by the Branch Board;

b) the officer is removed from office as per article 6.5; or

c) the officer vacates, or is deemed to have vacated, the position of Branch Director, withdraws from, or has been removed from, voting membership in accordance with these Bylaws.

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers):  **None adding in this Bylaw**

Name ofSubmitter(s):  Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date:  August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be added to provide consistency with Article 8.15 and to provide direction to the Branches.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

11.11 Filling of Vacancies

If a vacancy on the Branch Board arises, the remaining Branch Directors may fill that vacancy through an appointment of a new director from the date the vacancy begins until the next AGM.

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers):

None adding in this Bylaw

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
It is recommended that this article be added as it felt it is needed for those Branches the use the National bylaws instead of developing their own.

Proposed New Bylaw or Amendment
Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

11.12 Committees
The Branch Board of Directors may establish committees for purposes that are considered proper and fall within the Branch governance policy model. The Branch Board shall define the duties and powers of any committee of the Board it establishes and may prescribe the procedures, rules and policies to be followed by it. The Branch Executive Director shall act as a resource of any committee the Branch Board of Directors establishes but shall neither vote at its meetings nor act as Chair.

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers): None adding in this Bylaw

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be added to provide consistency with Article 9.2 and it is needed for those Branches that use the National bylaws instead of developing their own.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

11.13 Nominations

The Branch Board shall appoint a Nominations Committee Chairperson at the first meeting of the Board after the Annual General Meeting. The Nominating Committee shall seek nominations for election to the Branch Board of Directors as outlined in CPF Branch policies, shall ensure that nominees are eligible to be Directors and shall circulate the list of eligible nominees with accompanying biographies before the Branch Annual General Meeting. The Committee may nominate up to twice as many candidates as there are vacancies on the Board, but no fewer than the number of candidates needed to ensure the required minimum of five (5) Board Directors.

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers): None adding in this Bylaw

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
It is recommended that this article be added to provide consistency with Article 9.3 and it is needed for those Branches that use the National bylaws instead of developing their own.

Proposed New Bylaw or Amendment
Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

11.14 Bylaws

The Branch Board shall either appoint or act as a Bylaws Committee to set appropriate guidelines for the annual review of the Bylaws and Policy of the Branch at intervals determined by the Branch Board. The Bylaws Committee shall table a statement at each Branch Annual General Meeting that the Bylaws have been reviewed.

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers):

None adding in this Bylaw

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended to provide consistency with Article 9.4 and it is needed for those Branches that use the National bylaws instead of developing their own.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

11.15 *Ad Hoc*

_The Branch Board may appoint ad hoc committees from time to time for specific purposes. The Board shall clearly identify the terms of reference for any such committee, including the deadline for completion of its task._

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers): *None adding in this Bylaw*

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended by removing, “and a Branch has the obligation to frame Chapter organization and delegation of authority on the model set out by the National Board.”, as it is considered redundant.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

12.1 Chapter Organizational Structure

Members of CPF within a particular area of a province or territory may form a Chapter or be affiliated with a Chapter in another area. The area served by a Chapter must be approved by the appropriate Branch Board.

A Chapter shall have a minimum of five (5) voting members. Each Chapter shall be governed by a Chapter Board of Directors, elected at the Chapter’s Annual General Meeting. A Chapter reports to the Branch within whose jurisdiction it resides. A Branch is responsible for approving, monitoring and dissolving Chapters within its jurisdiction in accordance with procedures it has established and published. A Branch may request such reports or documents as may be required, including, but not limited to, an annual activity report and annual financial statements.

Replaces or Amends (if applicable provide current bylaw number and text)

12.1 Chapter Organizational Structure

Members of CPF within a particular area of a province or territory may form a Chapter or be affiliated with a Chapter in another area. The area served by a Chapter must be approved by the appropriate Branch Board.

A Chapter shall have a minimum of six (6) voting members and a Branch has the obligation to frame Chapter organization and delegation of authority on the model set out by the National Board. Each Chapter shall be governed by a Chapter Board of Directors, elected at the Chapter’s Annual General Meeting. A Chapter reports to the Branch within whose jurisdiction it resides. A Branch is responsible for approving, monitoring and dissolving Chapters within its jurisdiction in accordance with procedures it has established and published. A Branch may request such reports or documents as may be required, including, but not limited to, an annual activity report and annual financial statements.

Other current bylaws which may be affected (provide bylaw numbers):

12.1 Chapter Organizational Structure

Rationale for proposed new bylaw or Amendment

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended to change National to Branch as it is the Branch that gives the Chapters direction.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

12.2 Chapter Bylaws

Chapter bylaws shall be prepared in accordance with:

a) the prevailing provincial or territorial legislation;
b) the Mandatory Obligations articulated in CPF Branch Bylaws and Policy;
c) the minimum requirements for Chapters specified in the Branch Bylaws; and Policies;
d) any required elements identified by a Branch to enable it to exercise due diligence in its oversight of Chapters.

Whenever a Chapter amends its bylaws, a copy of the new bylaws shall be submitted in a timely fashion to the Branch Executive Director, who shall review them to ensure compliance with CPF Branch Bylaws and Policy.

In the absence of governance policies, a Chapter shall be governed by applicable Branch policies.

Replaces or Amends (if applicable provide current bylaw number and text)

12.2 Chapter Bylaws

Chapter bylaws shall be prepared in accordance with:

a) the prevailing provincial or territorial legislation;
b) the Mandatory Obligations articulated in CPF National Policy and Bylaws;
c) the minimum requirements for Chapters specified in the National Bylaws; and

d) any required elements identified by a Branch to enable it to exercise due diligence in its oversight of Chapters.

Whenever a Chapter amends its bylaws, a copy of the new bylaws shall be submitted in a timely fashion to the Branch Executive Director, who shall review them to ensure compliance with CPF Branch and National Bylaws and Policy.

In the absence of governance policies, a Chapter shall be governed by applicable Branch policies.

Other current bylaws which may be affected (provide bylaw numbers):

12.2 Chapter Bylaws

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be added to provide direction for those Branches/Chapters that use the National bylaws instead of developing their own.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

**12.4 Election of Chapter Board Officers**

The Chapter Board officers shall be elected at the Chapter Annual General Meeting, to hold office from the conclusion of the Chapter Annual General Meeting at which they are elected or appointed until the conclusion of the Chapter Annual General Meeting two years later. Vacancies occurring in these offices may be filled by the Chapter Board of Directors. Chapter Board Officers who have served two consecutive terms in a position should not be nominated for re-election or re-appointment to the position unless the circumstances are exceptional.

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers):

None adding in this Bylaw

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
## CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

### Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be added to provide direction for those Branches/Chapters that use the National bylaws instead of developing their own. |

### Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| 12.5 Resignation of Chapter Board Officers |

| An officer may resign from office at any time by notice in writing delivered to the Chapter President. The resignation shall be effective on the date specified in the letter of resignation or, in the absence of such date, on the date the resignation is accepted by the Chapter Board. Any officer who ceases to be a voting member shall be deemed to have vacated the office of Chapter Director. |

### Replaces or Amends (if applicable provide current bylaw number and text)

| None adding in this Bylaw |

### Other current bylaws which may be affected (provide bylaw numbers)

| None adding in this Bylaw |

### Name of Submitter(s):

| Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI |

### Supporters:


### Date:

| August 11, 2014 |
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
It is recommended that this article be added to be Consist with Article 11.10 and 6.4 and to provide direction for those Branches/Chapters that use the National bylaws instead of developing their own.

Proposed New Bylaw or Amendment
Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

12.6 Cessation of Directorship

An individual shall cease to be a Chapter Director when:

a) the director resigns from the Chapter Board by delivering notice in writing to the Chapter President or Vice-President, in care of the Branch Office, in which case the resignation shall be effective on the date specified in the letter of resignation or, in absence of such date, on the date the resignation is accepted by the Chapter Board;
b) the director is found by a competent jurisdiction to be mentally incapacitated;
c) the director is removed from the Board as per article 8.14;
d) the director dies;
e) the director ceases to reside in the Chapter Boundary;
f) the director misses, without reasonable explanation, two (2) consecutive meetings or more than thirty-three percent (33%) of all meetings in a given 365 day period where 21 days’ notice has been properly served; or
g) the director vacates, or is deemed to have vacated, the position of Chapter Board Director, withdraws from, or has been removed from, voting membership in accordance with these Bylaws.

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers): None adding in this Bylaw

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended to removed reference to the Officers as included in 12.3. Some Chapters Co-Chair not necessarily President and Vice-President.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

12.7 Chapter Board of Directors

The Chapter Board of Directors shall consist of not fewer than three (3) voting members, elected at the Chapter Annual General Meeting and serving a term determined by the appropriate Branch.

An employee of CPF at any level may not stand for election to a Chapter Board until twelve (12) months after the employment termination date.

Replaces or Amends (if applicable provide current bylaw number and text)

12.4 Chapter Board of Directors

The Chapter Board of Directors shall consist of not fewer than three (3) voting members, including a President and Vice-President, elected at the Chapter Annual General Meeting and serving a term determined by the appropriate Branch. An employee of CPF at any level may not stand for election to a Chapter Board until twelve (12) months after the employment termination date.

Other current bylaws which may be affected (provide bylaw numbers):

12.4 Chapter Board of Directors

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
It is recommended that this article be added to be consistent with Article 10.6 and Article 8.3 and to provide direction to Chapters as well.

Proposed New Bylaw or Amendment
Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

**12.8 Term of Office**

*The term of a director on the Chapter Board shall be two (2) years from the end of the AGM at which the Chapter Director is elected to the end of the AGM two (2) years later. A director may be re-elected to additional terms to a maximum of eight (8) consecutive years.*

*A person who has served on the Chapter Board for eight (8) consecutive years may be nominated and re-elected to the Chapter Board after two (2) years following the last term during which the person previously served on the Chapter Board in any capacity. Chapter Board Director who have served two consecutive terms in a position should not be nominated for re-election or re-appointment to the position unless the circumstances are exceptional.  
Partial terms of less than one year duration (due to appointments) are not included in the calculation of eight (8) consecutive.*

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers): **None adding in this Bylaw**

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI  

Date: August 11, 2014
Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended to correct the numbering

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

12.9 Duties of Chapter Directors

All directors sit on the Chapter Board in a personal capacity. They are to uphold the mission, vision and values; oversee the officers; set and monitor the policies, finances and internal controls. In exercising their powers and in discharging their duties to the Chapter, they shall act with diligence and skill, honestly and in good faith, and in a transparent and inclusive manner, with a view to the best interests of CPF.

Replaces or Amends (if applicable provide current bylaw number and text)

12.5 Duties of Chapter Directors

All directors sit on the Chapter Board in a personal capacity. They are to uphold the mission, vision and values; oversee the officers; set and monitor the policies, finances and internal controls. In exercising their powers and in discharging their duties to the Chapter, they shall act with diligence and skill, honestly and in good faith, and in a transparent and inclusive manner, with a view to the best interests of CPF.

Other current bylaws which may be affected (provide bylaw numbers):

12.5 Duties of Chapter Directors

Name ofSubmitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be added to be consistent with Article 8.7 and to provide guidance and direction for the Branch. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| 10.11 Delegation |

| The Branch Board of Directors may delegate power to any officer or committee except the power to: |

| a) submit to the Branch Annual or Special General Meetings any matter requiring their approval; |

| b) fill vacancies on the Branch Board or in the office of auditor; |

| c) issue securities or debt obligations as previously authorized by the Branch Board of Directors; |

| d) purchase, or redeem or otherwise acquire securities or debt obligations issued by the Branch; |

| e) approve annual financial statements; |

| f) make, amend or repeal Bylaws; or |

| g) engage or dismiss the Branch Executive Director. |

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers):

| None adding in this Bylaw |

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be added to provide consistency with Article 10.11

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

**12.10 Delegation**

*The Chapter Board of Directors may delegate power to any officer or committee except the power:*

a) to submit to the Chapter Annual or Special General Meetings any matter requiring their approval;

b) to fill vacancies among Chapter Directors;

c) to issue securities or debt obligations except as previously authorized by the Chapter Board of Directors;

d) to purchase, or redeem or otherwise acquire securities or debt obligations issued by the Chapter; and

e) to approve annual financial statements.

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers): None adding in this Bylaw

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
| It is recommended that this article be removed as it is covered under cessation of Officer/Director |

Proposed New Bylaw or Amendment
| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws. |

Replaces or Amends (if applicable provide current bylaw number and text)

| 12.5.2 | A Branch Board or the National Board may pass a resolution by a two-thirds (2/3) majority vote, requiring the resignation of a Chapter Board director or officer for conduct or action which may bring CPF into disrepute or is inconsistent with the objects of CPF. The director or officer shall receive due notice and is entitled to a fair hearing in accordance with CPF policy before the resolution is passed. |

Other current bylaws which may be affected (provide bylaw numbers): 12.5.2

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| it is recommended that this article be amended to correct the numbering |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| 12.11 Chapter Contact Person |
| The Chapter Board shall identify a Chapter Contact Person. The Chapter Contact shall be a primary communication link between the Chapter and the Branch. |

| Replaces or Amends (if applicable provide current bylaw number and text) |

| 12.6 Chapter Contact Person |
| The Chapter Board shall identify a Chapter Contact Person. The Chapter Contact shall be a primary communication link between the Chapter and the Branch. |

Other current bylaws which may be affected (provide bylaw numbers):

| 12.6 Chapter Contact Person |

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be amended as some chapters might have a very high number of members and could never get 10% which would be the greater of the two so these chapters would never be able to call a Special General Meeting. |

| Proposed New Bylaw or Amendment |
| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| 13.2 Special General Meetings |
| The Chapter Board of Directors may call a Special General Meeting of the Chapter Board of Directors and voting members at any time, and shall call a Special General Meeting upon the written request of ten percent (10%) or more of the voting members or upon the written request of three (3) voting members, whichever is lesser. |

| Replaces or Amends (if applicable provide current bylaw number and text) |

| 13.2 Special General Meetings |
| The Chapter Board of Directors may call a Special General Meeting of the Chapter Board of Directors and voting members at any time, and shall call a Special General Meeting upon the written request of ten percent (10%) or more of the voting members or upon the written request of three (3) voting members, whichever is greater. |

| Other current bylaws which may be affected (provide bylaw numbers): |

| 13.2 Special General Meetings |

| Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI |

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be added to provide consistency with Article 11.3. Some branch/chapters have not adopted their own bylaws so Chapter Mandatory functions are needed. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

13.3 Chapter Mandatory Functions

The following functions shall be performed at the Chapter Annual General Meeting:

a) receiving the reports of the Chapter President;
b) electing enough directors to fill expired terms, as well as any vacant unexpired terms;
c) electing the Chapter President, Vice-President, Secretary and Treasurer;
d) receiving financial statement(s)
e) ratifying and/or making bylaws and amendments thereto; and
f) attending to any other business considered appropriate and brought before the voting delegates by the Chapter Board of Directors and Chapter voting members. |

Replaces or Amends (if applicable provide current bylaw number and text) |

Other current bylaws which may be affected (provide bylaw numbers): None adding in this Bylaw |

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be amended to Clarify the difference from Article 8.9 |
| It is recommended that 5 days be changed to 10 as the mail is taking longer. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

5.4 Notice of Annual or Special General Meetings

Notice of National Annual or Special General Meetings shall be conveyed by any of the following means: postal mail, e-mail, facsimile or phone, such that it is received at least thirty (30) days before the day of the meeting. Notice by regular mail shall be considered to be received within ten (10) days of mailing. Notice of a meeting shall describe the nature of the business in sufficient detail to permit the National Board of Directors and Branch Delegates to form a reasoned judgment on it. Notice of such a meeting shall be sent to the voting members.

Replaces or Amends (if applicable provide current bylaw number and text)

5.4 Notice of Meetings

Notice of National Annual or Special General Meetings shall be conveyed by any of the following means: postal mail, e-mail, facsimile or phone, such that it is received at least thirty (30) days before the day of the meeting. Notice by regular mail shall be considered to be received within five (5) days of mailing. Notice of a meeting shall describe the nature of the business in sufficient detail to permit the National Board of Directors and Branch Delegates to form a reasoned judgment on it. Notice of such a meeting shall be sent to the voting members.

Other current bylaws which may be affected (provide bylaw numbers):

5.4 Notice of Meetings

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as the number needed to be changed and to be consistent with Article 11.4.

It is recommended that 5 days be changed to 10 as the mail is taking longer.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

13.4 Notice of Annual or Special General Meetings

Notice of Annual or Special General Meetings of the Chapter Board of Directors and voting members shall be conveyed to members and the Branch Executive Director by any of the following means: postal mail, e-mail, facsimile or phone, such that it is received at least fourteen (14) days before the day of the meeting. Notice by regular mail shall be considered to be received within ten (10) days of mailing. Notice of a meeting shall describe the nature of the business in sufficient detail to permit the Chapter Board of Directors and voting members to form a reasoned judgment on it.

Notice of such a meeting shall be sent to the voting members.

13.3 Notice of General Meetings

Notice of Annual or Special General Meetings of the Chapter Board of Directors and voting members shall be conveyed to members and the Branch Executive Director by any of the following means: postal mail, e-mail, facsimile or phone, such that it is received at least fourteen (14) days before the day of the meeting. Notice by regular mail shall be considered to be received within five (5) days of mailing. Notice of a meeting shall describe the nature of the business in sufficient detail to permit the Chapter Board of Directors and voting members to form a reasoned judgment on it.

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers): 13.3 Notice of General Meetings

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be added to be consistent with Article 11.4.1 |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| **13.4.1 The Chapter Annual General** |

| *Meeting and any Special Meeting shall be conducted in accordance with Chapter Bylaws, and where the Bylaws are silent, in accordance with Branch Bylaws* |

Replaces or Amends (if applicable provide current bylaw number and text)

| None adding in this Bylaw |

Other current bylaws which may be affected (provide bylaw numbers):

| None adding in this Bylaw |

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
It is recommended that this article be amended to be consistent with Articles 8.10, 11.7 and 13.2 for continuity. Amendment title to be consistent with articles 8.10 and 11.7.

Proposed New Bylaw or Amendment
Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

13.5 Quorum
Each voting member has one vote to be exercised at Chapter Annual or Special General Meetings. A quorum shall be no less than three (3) voting members. Except as provided by these Bylaws or otherwise required by the relevant provincial/territorial legislation, questions shall be decided by a simple majority of Chapter Directors and voting members present.

Replaces or Amends (if applicable provide current bylaw number and text)

13.4 Quorum and Voting at General Meetings
Each voting member has one vote to be exercised at Chapter Annual or Special General Meetings. A quorum shall be no less than four (4) voting members. Except as provided by these Bylaws or otherwise required by the relevant provincial/territorial legislation, questions shall be decided by a simple majority of Chapter Directors and voting members present. The Branch Executive Director, although having no vote, is entitled to receive notice of, to attend and to address any meeting of the Chapter Board of Directors, a Chapter Annual General Meeting or any Special General Meeting of the Chapter.

Other current bylaws which may be affected (provide bylaw numbers):

13.4 Quorum and Voting at General Meetings

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be moved to definitions to clarify and simplify these Bylaws.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.4 Definition: Chairperson

The President shall be chairperson of meetings of the respective Board of Directors and/or voting Delegates and shall preside at all regular meetings, Annual General Meetings or Special General Meetings. In the absence of the President, the Vice-President shall preside. In the absence of the Vice-President, the Board of Directors and/or voting Delegates present shall choose one of themselves as chairperson.

Replaces or Amends (if applicable provide current bylaw number and text)

5.6 Chairperson

The National President shall be chairperson of meetings of the National Directors and/or Branch Delegates and shall preside at all National Annual General Meetings or Special General Meetings. In the absence of the National President, the Vice-President shall preside. In the absence of the Vice-President, the National Directors and/or Branch Delegates present shall choose one of themselves as chairperson.

Other current bylaws which may be affected (provide bylaw numbers): 5.6 and 8.12 Chairperson

Name ofSubmitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
It is recommended that this article be amended as the number needs to change for continuity.

Proposed New Bylaw or Amendment
Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

13.6 Chapter Board Meetings
The Chapter Board of Directors shall meet at least once a year at the call of the Chapter President, at a place in the applicable jurisdiction determined by the Chapter Board of Directors or the President. A meeting may be conducted by means of telephone or other communication facilities that permit all persons to communicate with each other.

Replaces or Amends (if applicable provide current bylaw number and text)

13.5 Chapter Board Meetings
The Chapter Board of Directors shall meet at least once a year at the call of the Chapter President, at a place in the applicable jurisdiction determined by the Chapter Board of Directors or the President. A meeting may be conducted by means of telephone or other communication facilities that permit all persons to communicate with each other.

Other current bylaws which may be affected (provide bylaw numbers):

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
### CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

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<th>Reason for the proposed New Bylaw or Amendment</th>
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<td>It is recommended that this article be amended as the number needs to change for continuity.</td>
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<td>Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:</td>
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#### 13.7 Quorum at Board Meetings

A quorum shall be a majority of Chapter directors currently serving or two (2) directors, whichever is greater.

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<th>Replaces or Amends (if applicable provide current bylaw number and text)</th>
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A quorum shall be a majority of Chapter directors currently serving or two (2) directors, whichever is greater.

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</tr>
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</table>

| Date: | August 11, 2014 |
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be added to provide direction to the Chapters. Some Chapters use the National Bylaws as not all provinces have adopted their own bylaws and rely on the National Bylaws as well. To provide consistency with articles 8.11 and 11.8.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

13.8 Voting at Meetings

Each member of the Chapter Board of Directors, including the chairperson, has one vote. Questions arising at any meeting of the Chapter Board of Directors shall be decided by a simple majority of those Chapter Directors present and voting. With the consent of the chairperson, a Chapter Director may participate in and vote by means of a telephone or other communication facilities that permit all persons participating in the meeting to hear each other, and a Chapter Director participating in a meeting by that means shall be deemed to be present at the meeting.

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers):  None adding in this Bylaw

Name of Submitter(s):  Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date:  August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be added to provide direction to the Chapters. Some Chapters use the National Bylaws as not all provinces have adopted their own bylaws and rely on the National Bylaws as well. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| 13.9 Filling of Vacancies |

| If a vacancy on the Chapter Board arises, the remaining Chapter Directors may fill that vacancy through an appointment of a new director from the date the vacancy begins until the next AGM. |

Replaces or Amends (if applicable provide current bylaw number and text)

| |

Other current bylaws which may be affected (provide bylaw numbers): None adding in this Bylaw

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be added to provide direction to the Chapters. Some Chapters use the National Bylaws as not all provinces have adopted their own bylaws and rely on the National Bylaws as well.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

13.10 Committees

The Chapter Board of Directors may establish committees for purposes that are considered proper and fall within the Chapter governance policy model. The Chapter Board shall define the duties and powers of any committee of the Board it establishes and may prescribe the procedures, rules and policies to be followed by it.

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers):

None adding in this Bylaw

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as some Branches and Chapters may have their own Policies. Not every Branch or Chapter uses Nationals Policies some have adapted their own.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

15.1 Remuneration and Expenses

No remuneration shall be paid to any elected or appointed director, or to any other person acting in a volunteer capacity for CPF at the National, Branch or Chapter level, for services rendered to or on behalf of CPF. However, reasonable out-of-pocket expenses may be paid in accordance with CPF National/Branch/Chapter Policy to elected or appointed directors, members and volunteers performing duties or attending meetings of CPF as authorized by the appropriate Board of Directors or its delegate. This provision shall not prevent volunteers from receiving small, token gifts in recognition of service.

Replaces or Amends (if applicable provide current bylaw number and text)

15.1 Remuneration and Expenses

No remuneration shall be paid to any elected or appointed director, or to any other person acting in a volunteer capacity for CPF at the National, Branch or Chapter level, for services rendered to or on behalf of CPF. However, reasonable out-of-pocket expenses may be paid in accordance with CPF National Policy to elected or appointed directors, members and volunteers performing duties or attending meetings of CPF as authorized by the appropriate Board of Directors or its delegate. This provision shall not prevent volunteers from receiving small, token gifts in recognition of service.

Other current bylaws which may be affected (provide bylaw numbers): 15.1 Remuneration and Expenses

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be removed as Branches do not report to National so this needs to be removed. Not all Branches need Audited Statements. The National is not the governing body of all the CPF Branches. They have said they are an independent body apart from each Branch and if this is so then the Branches do not report to the National they report to CH.

Branches may wish to send reports/ etc. to National but they are not obligated to do so

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

Removed

Replaces or Amends (if applicable provide current bylaw number and text)

15.3.1 Each Branch Board of Directors shall provide to the National Board of Directors annual audited statements for the previous fiscal year for its jurisdiction.

Other current bylaws which may be affected (provide bylaw numbers):

15.3.1

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
**CPF Proposed New Bylaw or Bylaw Amendment Form**

Please fill out a single form for each proposed new bylaw or bylaw amendment.

**Reason for the proposed New Bylaw or Amendment**

It is recommended that this article be amended. Without allowing Branches to borrow it puts a limit on how they can function. CH is not always on time with the money so Branches need to have the power to borrow when or if a situation arises.

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**Proposed New Bylaw or Amendment**

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

**15.4 CPF Borrowing**

The following functions may be performed at any Annual General Meeting, Special General Meeting or Board Meeting at the National or Branch level from time to time:

a) Borrowing money upon the credit of the Corporation.
b) Limiting or increasing the amount to be borrowed.
c) Securing any debenture or other securities, or any other present or future borrowing or liability of CPF, by mortgage, hypothec, charge or pledge of all or any currently owned or subsequently acquired, real or immovable, or personal or movable property, of CPF and the undertaking and rights of CPF.

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Replaces or Amends (if applicable provide current bylaw number and text)

**15.4 CPF National Borrowing**

The following functions may be performed at any National Annual General Meeting, Special General Meeting or National Board Meeting from time to time:

a) Borrowing money upon the credit of the Corporation.
b) Limiting or increasing the amount to be borrowed.
c) Securing any debenture or other securities, or any other present or future borrowing or liability of CPF, by mortgage, hypothec, charge or pledge of all or any currently owned or subsequently acquired, real or immovable, or personal or movable property, of CPF and the undertaking and rights of CPF.

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Other current bylaws which may be affected (provide bylaw numbers):

| 15.4 CPF National Borrowing |

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Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be removed. Removing 15.5 as again National has stated they are independent from the Branches. If this is correct, there is no need for us to seek approval for credit and we amended 15.4 to cover branches as well. The National board is not the governing body any debt occurred at the branch or chapter level is the responsibility of the respective elective Board of Director.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

Replaces or Amends (if applicable provide current bylaw number and text)

<table>
<thead>
<tr>
<th>15.5 Branch and Chapter Borrowing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A Branch must have prior written approval of the National Board to incur a debt.</strong></td>
</tr>
<tr>
<td><strong>Subject to this approval and the authorization of the Branch Board, any two (2) of the Branch President, Branch Vice-President and the Branch Executive Director have authority to sign in the name and on behalf of the Branch any documents required for such a loan.</strong></td>
</tr>
<tr>
<td><strong>A Branch does not require the approval of the National Board to seek funding that does not involve incurring debt.</strong></td>
</tr>
</tbody>
</table>

Other current bylaws which may be affected (provide bylaw numbers):

| 15.5 Branch and Chapter Borrowing |

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be removed as chapters should not borrow and if it is needed needs to ask to borrow from the Branch.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

Replaces or Amends (if applicable provide current bylaw number and text)

15.5.1

A Chapter must have prior written approval of the Branch Board to incur a debt.

Subject to this approval and the authorization of the Chapter Board, any two (2) of the Chapter President, Vice-President and Treasurer have authority to sign in the name and on behalf of the Chapter any documents required for such a loan.

Other current bylaws which may be affected (provide bylaw numbers): 15.5.1

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that Chapters be removed as Chapters should not be hiring auditor, nor should they have the money to have the need for this. |
| It is recommended that the “rate of…” be removed as this is a policy not a bylaw. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |
| 15.6 Auditor |
| The auditor(s) shall be appointed at the appropriate Annual General Meeting of CPF National, or Branch, to serve in that position until the next Annual General Meeting, at a rate of remuneration that it or the appropriate Board of Directors may fix from time to time. |

Replaces or Amends (if applicable provide current bylaw number and text)

| 15.6 Auditor |
| The auditor(s) shall be appointed at the appropriate Annual General Meeting of CPF National, Branch or Chapter, to serve in that position until the next Annual General Meeting, at a rate of remuneration that it or the appropriate Board of Directors may fix from time to time. |

Other current bylaws which may be affected (provide bylaw numbers):

| 15.6 Auditor |

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be added as it is felt that this is a definition and should be in the definitions not in the end 16.1 Execution and Certification of Instruments, therefore we are adding the “Instruments in writing” to definitions. We have also Proposed Bylaw Amendment for 16.1 with this definition being removed.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.4 Definitions

“Instruments in Writing” means all documents, deeds, mortgages, hypothecs, pledges, charges, liens, conveyances, transfers, and assignments of property (real or immovable, personal or movable), agreements, contracts, tenders, releases, receipts, and discharges for the payments of money or other obligations, conveyances, transfers, and assignments of shares, stocks, bonds, debentures or other securities.

Replaces or Amends (if applicable provide current bylaw number and text)

16.1 Execution and Certification of Instruments

Any two (2) of the National President, Vice-President, or another National Board Director appointed by the National Board of Directors, and the National Executive Director or a person authorized by the Executive Director, have authority to sign in the name of the Corporation all instruments in writing. Any instruments signed accordingly shall be binding upon the Corporation without further authorization or formality. Copies of the Bylaws, resolutions of any National Annual General Meeting or Special General Meeting or of the National Board of Directors, or any other documents issued by CPF, shall, when certified by any one of the above officers under the corporate seal of the Corporation, be evidence of the validity of such documents.

The term “instruments in writing” means all documents, deeds, mortgages, hypothecs, pledges, charges, liens, conveyances, transfers, and assignments of property (real or immovable, personal or movable), agreements, contracts, tenders, releases, receipts, and discharges for the payments of money or other obligations, conveyances, transfers, and assignments of shares, stocks, bonds, debentures or other securities.

Other current bylaws which may be affected (provide bylaw numbers): 16.1 Execution and Certification of Instruments

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended with the addition of /Branch as it is possible for this to affect not only National but the Provincial Branches as well.

It was recommended in another CPF Proposed New Bylaw or Bylaw Amendment Form that “Instruments in writing” be moved to article 1.4 Definitions.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

16.1 Execution and Certification of Instruments
Any two (2) of the National/Branch President, Vice-President, or another National/Branch Board Director appointed by the National/Branch Board of Directors, and the National/Branch Executive Director or a person authorized by the respective Board of Directors, have authority to sign in the name of the Corporation all instruments in writing. Any instruments signed accordingly shall be binding upon the Corporation without further authorization or formality.

Copies of the Bylaws, resolutions of any National/Branch Annual General Meeting or Special General Meeting or of the National/Branch Board of Directors, or any other documents issued by CPF, shall, when certified by any one of the above officers under the corporate seal of the Corporation, be evidence of the validity of such documents.

Replaces or Amends (if applicable provide current bylaw number and text)

16.1 Execution and Certification of Instruments
Any two (2) of the National, Vice-President, or another National Board Director appointed by the National Board of Directors, and the National Executive Director or a person authorized by the Executive Director, have authority to sign in the name of the Corporation all instruments in writing. Any instruments signed accordingly shall be binding upon the Corporation without further authorization or formality.

Copies of the Bylaws, resolutions of any National Annual General Meeting or Special General Meeting, or of the National Board of Directors, or any other documents issued by CPF, shall, when certified by any one of the above officers under the corporate seal of the Corporation, be evidence of the validity of such documents.

The term “instruments in writing” means all documents, deeds, mortgages, hypothecs, pledges, charges, liens, conveyances, transfers, and assignments of property (real or immovable, personal or movable), agreements, contracts, tenders, releases, receipts, and discharges for the payments of money or other obligations, conveyances, transfers, and assignments of shares, stocks, bonds, debentures or other securities.

Other current bylaws which may be affected (provide bylaw numbers): 16.1 Execution and Certification of Instruments

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be added as Chapters need to be included as they have signing officers as well.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

16.2 Delegation Signing Authority

Despite any other provision of these Bylaws, the National, Branch, or a Chapter Board of Directors may from time to time authorize any person or persons to sign any instruments in writing on behalf of the applicable Board of Directors for general or specific purposes as determined by the appropriate Board of Directors and may establish policies and executive limitations in respect of this delegation of authority.

Replaces or Amends (if applicable provide current bylaw number and text)

16.2 Delegation Signing Authority

Despite any other provision of these Bylaws, the National or a Branch Board of Directors may from time to time authorize any person or persons to sign any instruments in writing on behalf of the Corporation or Branch for general or specific purposes as determined by the appropriate Board of Directors and may establish policies and executive limitations in respect of this delegation of authority.

Other current bylaws which may be affected (provide bylaw numbers):

16.2 Delegation Signing Authority

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended to provide clarity and simply the language from “his” to “their”.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

17.1 Indemnification of CPF Directors and Officers

Every Director, Delegate or Officer of CPF at the National, Branch and Chapter level, and their respective heirs and legal representatives, shall from time to time and at all times, both while a Director, Delegate or Officer and after ceasing to be a Director, Delegate or Officer, be indemnified and saved harmless out of the funds of CPF from and against all costs, charges, damages, liabilities, fines, penalties, legal fees and expenses, including an amount paid to settle an action or satisfy a judgment, reasonably incurred by the Director, Delegate or Officer in respect of any action, suit or proceeding that is proposed, brought, commenced or prosecuted against the Director, Delegate or Officer for or in respect of any act, deed, matter or thing, whatsoever made, done or committed or permitted by the Director, Delegate or Officer in or about or in respect of the duties of the Director, Delegate or Officer of CPF, if:

a) the Director, Delegate or Officer acted honestly and in good faith in the matter with a view to the best interests of CPF; and

b) the costs, charges, damages, liabilities, fines, penalties, legal fees and expenses incurred by the Director, Delegate or Officer were not occasioned by their own willful neglect or default.

Replaces or Amends (if applicable provide current bylaw number and text)

17.1 Indemnification of CPF Directors and Officers

Every Director, Delegate or Officer of CPF at the National, Branch and Chapter level, and his respective heirs and legal representatives, shall from time to time and at all times, both while a Director, Delegate or Officer and after ceasing to be a Director, Delegate or Officer, be indemnified and saved harmless out of the funds of CPF from and against all costs, charges, damages, liabilities, fines, penalties, legal fees and expenses, including an amount paid to settle an action or satisfy a judgment, reasonably incurred by the Director, Delegate or Officer in respect of any action, suit or proceeding that is proposed, brought, commenced or prosecuted against the Director, Delegate or Officer for or in respect of any act, deed, matter or thing, whatsoever made, done or committed or permitted by the Director, Delegate or Officer in or about or in respect of the duties of the Director, Delegate or Officer of CPF, if:

a) the Director, Delegate or Officer acted honestly and in good faith in the matter with a view to the best interests of CPF; and

b) the costs, charges, damages, liabilities, fines, penalties, legal fees and expenses incurred by the Director, Delegate or Officer were not occasioned by his own willful neglect or default.

Other current bylaws which may be affected (provide bylaw numbers): 17.1 Indemnification of CPF Directors and Officers

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as we need to keep this simple and cost effective.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

18.1 Dispute Resolution

Any dispute arising between levels of CPF, including any dispute concerning the dissolution of Branches or Chapters, that cannot be resolved through the use of appropriate dispute resolution methods, shall ultimately be referred for resolution to the Dispute Resolution Committee comprised of two National Board members and three Branch Presidents. The Committee members shall be chosen by the voting delegates during the National AGM Conference to serve a one year term.

In the event of a dispute that directly includes the National Board of Directors that cannot be resolved through the use of appropriate dispute resolution methods, the dispute shall be referred for resolution to an independent arbitrator for arbitration. The fee for the arbitrator shall be covered in the entirety by the National Board.

Replaces or Amends (if applicable provide current bylaw number and text)

18.1 Dispute Resolution

Any dispute arising between levels of CPF, including any dispute concerning the dissolution of Branches or Chapters, that cannot be resolved through the use of appropriate dispute resolution methods, shall ultimately be referred for resolution to the National Board, which shall be the final arbiter of the dispute.

Other current bylaws which may be affected (provide bylaw numbers): 18.1 Dispute Resolution

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended so that we can amend amendments that have been submitted as per these bylaws during the course of AGM. There are times Amendments are needed but can be worded better but because of the bylaw as is we cannot make any amendments.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

19.1 Amendment

The Bylaws of the Corporation not embodied in the Articles of Continuance and Certificate of Continuance may be repealed or amended by the Annual General Meeting or a Special General Meeting. Proposed amendments to the Bylaws, other than editorial changes for purposes of clarity, may be put forward by any member in good standing with the written support of at least three (3) other members in good standing. Notice of any motion to amend the Bylaws shall be forwarded to the National President who shall cause the notice to be circulated in writing to the membership not less than sixty (60) days prior to their consideration at the National Annual General Meeting. Adoption of such amendments requires an affirmative vote of two-thirds (2/3) of the Voting Delegates voting in person at an Annual General Meeting or Special General Meeting. However, the repeal or amendment of the Bylaws shall not be enforced or acted upon until the approval of the appropriate Minister of the Government of Canada is received. Amendments to proposed amendments and/or resolutions may occur during the course of the Annual General Meeting as long as the original amendment and/or resolutions were submitted 60 days prior to the Annual General Meeting.

Replaces or Amends (if applicable provide current bylaw number and text)

19.1 Amendment

The Bylaws of the Corporation not embodied in the Letters Patent may be repealed or amended by the Annual General Meeting or a Special General Meeting. Proposed amendments to the Bylaws, other than editorial changes for purposes of clarity, may be put forward by any member in good standing with the written support of at least three (3) other members in good standing. Notice of any motion to amend the Bylaws shall be forwarded to the National President who shall cause the notice to be circulated in writing to the membership not less than sixty (60) days prior to their consideration at the National Annual General Meeting. Adoption of such amendments requires an affirmative vote of two-thirds (2/3) of the Voting Delegates voting in person at an Annual General Meeting or Special General Meeting. However, the repeal or amendment of the Bylaws shall not be enforced or acted upon until the approval of the appropriate Minister of the Government of Canada is received.

Other current bylaws which may be affected (provide bylaw numbers):

19.1 Amendment

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended to change the distributions of the funds remaining from the dissolution of a branch. Remaining funds should go to Branches, as this is what it was intended. There is no reason why Branch money should go to the National Branch. The aforementioned funds should go back to the Branches and be used for grass roots activities, as this is what Canadian Heritage gave it to the Provincial Branch for.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

20.1 Branch Dissolution

As part of its oversight responsibilities, the National Board of Directors may commence a Branch dissolution process if a Branch does not fulfill its obligations, as specified in the National Bylaws and Policy.

On the dissolution of a Branch of CPF, the assets remaining, after all dissolution costs and payments have been made, shall be distributed equally to each of the remaining Branches to continue grass roots activities for which it was intended.

Replaces or Amends (if applicable provide current bylaw number and text)

20.1 Branch Dissolution

As part of its oversight responsibilities, the National Board of Directors may commence a Branch dissolution process if a Branch does not fulfill its obligations, as specified in the National Bylaws and Policy.

On the dissolution of a Branch of CPF, the assets remaining, after all dissolution costs and payments have been made, shall be distributed to National CPF.

Other current bylaws which may be affected (provide bylaw numbers):

20.1 Branch Dissolution

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended for clarification with all the levels within CPF

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

3.3 Voting Members

The following conditions of voting membership shall apply:

a) An adult who has paid the appropriate membership fee and whose application has been accepted under the voting member designation may be a voting member for the following:

1) National Annual General Meeting: The President or voting designate of each Branch and the National Board.
2) Provincial Annual General Meeting: As stipulated by the Bylaws of that province/territory
3) Chapter Annual General Meeting: All Members in good standing of that chapter. Only CPF members may be nominated to be, directors or voting delegates at each level.

b) A membership fee entitles a member household to designate a maximum of two (2) adults as voting members, as per 3.3A.

c) Additional voting memberships may be purchased by other adults living in the same household. Member households can change voting member designation at any time by contacting the National Office.

d) Members who receive remuneration from CPF for other than reasonable out of pocket expenses shall not have the right to vote at any level of the organization during their term of employment or during the period of any service contract they hold with CPF.

Replaces or Amends (if applicable provide current bylaw number and text)

3.3 Voting Members

The following conditions of voting membership shall apply:

a) An adult who has paid the appropriate membership fee and whose application has been accepted under the voting member designation may be a voting member of the National organization and of the appropriate Branch and Chapter.

b) A membership fee entitles a member household to designate a maximum of two (2) adults as voting members, but additional voting memberships may be purchased by other adults living in the household. Member households can change voting member designation at any time by contacting the National Office.

c) A voting member shall have the right to vote at all general meetings held at the appropriate Chapter and Branch level. Only CPF members may be, or be nominated to be, directors or delegates.

Other current bylaws which may be affected (provide bylaw numbers):

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended to promote transparency and accountability.

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |
| 3.7 Discipline of Members |
| The National Board shall have authority to expel any member of CPF for any one or more of the following grounds: |
| a) violating any provision of the articles, by-laws, or written policies of CPF; |
| b) carrying out any conduct which may be detrimental to CPF as determined by the Board in its sole discretion; or |
| c) for any other reason that the Board in its sole and absolute discretion considers to be inconsistent with the objects of CPF. |
| d) The National Board cannot remove Branch or Chapter members without full support of the respective Branch and/or Chapter. |
| In the event that it is determined that a member should be expelled from membership in CPF, the National President, or such other officer as may be designated by the Board, shall provide twenty (20) days’ notice of expulsion to the member and shall provide reasons for the proposed expulsion. The member may make written submissions to the Board in response to the notice received within such twenty (20) day period. In the event that the Board receives no written submissions, the President or designate shall notify the member of the expulsion of their membership from CPF. If written submissions are received in accordance with this section, the Board shall consider such submissions in arriving at a final decision by two-thirds (2/3) majority vote of the National and Branch voting delegates and shall notify the member concerning such final decision within a further twenty (20) days from the date of receipt of the submissions. The decision shall be final and binding on the member, without any further right of appeal. |

Replaces or Amends (if applicable provide current bylaw number and text)

| 3.7 Discipline of Members |
| The National Board shall have authority to expel any member of CPF for any one or more of the following grounds: |
| a) violating any provision of the articles, by-laws, or written policies of CPF; |
| b) carrying out any conduct which may be detrimental to CPF as determined by the Board in its sole discretion; or |
| c) for any other reason that the Board in its sole and absolute discretion considers to be inconsistent with the objects of CPF. |
| In the event that the Board determines that a member should be expelled from membership in CPF, the President, or such other officer as may be designated by the Board, shall provide twenty (20) days’ notice of expulsion to the member and shall provide reasons for the proposed expulsion. The member may make written submissions to the Board in response to the notice received within such twenty (20) day period. In the event that the Board receives no written submissions, the President or his designate shall notify the member that the member is expelled from membership in CPF. If written submissions are received in accordance with this section, the Board shall consider such submissions in arriving at a final decision by two-thirds (2/3) majority vote and shall notify the member concerning such final decision within a further twenty (20) days... |
from the date of receipt of the submissions. The Board's decision shall be final and binding on the member, without any further right of appeal.

Other current bylaws which may be affected (provide bylaw numbers):  

| 3.7 Discipline of Members |

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI  

Date: August 11, 2014
Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended as d), e) and f) are already defined in the existing bylaws in the definitions.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

4.2 Governance Structure

The governance structure of CPF consists of:

- a) a National level;
- b) a Provincial/Territorial (Branch) level;
- c) Chapters for each local jurisdiction as defined by the Branch Board of Directors;
- d) Boards of Directors for each level;
- e) Branch Delegates to the National Annual General Meetings or Special General Meetings; and
- f) voting members.

Replaces or Amends (if applicable provide current bylaw number and text)

4.2 Governance Structure

The governance structure of CPF consists of:

- a) a National level;
- b) a Provincial/Territorial (Branch) level;
- c) Chapters for each local jurisdiction as defined by the Branch Board of Directors;
- d) Boards of Directors for each level;
- e) Branch Delegates to the National Annual General Meetings or Special General Meetings; and
- f) voting members.

Other current bylaws which may be affected (provide bylaw numbers):

4.2 Governance Structure

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014

CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this article be amended to define which Board this bylaw refers to as well the change in b) is due to the fact National is not the parent Branch they are considered a peer Branch. We removed the definitions for Ends, Executive Limitations and Governance Process and move them to Article 1.4 Definitions.

It is recommended that we change the word objects to objectives for clarity.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

8.6 Role of National Board
The National Board supports the **objectives** of CPF, in accordance with the mission of Canadian Parents for French, and serves as a link between CPF and its members and the public. More particularly, and without restricting its powers under the Articles of Continuance and Certificate of Continuance, the National Board of CPF:

a) may establish governing policies that, at the broadest levels, address: **Ends, Executive Limitations, Governance Process, and the Board-to-National Executive Director Relationship:** which denotes how power is delegated and its proper use monitored, and defines the National Executive Director’s role, authority and accountability;

b) shall monitor performance at the **National level** to ensure compliance with governing policy; and

c) shall approve the financial statements of CPF National.

Replaces or Amends (if applicable provide current bylaw number and text)

8.6 Role of Board
The National Board supports the objects of CPF, in accordance with the mission of Canadian Parents for French, and serves as a link between CPF and its members, and the public. More particularly, and without restricting its powers under the Letters Patent, the National Board of CPF:

a) may establish governing policies that, at the broadest levels, address:

i. **Ends:** which comprise the operating philosophy and focus statements in accordance with the mission, vision, values and ends policy statements for the Corporation;

ii. **Executive Limitations:** which comprise constraints on executive authority establishing the prudent and ethical boundaries within which all executive activity and decisions shall take place;

iii. **Governance Process:** which specifies how the National Board conceives, carries out and monitors its own role; and

iv. **Board-to-National Executive Director Relationship:** which denotes how power is delegated and its proper use monitored, and defines the National Executive Director’s role, authority and accountability;

b) shall monitor performance at all levels of CPF to ensure compliance with governing policy; and

c) shall approve the financial statements of CPF National.

Other current bylaws which may be affected (provide bylaw numbers):

8.6 Role of National Board

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI
Date: August 11, 2014
Reason for the proposed New Bylaw or Amendment

It is recommended that this part of Article 8.6 be added to the definitions section as it is the definition of it and to simplify the bylaws.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.4 Definitions

“Ends” which comprise the operating philosophy and focus statements in accordance with the mission, vision, values and ends policy statements for the Corporation.

Replaces or Amends (if applicable provide current bylaw number and text)

8.6 Role of Board

The National Board supports the objects of CPF, in accordance with the mission of Canadian Parents for French, and serves as a link between CPF and its members, and the public. More particularly, and without restricting its powers under the Letters Patent, the National Board of CPF:

a) may establish governing policies that, at the broadest levels, address:

i. Ends: which comprise the operating philosophy and focus statements in accordance with the mission, vision, values and ends policy statements for the Corporation;

ii. Executive Limitations: which comprise constraints on executive authority establishing the prudent and ethical boundaries within which all executive activity and decisions shall take place;

iii. Governance Process: which specifies how the National Board conceives, carries out and monitors its own role; and

iv. Board-to-National Executive Director Relationship: which denotes how power is delegated and its proper use monitored, and defines the National Executive Director’s role, authority and accountability;

b) shall monitor performance at all levels of CPF to ensure compliance with governing policy; and

c) shall approve the financial statements of CPF National.

Other current bylaws which may be affected (provide bylaw numbers):

8.6 Role of Board

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this part of Article 8.6 be added to the definitions section as it is the definition of it and to simplify the bylaws.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.4 Definitions

“Executive Limitations” which comprise constraints on executive authority establishing the prudent and ethical boundaries within which all executive activity and decisions shall take place.

Replaces or Amends (if applicable provide current bylaw number and text)

8.6 Role of Board

The National Board supports the objects of CPF, in accordance with the mission of Canadian Parents for French, and serves as a link between CPF and its members, and the public. More particularly, and without restricting its powers under the Letters Patent, the National Board of CPF:

a) may establish governing policies that, at the broadest levels, address:

i. Ends: which comprise the operating philosophy and focus statements in accordance with the mission, vision, values and ends policy statements for the Corporation;

ii. Executive Limitations: which comprise constraints on executive authority establishing the prudent and ethical boundaries within which all executive activity and decisions shall take place;

iii. Governance Process: which specifies how the National Board conceives, carries out and monitors its own role; and

iv. Board-to-National Executive Director Relationship: which denotes how power is delegated and its proper use monitored, and defines the National Executive Director’s role, authority and accountability;

b) shall monitor performance at all levels of CPF to ensure compliance with governing policy; and

c) shall approve the financial statements of CPF National.

Other current bylaws which may be affected (provide bylaw numbers):

8.6 Role of Board

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

It is recommended that this part of Article 8.6 be added to the definitions section as it is the definition of it and to simplify the bylaws.

Proposed New Bylaw or Amendment

Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

1.4 Definitions

“Governance Process” which specifies how the Board of Directors conceives, carries out and monitors its own role.

Replaces or Amends (if applicable provide current bylaw number and text)

8.6 Role of Board

The National Board supports the objects of CPF, in accordance with the mission of Canadian Parents for French, and serves as a link between CPF and its members, and the public. More particularly, and without restricting its powers under the Letters Patent, the National Board of CPF:

a) may establish governing policies that, at the broadest levels, address:

i. Ends: which comprise the operating philosophy and focus statements in accordance with the mission, vision, values and ends policy statements for the Corporation;

ii. Executive Limitations: which comprise constraints on executive authority establishing the prudent and ethical boundaries within which all executive activity and decisions shall take place;

iii. Governance Process: which specifies how the National Board conceives, carries out and monitors its own role; and

iv. Board-to-National Executive Director Relationship: which denotes how power is delegated and its proper use monitored, and defines the National Executive Director’s role, authority and accountability;

b) shall monitor performance at all levels of CPF to ensure compliance with governing policy; and

c) shall approve the financial statements of CPF National.

Other current bylaws which may be affected (provide bylaw numbers):

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI


Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

<table>
<thead>
<tr>
<th>Reason for the proposed New Bylaw or Amendment</th>
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<tbody>
<tr>
<td>It is recommended that this Article be changed to be consistence with Article 8.6 as well as Branches are only obligated to send information to CH not National as National has said they are not the governing body. If National wishes to have this information they can ask for it as these are public documents and all Branches are obligated to share this information if asked.</td>
</tr>
</tbody>
</table>

Proposed New Bylaw or Amendment

<table>
<thead>
<tr>
<th>Proposed New Bylaw or Amendment</th>
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<tbody>
<tr>
<td>Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:</td>
</tr>
</tbody>
</table>

**10.8 Role of Branch Board**
The Branch Board of Directors supports the objects of Canadian Parents for French in accordance with the mission, vision and values of CPF and serves as a link between that CPF Branch and members residing in its province/territory and the public. More particularly, and without restricting its powers under the prevailing provincial/territorial legislation, the Board of Directors of the Branch:

a) may establish governing policies that address executive limitations, governance process and Board to-Branch Executive Director and Branch-to-Chapter relationships; which denotes how power is delegated and its proper use monitored, and defines the Branch Executive Director’s role, authority and accountability;
b) shall approve the audited financial statements of the Branch;
c) and shall monitor performance at all levels of the Branch and ensure compliance with Branch policies.

Replaces or Amends (if applicable provide current bylaw number and text)

<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>10.8 Role of Branch Board</strong></td>
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</table>
| The Branch Board of Directors supports the objects of Canadian Parents for French in accordance with the mission, vision and values of CPF and serves as a link between that CPF Branch and members residing in its province and the public. More particularly, and without restricting its powers under the prevailing provincial/territorial legislation, the Board of Directors of the Branch:

a) may establish governing policies that address executive limitations, governance process and Board to-Branch Executive Director and Branch-to-Chapter relationships;
b) shall approve the audited financial statements of the Branch;
c) shall annually submit the following documents to CPF National:
i. duly completed and submitted funding proposal to Canadian Heritage;
ii. current audited financial statements;
iii. charitable returns;
iv. minutes of properly constituted AGM;
v. Annual Report;
vi. Bylaw revisions;
d) and shall monitor performance at all levels of the Branch and ensure compliance with Branch policies. |

Other current bylaws which may be affected (provide bylaw numbers):

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>10.8 Role of Branch Board</td>
</tr>
</tbody>
</table>

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI. Supporters: CPF-NL: Vic Lundrigan, Scott Tobin, Heather Kenny; CPF-NB: Robert Bernier, CPF – PEI: Brittany Jakubiec

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

**Reason for the proposed New Bylaw or Amendment**

| It is recommended that this Article remove Special as it is defined in Articles 5.1 and 5.2 |

**Proposed New Bylaw or Amendment**

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |
| **11.1 Annual General Meetings** |

**Replaces or Amends (if applicable provide current bylaw number and text)**

| **11.1 Annual and Special General Meetings** |

**Other current bylaws which may be affected (provide bylaw numbers):**

| **11.1 Annual and Special General Meetings** |

**Name of Submitter(s):** Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

**Supporters:** CPF-NL: Vic Lundrigan, Scott Tobin, Heather Kenny; CPF-NB: Robert Bernier, CPF – PEI: Brittany Jakubiec

**Date:** August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be amended as the number needed to be changed and to be consistent with Article 12.9 |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |
| 12.9.1 Chapter Directors shall avoid and shall disclose any circumstances in which their personal interests conflict, or may be reasonably perceived to conflict, with the interests of CPF. |

Replaces or Amends (if applicable provide current bylaw number and text)

| 12.5.1 Chapter Directors shall avoid and shall disclose any circumstances in which their personal interests conflict, or may be reasonably perceived to conflict, with the interests of CPF. |

Other current bylaws which may be affected (provide bylaw numbers): 12.5.1

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
We recommend this amendment for clarification.

Proposed New Bylaw or Amendment
Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

<table>
<thead>
<tr>
<th>8.4 Term of Office</th>
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</thead>
<tbody>
<tr>
<td>The term of a director on the National Board shall be two (2) years from the end of the AGM at which the National Director is elected to the end of the AGM two (2) years later. A director may be re-elected to additional terms to a maximum of eight (8) consecutive years. A person who has served on the National Board for eight (8) consecutive years may be nominated and re-elected to the National Board after two (2) years following the last term during which the person previously served on the National Board in any capacity. Partial terms of less than one year duration (due to appointments) are not included in the calculation of eight (8) consecutive years.</td>
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Replaces or Amends (if applicable provide current bylaw number and text)

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<tr>
<td>The term of a director on the National Board shall be two (2) years from the end of the AGM at which the National Director is elected to the end of the AGM two (2) years later. A director may be re-elected to additional terms to a maximum of eight (8) consecutive years. A person who has served on the National Board for eight (8) consecutive years may be nominated and re-elected to the National Board after two (2) years following the last term during which the person previously served on the National Board in any capacity. Partial terms (due to appointments) are not included in the calculation of eight (8) consecutive years.</td>
</tr>
</tbody>
</table>

Other current bylaws which may be affected (provide bylaw numbers): 8.4 Term of Office

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
It is recommended that this Article be removed as it was moved to definitions.

Proposed New Bylaw or Amendment
Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

Replaces or Amends (if applicable provide current bylaw number and text)

5.6 Chairperson

The National President shall be chairperson of meetings of the National Directors and/or Branch Delegates and shall preside at all National Annual General Meetings or Special General Meetings. In the absence of the National President, the Vice-President shall preside. In the absence of the Vice-President, the National Directors and/or Branch Delegates present shall choose one of themselves as chairperson.

Other current bylaws which may be affected (provide bylaw numbers):
5.6 Chairperson

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
It is recommended that this Article be removed as it was moved to definitions.

Proposed New Bylaw or Amendment
Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

Replaces or Amends (if applicable provide current bylaw number and text)

**8.12 Chairperson**

The National President shall be the chairperson of the National Board of Directors and shall preside at all meetings of the National Board. In the absence of the National President, the Vice-President shall preside. In the absence of both the President and the Vice-President, the National Directors present at the meeting shall choose one of themselves as chairperson.

Other current bylaws which may be affected (provide bylaw numbers):

**8.12 Chairperson**

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form
Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment
It is recommended that this article be amended as it is felt that the voting delegates voted in the National Board and voting delegates should be involved to vote for filling vacancies.

Proposed New Bylaw or Amendment
Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws:

8.15 Filling of Vacancies
If a vacancy on the National Board arises, the remaining National Directors and voting delegates may fill that vacancy through an appointment of a new director from the date the vacancy begins until the next AGM.

Replaces or Amends (if applicable provide current bylaw number and text)
8.15 Filling of Vacancies
If a vacancy on the National Board arises, the remaining National Directors may fill that vacancy through an appointment of a new director from the date the vacancy begins until the next AGM.

Other current bylaws which may be affected (provide bylaw numbers): 8.15 Filling of Vacancies

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Reason for the proposed New Bylaw or Amendment

| It is recommended that this article be amended to provide consistency with Article 8.8 (as amended by the COP) and changed number for continuity. |

Proposed New Bylaw or Amendment

| Be it resolved that the NL, NB and PEI Branches respectfully submit the following additions and amendments of the National bylaws: |

| 8.8 Meetings |

| The National Board of Directors shall meet face to face at least three (3) times a year, plus two (2) other times using communication technology. The meeting will be called by the National President, at a place in Canada determined by the National Board or the National President. One of these face to face meetings is to be in conjunction with the National Annual General Meeting. A meeting may be conducted by means of telephone or other communication facilities that permit all persons to communicate with each other. |

| The Council of Presidents will meet for one (1) face to face meeting at the Call of the National President and COP Chair at a location in Canada set by the National President and COP Chair, the meeting is to be held outside of the National AGM Conference and funded in total by the National Board. |

| The Council of Presidents and Vice Presidents will meet for one (1) face to face meeting at the Call of the National President and COP Chair at a location in Canada set by the National President and COP chair, the meeting is to be held outside of the National AGM Conference and funded in total by the National Board. |

Replaces or Amends (if applicable provide current bylaw number and text)

| 8.8 Meetings |

| The National Board of Directors shall meet at least five (5) times a year at the call of the National President, at a place in Canada determined by the National Board or the National President. One of these meetings is to be in conjunction with the National Annual General Meeting. A meeting may be conducted by means of telephone or other communication facilities that permit all persons to communicate with each other. |

Other current bylaws which may be affected (provide bylaw numbers): 8.8 Meetings

Name of Submitter(s): Richard Rice, CPF-NB; Jacqueline Mullaly, CPF-NL; Amanda Moore, CPF-PEI

Date: August 11, 2014
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Proposed New Bylaw or Bylaw Amendment

Be it resolved that the Branch Presidents respectfully submit the following additions and amendments of the National bylaws:

1.4 Definitions

Councils of Presidents

The establishment of a Council of Presidents was recommended and approved at the Annual General Meeting October 20, 2007. The Council of Presidents will be comprised of all duly elected Branch Presidents and the National President. Alternates may attend meetings in the absence of the respective President but are not allocated membership status. The Council of Presidents Terms of Reference will be reviewed on an annual basis and presented to the National Board. The National Board will recognize the work of the Council of Presidents and act upon any issues brought forth in a timely manner as stipulated in the organization's Communication Tool.

The purpose of the Council of Presidents is:
1. To enhance collaboration and communication;
2. To consult with and advise each other on organizational policies, and by-laws, our vision, mission, and position statements and on issues within CPF and in FSL and to put forth submissions for change to the National Board.
3. To provide opportunities for COP learning and skills development.
4. To share information on National and Branch initiatives/programs, budget and application process, partners, advocacy, personnel and issues within CPF and in FSL.
5. Maintaining the integrity and continuity of CPF as a National organization.

Replaces or Amends (if applicable provide current bylaw number and text)

Other current bylaws which may be affected (provide bylaw numbers): 1.4

Reason for the proposed New Bylaw or Amendment (ie: what is the problem to be addressed and why is this the best way to address it?)

It is recommended that this article be added to bring recognition, value and accountability to the Council of Presidents.

Any other considerations pertinent to the proposed New Bylaw or Amendment

Name of submitter  Jacqueline Mullaly, President CPF-NL  Date  August 3, 2014
Names of supporters for this new bylaw or bylaw amendment:

1) Richard Rice
2) Mary Cruden
3) Amanda Moore
4) Wendy Karstad
5) Paulette Dupuis
6) Richard Slevinsky
7) David Wentworth
8) Patti Holm
9) Eric Bolay

Please PDF this completed form and forward it to the National President and the Bylaws Committee Chairperson.
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Proposed New Bylaw or Bylaw Amendment

Be it resolved that the Branch Presidents respectfully submit the following additions and amendments of the National bylaws:

8.8 Meetings
The National Board of Directors shall meet face to face at least three (3) times a year, plus two (2) other times using communication technology. The meeting will be called by the National President, at a place in Canada determined by the National Board or the National President. One of these meetings is to be in conjunction with the National Annual General Meeting. A meeting may be conducted by means of telephone or other communication facilities that permit all persons to communicate with each other.

The Council of Presidents will meet for one (1) face to face meeting at the Call of the National President and COP Chair at a location in Canada set by the National President and COP Chair, the meeting is to be held outside of the National AGM weekend and funded in total by the National Board.

The Council of Presidents and Vice Presidents will meet for one (1) face to face meeting at the Call of the National President and COP Chair at a location in Canada set by the National President and COP Chair, the meeting is to be held outside of the National AGM weekend and funded in total by the National Board.

Replaces or Amends (if applicable provide current bylaw number and text)

8.8 Meetings
The National Board of Directors shall meet at least five (5) times a year at the call of the National President, at a place in Canada determined by the National Board or the National President. One of these meetings is to be in conjunction with the National Annual General Meeting. A meeting may be conducted by means of telephone or other communication facilities that permit all persons to communicate with each other.

Other current bylaws which may be affected (provide bylaw numbers): 8.8

Reason for the proposed New Bylaw or Amendment (ie: what is the problem to be addressed and why is this the best way to address it?)

It is recommended that this article be amended to allow for the return of the face to face meetings for the Council of Presidents.

Any other considerations pertinent to the proposed New Bylaw or Amendment

Name of submitter  Jacqueline Mullaly, President CPF-NL  Date  August 3, 2014
Names of supporters for this new bylaw or bylaw amendment:
   1) Richard Rice
   2) Mary Cruden
   3) Amanda Moore
   4) Wendy Karstad
   5) Paulette Dupuis
   6) Richard Slevinsky
   7) David Wentworth
   8) Patti Holm
   9) Eric Bolay

Please PDF this completed form and forward it to the National President and the Bylaws Committee Chairperson
CPF Proposed New Bylaw or Bylaw Amendment Form

Please fill out a single form for each proposed new bylaw or bylaw amendment.

Proposed New Bylaw or Bylaw Amendment

11. Branch Meetings
11.1 Annual and Special General Meetings
The Annual General Meeting of the Branch shall be held in Canada, and on such days, as the Branch Board of Directors shall designate.

Replaces or Amends (if applicable provide current bylaw number and text)

11. Branch Meetings
11.1 Annual and Special General Meetings
The Annual General Meeting of the Branch shall be held in the applicable province or territory, and on such days, as the Branch Board of Directors shall designate.
Any other considerations pertinent to the proposed New Bylaw or Amendment

The Context

For at least eight (8) years the CPF BC & Yukon Branch has supported our 40+ active chapters to send one, or two, sponsored chapter delegates to our Branch annual general meeting and conference.

Sponsoring delegates from our active chapters to attend our Branch AGM has proven to be far more fair, and more democratic, than hosting the Branch AGM in say, Vancouver, and inviting our 7,000+ members to make their own way to the meeting. Clearly this would favour one geographic region, over many others. Chapter delegates, who are elected by local members, are able to act as legitimate representatives of our diverse and far-reaching membership.

Moreover, every second year the BC & Yukon Branch AGM & Conference has been held alongside the National AGM & Conference in Ottawa. This arrangement has helped boost chapter participation at the biennial pan-Canadian conference. It has also been an incredible demonstration of our organizational grassroots strength and an inspiration to chapter volunteers across the country.


Our pre-2008 Branch Bylaws allowed for our AGM to be held outside of our province - the post-2008 Branch Bylaws, however, did not. Unfortunately, that rule was overlooked and every second year since 2008 BC & Yukon has hosted its AGM and Conference in Ottawa alongside the National Conference. Fortunately, while we were in violation of the Bylaws, we did secure written permission from the BC Registrar’s Office to host our Branch AGM in Ottawa.

Written permission is required for a society registered in British Columbia to host its AGM outside of the province. We have requested, and received, this permission at least twice: 2010 and 2012.

The Current Situation

Both sets of CPF organizational bylaws do not currently permit Branches to host their AGM outside of their respective jurisdictions.

2013 National Bylaws
11.1 Branch Annual and Special General Meetings

The Annual General Meeting of the Branch shall be held in the applicable province or territory, and on such days, as the Branch Board of Directors shall designate.

2008 Amended CPF BC & Yukon Branch Bylaws
11.1 Branch Annual Meeting

The Branch Annual or Special General Meeting shall be held at the Branch Office or such other place in the applicable province or territory, and on such days, as the Branch Board of Directors shall designate.

If CPF BC & Yukon is not able to host our Branch AGM in Ottawa this Fall, we may be forced to host our Branch AGM and Conference in BC during the same period. This will virtually eliminate the BC & YK chapter delegate attendance at the National Conference in October, and future pan-Canadian conferences.
We do not see how that is in the best interest of a strong national conference and a strong national movement.

We understand that there are other Branches in similar situations, and who hold similar beliefs.

Proposed Bylaw Amendment

It is because of our Branch’s strong commitment to the pan-Canadian grassroots movement that we are requesting the CPF National Board, and the National Voting Delegates, to consider the following amendment to the CPF National Bylaws at the Fall 2014 National Annual General Meeting.

Name of submitter       Patti Holm, CPF BC & Yukon Branch President       Date March, 2014

Names of supporters for this new bylaw or bylaw amendment:
1) CPF BC & Yukon Board of Directors

Please PDF this completed form and forward it to the National President and the Bylaws Committee Chairperson.