

**Sunday, September 12, 2021 – NEW BOARD ORIENTATION**

1:30pm – 2:30pm

**Attendees:**

President (Chair): Derrek Bentley  
Vice-President: Kate Peters  
Director: Diane Tijman  
Director: Richard Slevinsky  
Director: Wendy Carr  
Director: Nancy McKeraghan  
Director: Larry Vaters

**Staff Support:**

Executive Director: Nicole Thibault  
Board Support, Minutes: Debbie Murphy

- Acknowledged and welcomed new board of director, Larry Vaters.
- Discussed terms of board of directors; although maximum is 8 years, cannot assume completion of full terms due to election process.

**1. National Board Committees 2021-2022**

- Confirmation of Board Officer Positions: Larry Vaters will act as Treasurer. Diane Tijman will act as Secretary. Cathy Stone will follow up directly with Larry as to usual process for review of financials prior to each Board meeting and reporting expectations.
- Standing Committees: Wendy Carr and Kate Peters will co-chair the Nominating Committee. Nancy McKeraghan will chair the Bylaws committee.
- Other: Wendy Carr will chair Advocacy Research Working Group and Richard Slevinsky will chair Philanthropy / Revenue Diversification Advisory Group.
- Composition of Bylaws committee to remain unchanged. Advocacy Research Working Group will extend invitation to other EDs for participation of different Branches, although the current EDs may choose to continue. Will extend invitation to those having already expressed interest last year in serving on Philanthropy / Revenue Diversification Advisory Group; this includes Marc Gobeil, past board of director for CPF National but now as a general member as well as Alex Hughes, CPF BC & YK member; Larry Vaters expressed interest in serving if further members required.

**ACTIONS:**

- Call for interest will be circulated in November for members to serve on the Nominating committee. Past Nominations Chair, Richard Slevinsky to send all documents to present Nominations Co-Chairs, Kate Peters and Wendy Carr and National office to archive. A transition meeting will be scheduled.
- Direct invitations to be sent to those having expressed previous interest to serve on Philanthropy / Revenue Diversification Advisory Group. Schedule a first meeting in November.
- Initial communications will be circulated for participation on the Advocacy Research Working Group. Schedule a first meeting in November / December.

**NATIONAL OFFICE / RICHARD SLEVINSKY – FALL 2021**

**2. Business arising from the Network – Discussion**

- CoP meetings have been complicated this past year and there has not been much engagement. Derrek Bentley and Kate Peters to focus on a different formula. A good time to adapt the Terms of Reference for CoP before their next meeting. Nicole suggested a focus on updates of particular governance projects, as we evolve and transition the governance model toward more shared leadership.

**ACTIONS:**

Derrek Bentley and Kate Peters to discuss a schedule, agendas and chairing for CoP going forward. Consult with CoP on their needs. Share a proposal to begin in new year.

**DERREK BENTLEY / KATE PETERS / NATIONAL OFFICE – FALL 2021**

**3. Board Meeting Schedule**

- Members reviewed and discussed the draft National Board meeting schedule.
- Confirmed web meeting on Tuesday, November 16, 2021.
- Discussed possibilities of having a face to face meetings in coming year:
  - the first or second week of December in Saskatoon, SK. If not, a doodle will be sent for a web meeting the week of November 22 – 26, 2021. Doodle to be sent for web meeting for February 16, 17 or 18, 2022.
  - April meeting in person in conjunction with CPF FSL Awareness Breakfast with Stakeholders, possibly April 6, 2022. Web meeting on Tuesday, May 10, 2022.
  - To be determined if AGM will be held on Sunday, August 21, 2022, in person in conjunction with Leader Networking Event in Gatineau, QC.
  - In person CPF Network Conference, not a scheduled board meeting, but member focused from October 27 – 29, 2022.
  - In future, the in-person Conferences would be every 3 years, held in early November. Alternate years, virtual member focused events.
- Discuss November and December 2022 meeting dates at a later time.

**ACTIONS:**

National office will proceed in sending doodles for web meetings and in confirming hotel and meeting locations and will circulate information to the Board.

**NATIONAL OFFICE – FALL 2021 / WINTER 2022**

**4. Adjournment**

The orientation meeting was adjourned at 2:30pm.

**First Draft – Second Draft – Final Draft**

Board Orientation Session, Sunday September 12, 2021

Derrek Bentley, President

Date Approved

Diane Tijman, Secretary

Date Approved