

Sunday, August 21, 2022 – NEW BOARD ORIENTATION

1:00pm – 2:00pm

Attendees:

President (Chair): Derrek Bentley

Vice-President: Kate Peters

Secretary: Diane Tijman

Director: Wendy Carr

Director: Salma Al-Saquaf

Staff Support:

CEO: Nicole Thibault

Board Support: Debbie Murphy

Regrets:

Treasurer (Audit-Chair): Larry Vaters

- Acknowledged and welcomed new board of director, Salma Al-Saquaf. Nicole Thibault to have a phone call orientation conversation with Salma in Fall 2022.

1. National Board Committees 2022-2023

- Confirmation of Board Officer Positions:
 - Larry Vaters will act as Treasurer.
 - Diane Tijman will act as Secretary.
- Standing Committees:
 - Wendy Carr will chair the Nominating Committee with Salma Al-Saquaf as a National representative. Nominating Committee to begin with a vetting process to recruit new members.
 - Diane Tijman will chair the Bylaws Committee with membership to include Nancy McKeraghan and Austin Henderson.
- Other Advisory Groups:
 - Nancy McKeraghan will chair Advocacy Group with membership to include staff, volunteers and extend invitation to key people who have a dedication and/or have expressed interest in serving.
 - Richard Slevinsky will chair Philanthropy / Revenue Diversification Advisory Group with membership to include Karen Pozniak, Nancy Taylor, Jason Howe and extend invitation to other key people who have a dedication and/or have expressed interest in serving.
- Advocacy / Research: Wendy Carr and Nicole Thibault will provide an internal organizational brief (White Paper) on include topic / issue of Indigenous Languages and Official Languages and some potential approaches. No external brief will be published this year.

ACTIONS:

- Nicole Thibault to have a phone call orientation conversation with Salma Al-Saquaf in Fall 2022.
- Nominating Committee to begin with a vetting process to recruit new committee members. Call for interest will be circulated via Communiqué.
- Direct invitations to be sent to those having expressed previous interest to serve on Advocacy Group and Philanthropy / Revenue Diversification Advisory Group.

NICOLE THIBAULT and CHAIRS of COMMITTEES – FALL 2022

2. Business arising from the Network – Discussion

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- Overall good feedback from CoP meetings. Topic based monthly meetings with a pre-read document, and recording, have worked this previous year. Continue to send out Doodles for a consistent date / time for each month, e.g., every Wednesday or Thursday at the end of the month. Derrek Bentley and Kate Peters to adapt the Terms of Reference for CoP before their next meeting.
- Discussion of upcoming deadlines:
 - November 2022 to January 2023: Contract work with Yves Savoie – next steps on Affiliation Agreement and discussion on new structure for Membership and Chapters.
 - November 2022 to March 2023: Contract work with Social Delta, Jonathan Wade – Feasibility Study to establish a social enterprise for CPF virtual programs.
 - January 2023 to March 2023: Contract work with Lunaria Solutions – Membership Survey.

ACTIONS:

Derrek Bentley and Kate Peters to discuss a schedule, agendas and chairing for CoP going forward. Consult with CoP on their needs. Share Terms of Reference for CoP to begin in new year.

DERREK BENTLEY / KATE PETERS / NATIONAL OFFICE – FALL 2022

3. Board Meeting Schedule

- Members reviewed and discussed the draft National Board meeting schedule.
- Confirmed face to face meeting in Ottawa, ON from November 6 – 8, 2022.
- Discussed face-to-face and web meetings in coming year:

- Doodle to be sent for web meeting for February 21, 22, or 23, 2023.
- April 21 – 24, 2023 *or* April 28 – May 1, 2023, face to face meeting in Halifax, NS in conjunction with CPF Nova Scotia and Atlantic Branches.
- Doodle to be sent for web meeting for May 16, 17, or 18, 2023.
- July 6 – 9, 2023, face to face meeting (Thursday), AGM 2023 (Friday morning), sessions (Friday afternoon to Sunday morning).

ACTIONS:

National office will proceed in sending doodles for web meetings and in confirming hotel and meeting locations and will circulate information to the Board.

NATIONAL OFFICE – FALL / WINTER / SPRING / SUMMER 2022-2023

4. Adjournment

The orientation meeting was adjourned at 2:05pm.

First Draft – Second Draft – Final Draft

Board Orientation Session, Sunday August 21, 2022

Derrek Bentley, President

Date Approved

Diane Tijman, Secretary

Date Approved

