

**Canadian Parents for French, 43<sup>rd</sup> Annual General Meeting**  
**Sunday, October 20, 2019, 9:00am to 10:30am**  
**Hotel Hilton Lac-Leamy, Gatineau, QC**

**Voting Delegates in Attendance:**

- National Board:  
President, Nancy McKeraghan; Vice-President, Derrek Bentley; Treasurer, Valerie Pike; Directors at Large: Sharon Lapkin, Wendy Carr, Richard Slevinsky and Kate Peters
- Branch Presidents:  
Shawna Larade, BC/YK; Victoria Wishart, AB; Maggie Hawkes, NWT; Janet Loseth, SK; Rena Prefontaine, MB; Denise Massie, ON; Greg Keith, NB; Janet Claes, NS; Thomas Haslam, PEI; Larry Vaters, NL

**Chair of AGM – Nancy McKeraghan, President, CPF National Board of Directors**

**1. Call to order**

- Meeting begins at 9:10am.
- President, Nancy McKeraghan, welcomes delegates and attendees to the 43<sup>rd</sup> Canadian Parents for French Annual General Meeting.
- President completed the land acknowledgment and reviewed the rules of order. All in attendance may speak to a motion. Only voting delegates will be able to vote on motions. All voting delegates asked to raise their hand to indicate a vote in agreement. As chair of the meeting, the President will only vote in the event of a tie. According to our Chief Electoral Officer, the total number of voting delegates in attendance is 17. Quorum is set at 12.

**2. Adoption of the Agenda**

- President asks for any changes or additions to the agenda – no changes requested.

**MOTION**

- Rena Prefontaine (CPF MB) moves to adopt the 43<sup>rd</sup> Annual General Meeting agenda, seconded by Maggie Hawkins (CPF NWT).

**CARRIED**

**3. Minutes of the AGM of October 21, 2018 in Gatineau, QC**

- President asks for motion to accept the minutes.
- Minutes approved from the October 21, 2018 Annual General Meeting.

**MOTION**

- Moved by Victoria Wishart (CPF AB) to accept the minutes of the 42<sup>nd</sup> Annual General Meeting, seconded by Richard Slevinsky (CPF National).

**CARRIED**

**4. Business Arising from the Minutes**

- No business arising from the past AGM.

**5. Reports**

**President Report – Nancy McKeraghan**

- It was a busy year after our 42<sup>nd</sup> AGM; working collaboratively to achieve goals across the country both internally and externally.
- President attended several events throughout the 2018/2019 year; represented and spoke on behalf of CPF at meetings and public events – 50<sup>th</sup> Anniversary of the Official Languages Act, Linguistic Duality discussions, *Concours d'Art Oratoire* and FSL Awareness Breakfast.

- Thankful for support of PCH, National Board, National Staff and Branches to increase awareness of French Second Language education programs across country, and achieve a stronger Network with improved governance and risk management objectives.

**Executive Director Report – Nicole Thibault**

- Acknowledges leadership and efforts of CPF Board of Directors, CPF Staff, Branch Executive Directors and Presidents.
- Shares a brief year in review at the CPF national office: national priorities and activities to date.
- Committed to moving forward to build a culture of growth, learning, trust and collaboration.
- Continues to work with a strong, supportive network of staff, volunteers and stakeholders to build / focus on our priorities / core principles aligned with the Strategic Plan for greater productivity, demonstration of CPF's growing impact and innovations.
- Through CPF's hard advocacy efforts / results, CPF is on solid ground, which has been acknowledged by our core funder – PCH.

**MOTION**

- Wendy Carr (CPF National) moves for the President and Executive Director Reports to be accepted, seconded by Denise Massie (CPF ON).

**CARRIED**

**Treasurer Report – Valerie Pike**

- Valerie Pike shares verbal report for 2018/2019 fiscal year.
- Auditor Presentation / Audited Financial Statement 2018/2019 – Auditor Marc Brazeau attended and presented to delegates.
- Valerie Pike opens the floor to questions – no questions received.
- Valerie Pike thanks Cathy Stone, CPF National Director of Operations, for her efforts and commitment as staff support.
- Recommends appointment of auditor, Marcil Lavallee for 2019/2020.

**MOTION**

- Rena Prefontaine (CPF National) moves for the audited financial statements be accepted as received, seconded by Richard Slevinsky (CPF National).

**CARRIED**

**MOTION**

- Denise Massie (CPF ON) moves to approve the appointment of the auditor, Marcil Lavallee, for the 2019/2020 year, seconded by Wendy Carr (CPF National).

**CARRIED**

**d) Committee Reports**

**Ad Hoc Committees – Reports posted on website**

- The President on behalf of the Network thanked the Public Policy and Strategic Planning Committee members.

**Standing Committees – Reports posted on website and presented verbally**

- Bylaw Committee Report – Nancy McKeraghan, Chair
  - Nancy McKeraghan presents the report to delegates and attendees.
  - Bylaws have been adopted by Branches and the Committee has been working on completing CPF's national policy documents. Sections A: Ends, Mandate; D: Executive Limitations; and some policies from Section E: Program, Service Limitations were approved last year. Sections B: Governance; Section C: Board Staff Relations; and the balance of Section E: Programs, Service Limitations are completed.

- We will proceed similarly as we did with the Bylaws by providing the Branches with policy templates.
- The work of this Committee falls under the Organization Pillar of our current Strategic Plan. As leaders, we need to be aware of our roles and responsibilities in advocating for and delivering FSL programs and services for Canadian youth.
- President thanked committee members on behalf of the Network.

**MOTION**

- Rena Prefontaine (CPF MB) moves for the Bylaws Committee Report be accepted, seconded by Derrek Bentley (CPF National).

**CARRIED**

- Nominating Committee Report – Nancy McKeraghan, Chair
  - Nancy McKeraghan presents the report to delegates and attendees.
  - The Committee followed a work plan for recruitment, nomination and selection of Directors for the CPF National Board.
  - This year, there were four National Board vacancies to be filled. Two incumbent Board members did not submit their names for consideration and two incumbent members did. In total, we received seven applications from qualified candidates and interviews were conducted with each applicant in May. Only four names were presented to the Voting Delegates and all four nominees were endorsed during the acclamation process which was open between June 14, 2020 – July 5, 2020. Voting Delegates received notification of the selection results on July 30, 2020.
  - Nancy McKeraghan thanked Committee members on behalf of the Network.

**MOTION**

- Larry Vaters (CPF NL) affirms the online election results, seconded by Denise Massie (CPF ON).

**CARRIED**

**6. Ratification of the Election of the Directors to the National Board of Directors 2019/2020**

- Michael Tryon (Executive Director, CPF AB), serving as Chief Electoral Officer, stated the electoral process and asked for questions from the floor.
- Upon ratification we will welcome two newly elected candidates to the National Board, Diane Tijman and Marc Gobeil.

**MOTION**

- The result of the online voting has now been ratified by voting delegates. Sharon Lapkin (CPF National) moves to accept the electoral process followed, seconded by Rena Prefontaine (CPF MB).

**CARRIED**

**7. Election of 2 Positions of Officers (President, Vice-President) to the National Board of Directors 2019/2020**

- Michael Tryon stated no further nominations were received, and the two individuals having accepted to have their names stand, Nancy McKeraghan will serve as President and Derrek Bentley will serve as Vice-President for 2019-2020.

**MOTION**

- Maggie Hawkes (CPF NWT) moves to accept Nancy McKeraghan to serve as President and Derrek Bentley as Vice-President, seconded by Larry Vaters (CPF NL).

**CARRIED**

**8. Presentation of the National Board of Directors and Officers 2019/2020**

- 2019 / 2020 National Board of Directors are congratulated and welcomed to the stage.

**Nancy McKeraghan, President**  
**Derrek Bentley, Vice-President**  
**Kate Peters**  
**Wendy Carr**

**Richard Slevinsky**  
**Diane Tijman**  
**Marc Gobeil**

#### **9. Recognition of Service, Presentations to Volunteers and Staff**

- National Board of Directors honours longstanding staff members for their support and commitment to CPF throughout the years.
- Canadian Parents for French thanks:
  - Michael Tryon, Executive Director (CPF AB) – Recognizing 10 years of dedicated and outstanding service.
  - Debbie Murphy, Member, Branch & Office Support Administrator (CPF National) – Recognizing 10 years of dedicated and loyal service.
  - Sharon Lapkin and Valerie Pike, Outgoing Board of Directors (CPF National) – Offering thanks for their enormous contribution over many years to the growth and direction of CPF across Canada.

#### **10. Questions or Comments**

- President opens the floor for any questions and comments; none came forward.

#### **11. Adjournment**

- Final comment from Nancy McKeraghan (CPF National) recognizing the hard work of the CPF National staff throughout the year and thanks for organizing a wonderful CPF Leader Networking Event.
- 43<sup>rd</sup> Annual General Meeting adjourned at 10:20 AM.

Submitted by Debbie Murphy, CPF National Board Support  
Reviewed by Wendy Carr, Secretary, National Board of Directors