

Canadian Parents for French
National Board Web Meeting
Held: GoToMeeting
Monday, November 6, 2017
MINUTES

Attendees:

President: Chair: Nancy McKeraghan
Vice President: Wendy Carr
Secretary: Sharon Lapkin
Treasurer (Audit Chair): Valerie Pike
Director: Derrek Bentley
Director: Richard Slevinsky

Board Support:

Executive Director: Nicole Thibault
Director of Operations: Cathy Stone
Member Services and Office Administrator: Debbie Murphy
Absent : Director: Kate Peters

Minutes

1. CALL TO ORDER, PRESIDENT'S WELCOME

- Nancy McKeraghan welcomed everyone and called the meeting to order at 2:08pm.

2. APPROVAL of AGENDA

MOTION

- Sharon Lapkin moved to accept the agenda and seconded by Wendy Carr.

CARRIED

3. APPROVAL of MINUTES – October 15, 2017 (Sunday Orientation Meeting)

MOTION

- Sharon Lapkin moved to accept the October 15, 2017 minutes and seconded by Valerie Pike.

CARRIED

4. BUSINESS ARISING

National Committees of the Board 2017-2018

- Discussion continued whether to have committees, working groups or task forces for each area; keeping in mind that Committee groups provide more structure with the Network's participation. Volunteers from CoEDs and CoPs are listed on the committee sheet. Cheri Nixon, Maryanne Bright and Shaunpal Jandu will be staff support for committees. The various board members with their skills will tie into helping other committees.
- There will be two CPF Board Project Working Groups: **a) Youth Network Initiative** led by Derrek Bentley as Chair and have CPF New Brunswick's Vice President, Austin Henderson as branch support and the participation of four Concours participants. this will be included in the call for interest. **b) FSL Research Report** led by two Co-chairs, Sharon Lapkin and Wendy Carr and CPF Ontario Executive Director, Betty Gormley. Paule Desgroseillers from Quebec, along with two principal investigators will also be working on this project. The main focus of this group will be the FSL teachers supply focused report for 2018. No call for interest.
- There will be two Ad Hoc Committees: **a) Chapter Support Committee** (name change from Membership) led by Derrek Bentley as Chair. CPF Newfoundland and Labrador Board member, Devin Critch and CPF Saskatchewan Executive Director, Karen Pozniak to sit on this committee. Nancy

McKeraghan will help the committee with her Chapter knowledge. A call of interest will go out for a Chapter volunteer leader and a Chapter Liaison Staff Officer. **b) Public Policy Coordination Committee** led by two Co-chairs, Richard Slevinsky and Valerie Pike. CPF British Columbia and Yukon Executive Director, Glyn Lewis is confirmed. Three people having expressed interest previously will be approached: CPF Newfoundland and Labrador Vice President, Larry Vaters, CPF Ontario member, Mary Cruden and CPF Alberta member, Karen Lynch will be invited to sit on this committee. These three committee members have exceptional expertise in their fields of knowledge, therefore there is no need for a call of interest to go out at the moment.

- There will be two Standing Committees: **a) Nominating Committee** led by Kate Peters as Chair. Sharon Lapkin and Valerie Pike will be board support. CPF Nova Scotia President, Tony Orlando and CPF British Columbia and Yukon member, Mary-Em Waddington will both participate on this committee who are very knowledgeable about the committees procedures. There was discussion for advertising for an external nominating committee member to help broaden our network of potentially, skilled candidates but as it is a large group, we will refrain at the moment. **b) Bylaws Committee** led by Nancy McKeraghan as Chair. CPF Manitoba President, Rena Prefontaine and CPF Prince Edward Island Executive Director, Gail Lecky will remain on the committee. The role of a Chapter volunteer leader will need to be filled. As an update, it was shared that CPF New Brunswick passed the bylaws at their AGM.
- Separately there are several CoEd operational committees this year. Nicole brought forward one committee which can benefit from member participation. **CPF Magazine Editorial Team** will be led by Nicole Thibault with branch support from CPF Alberta Executive Director, Michael Tryon and CPF Northwest Territories Executive Director, Shane Mojica-Borero. A call of interest will go out looking for a Branch President and a CPF member to participate on this committee.

ACTION

- National to send a call for expression of interest to join the committees with openings.
NATIONAL OFFICE – FALL 2017

5. SETTING PRIORITIES 2017-2018

- Nancy McKeraghan asks all committee Chairs to put in a calendar a list of tasks and accomplishments for the coming year so that there is a framework to help staff support organize their time.
- The Orientation Guide is almost completed. Important for Richard Slevinsky and Kate Peters our newest board members to look at the Orientation Guide with fresh/new eyes. Richard Slevinsky has completed his review and will send feedback to Nicole. There may be a need for a follow up phone call with Nicole Thibault if she has any questions.
- Excellent feedback from the Leadership Network event from the results of the Strengthening our Network committee documents. The information will be incorporated and be used moving forward.

ACTIONS

- All Committee Chairs to put in a calendar a list of tasks and accomplishments for the coming year.
- Richard Slevinsky to send Nicole Thibault his feedback on the Orientation Guide.
- Review and updating of several documents shared during October Leader Networking underway. Finalized documents will be posted.

CHAIRS/ RICHARD SLEVINSKY/ NATIONAL OFFICE – FALL 2017

6. EXECUTIVE DIRECTOR REPORT/ BRIEF UPDATE

- CoED meetings were positive (two day of planning meetings). There was conversation about the

committees for the new year and where the network members would fit appropriately and work efficiently with their specific strengths and skills. It was discussed that data and measurement collection is new for most and not particularly a strength. Discussed network technology and how they can move forward consolidating their capabilities and skills to work as one network.

- There was no funding approved for two PCH projects submitted for the Youth Network, but have received approval and money for an OCOL Research project which will focus around FSL teacher supply. Work will start on this project in December, 2017 and be completed in March 2018.
- Nicole Thibault attended the ACPI Congrès in PEI and will explore a potential partnership with Trois-Pistoles for a Family French Summer Camp. ACPI has a new President, Marc-Albert Paquette who is from Quebec. Has worked with Marla at CPF Quebec for the last few years.

7. NEW BUSINESS

- Nancy McKeraghan attended the CPF Ontario Symposium, and encourages cautious use of language around FSL teacher supply and avoiding the use of the word shortage. Focus on a positive angle and solutions for discussions and work moving forward. Wendy Carr suggests focusing language on recruitment and retention. There needs to be emphasis on working conditions, teachers teaching French immersion who lack knowledge and confidence, and on positive parental support for FSL teachers across the country.

8. CLOSING

Important Dates:

- Nancy McKeraghan and Tony Orlando to attend the CoP meeting on Sunday, November 26, 2017.
- January Board Meeting is in Ottawa on Friday, January 26, 2018 and Saturday, January 27, 2018. A meeting has been requested for the board to meet with the PCH Minister but as the House of Commons is not sitting, it may not be scheduled within this schedule.
- FSL Awareness Breakfast & Stakeholder Meetings will be held in Ottawa on Thursday, April 19, 2018. MP Ottawa-Vanier Mona Fortier confirmed sponsorship for the FSL Awareness Breakfast. The theme will be a) Branch Youth Initiatives (ON and SK, so far) b) reviving the FSL Report in general and prepping for teacher supply report in 2018 c) will share our videos created with OL champions.
- CoED Face to Face Meeting to follow the FSL Awareness Breakfast and Stakeholder Meetings in Ottawa on Tuesday, April 17, 2018 and Wednesday, April 18, 2018. (tentatively).
- FSL Teacher Supply Roundtable – Tentative Event, looking at Wednesday, May 23, 2018 or Thursday, May 24, 2018, in conjunction with May Board Meeting on Friday, May 25, 2018 and Saturday, May 26, 2018. The content used for the roundtable discussions will be guide both the Research group and Public Policy Committee.
- CPF Concours Finals will be held in Ottawa on Saturday, June 2, 2018. CPF National Board President, Nancy McKeraghan will be the Master of Ceremonies. Derrek Bentley will be the back up Master of Ceremonies if Nancy McKeraghan is unavailable.

Wrap-up:

- Nancy McKeraghan requested everyone to stay on the line for a follow up meeting in camera for update on the Executive Director employment contract.

9. ADJOURN

- The CPF National Board of Directors web meeting adjourned at 3:10pm.

MOTION

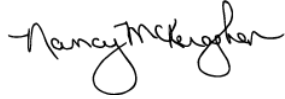
- Wendy Carr moved adjournment and Valerie Pike seconded.

CARRIED

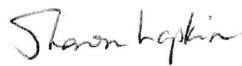
First Draft — Second Draft– Final Draft

Minutes of National Board Web Meeting – Draft, November 6, 2017.

Nancy McKeraghan, President



Sharon Lapkin, Secretary



Date Approved, November 28, 2017.